**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 20 March 2024, 7.50 pm - 20240320**

**Present:** Cllrs K Hartley, T Hunter, W Blomefield, A Unwin, R Sale, J Warne, G Saul, A Beaney and A Wilson

1 member of the public.

**Absent:** Cllr J Hart

**Clerk**: Gemma Tindsley

1. **Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr J Hart

**3 To approve and sign minutes of meeting on 21 February 2024**The minutes of the meeting on 21 February 2024 were approved and signed.

**4 To receive declarations of interest from members**Cllr Hunter declared an interest with item numbers 8a.

Cllr Blomefield declared an interest with item number 9a.

**5** **Public participation**

 Rev. David Salter – 8a

 Jane (Kingham resident) – 8b

**6 To receive reports from WODC and OCC councillors.**

 OCC - report was given during Annual General Meeting.

WODC - Cllr Wilson joined a site visit at Chipping Norton Leisure Centre recently regarding fixing the major issues with the leaking roof – the repairs will hopefully take place soon.

 WODC are looking at the cost of the garden waste bins – asking that the £50 charge be for a full year from when you make the payment, rather than from 1st April.

 Cllr Wilson has brought forward a motion to be a Mental Health Champion – to improve the support that is already there and improve training for existing Councillors – mental health support for any age.

**7 To receive and comment on Clerk’s report.**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss the Church mowing**

There was an agreement a while ago with the Parish Council to fund 8 cuts a year.

The grass cutting at the church continues at 10-12 cuts per year. The church funds for some of these cuts and anymore that are required throughout the year are kindly donated by Andrew Pilkington.

The Parish Council agreed to continue to fund the 8 cuts per year.

Rev. Salter stated that if any resident has any concerns regarding the lawn cutting, to please contact him directly and he will hopefully be able to resolve any issues, so that it is not repeatedly added as an agenda item for the Parish Council.

1. **To consider placing a small gate on Adcraft Field**

Residents believe that it will make it safer for dogs/children to utilise the field.

It may possibly require 2 gates – 1 at the bottom of the field and 1 on the corner of the wall. This is not to close off the field, but just to restrict it in.

A Cllr pointed out that placing a gate in the middle of the wall would be problematic due to it opening out onto the road, leaving people vulnerable on the roadside. Another idea would be to block the entrance area in the middle of the wall and place a gate at the end – on the corner of the wall.

**Action:** Cllrs to obtain two more quotes with both options.

1. **Planning**
2. **24/00499/FUL| Change of use of land to increase the domestic curtilage| April Cottage Daylesford Road Kingham**

**Comments in by: 3rd April 2024**

NB. Cllr Blomefield was asked to leave the hall whilst the Councillors discussed this planning application.

No objections/comments, other than a clause to state that the land cannot be built on. Check whether the land is an old orchard.

**Action:** Cllr to draft a letter to state a clause in the application about the land not being able to be built on.

1. **APP/D3125/W/23/3331621| Variation of condition 2 (to allow repositioning and changes to design of the approved dwelling, pool building and front outbuildings) and condition 3 (to allow changes to the materials used for the pool building) of planning permission 22/02717/S73| Land West Of Greenacres Churchill Road Kingham**

**Comments in by: 9th April 2024**

 Parish Council to reiterate the comments that were made when the original application was made.

 **Action:** Clerk to find original letter that was sent and draft a new letter.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

IONOS £21.88

 Community First Oxfordshire £55.00

 Pestakers £144.00

 Kingham Village Hall £36.00

 Sharon Jane Tomkinson £420.00

 Homebase £66.00

 ITS £539.99

 IONOS £3.00

 West Oxfordshire District Council £1,305.72

 SSE Energy Supply £203.11

 HP Instant £8.99

 Gemma Tindsley Salary P11 £750.65

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 29th February 2024 - £42,876.92

1. **To approve budget update**

Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

 Updates circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Cllrs discussed that there needs to be realistic expectations about what the Parish Council has control of and what they can do. This may have to be placed in writing to add to the newsletter.

Cllrs considered finding out whether the verges could be decreased along some sections on West Street. This would help larger vehicles navigate themselves along this street, particularly the dustbin lorries and recent construction vehicles.

**Action:** Clerk to contact Highways Officer to see whether they would be able to come out and advise us whether this is a possibility and the cost implications.

**Next meeting**Wednesday 17 April 2024 at 7.00 pm.

**Meeting closed at 08.30pm**