**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 13 December 2023, 7.00 pm - 20231213**

**Present:** Cllrs K Hartley, T Hunter, R Sale and A Wilson

2 members of the public.

**Absent:** Cllrs G Saul, Cllr A Beaney, A Unwin, W Blomefield, J Hart and J Warne

**Clerk**: Gemma Tindsley

1. **Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllrs G Saul, A Beaney, A Unwin, J Hart and J Warne

**3 To approve and sign minutes of meeting on 15 November 2023**The minutes of the meeting on 15 November 2023 were approved and signed.

**4 To receive declarations of interest from members**None.

**5** **Public participation**

 None.

**6 To receive reports from WODC and OCC councillors.**

 WODC - An orchard scheme is up and running – if someone wishes to apply for an orchard on their land they can do so and the District Council will pay for it.

 WODC are hoping to have funding for putting in free electric car charge points – hopefully these will be split adequately between Parish Councils.

 The Councillors commented on the WODC newsletter that was distributed via post – the general consensus was that this was a waste of tax payers money and suggested that there was on a more cost effective way of distributing their news/information. Cllr Wilson will pass on the Parish Council’s comments.

 Bin collection will be pushed back by 2 days next week to Wednesday.

OCC - No representative.

**7 To receive and comment on Clerk’s report.**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments

1. **Business**
2. **To discuss insurance renewal for both Kingham Fuel Allotment Charity and Charity of Charles Edward Baring Young for Allotments.**

All Councillors agreed that both should be renewed.

**Action:** Clerk to arrangement payments for both insurance renewals.

1. **To consider Council Precept and Council Tax 2024/25**

As the Parish Council account is in credit, the budget shall remain the same as 2023/24.

**Action:** Clerk to send over the 2024/25 Precept to OCC.

1. **Planning**
2. **23/02955/LBC** **| Replacement of 3 windows and repair 1 windows | Garden House West Street Kingham**

**Comments in by: 21st December 2023**

No comments

1. **22/02045/FUL | Construction of twelve additional holiday lodges with associated**

**landscaping (amended description and plans) | Appeal Reference: APP/D3125/W/23/3323584 |Bluewood Park Churchill Heath Kingham**

**Comments in by: 28th December 2023**

Noted that comments still stand from when the original planning application came out.

**Action:** Clerk to send re-send our original letter.

1. **23/03014/HHD | Demolition of existing garage, link and rear extension. Erection of a replacement garage with living space above and link to dwelling and construction of a single storey rear extension |Top End Chapel Lane Kingham**

**Comments in by: 29th December 2023**

**Action:** Clerk to send to other Councillors for them to make comments (if any).

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

IONOS £21.88

 Kingham Village Hall £36.00

 Mr A Pilkington £480.00

 Adam Lowe £680.00

 ICO Commission £40.00

 IONOS £3.00

 HP Instant Subscription £7.99

 British Legion £25.00

 RTB Construction £3,324.00

 Adobe Subscription £9.98

 Gemma Tindsley Salary P8 £944.48

**b. Monies received**

Kingham Fuel Allotment £543.03

**c. Bank account update**

Parish Council current account balance as of 30st November 2023 - £54,210.48

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Councillor confirmed that they had been in touch with a contractor re. the mole holes on the Playing Field. Hopefully this will be resolved soon.

Equipment for the Parish Lengthsperson was discussed. One of our Councillors has a strimmer that he is willing to donate – it requires a service, which the Parish Council will reimburse.

**Action:** Clerk to email Lengthsperson to confirm that they can go ahead and purchase the 2 x large rakes and 2 x commercial brooms. The Parish Council will reimburse them for these items.

**Next meeting**Wednesday 17 January 2024 at 7.00 pm.

**Meeting closed at 07.45pm**