**Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 13th December 2023, at 7.00 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.**

**Gemma Tindsley – Parish Clerk, 13 December 2023**

**AGENDA**

**1** Welcome by the Chairman

**2** To receive apologies for absence

**3** To approve and sign minutes of meeting on 15 November 2023

**4** To receive declarations of interest

**5** Public participation – please make it known to the Council if you wish to comment on any of the ‘Business’ item points

**6** To receive reports from WODC and OCC Councillors

**7** To receive and comment on Clerk’s Report

1. Business
2. To discuss insurance renewal for both Kingham Fuel Allotment Charity and Charity Of Charles Edward Baring Young For Allotments.
3. To consider Parish Precept and Council Tax 2024/25.
4. Planning
5. 23/02955/LBC | Replacement of 3 windows and repair 1 windows | Garden House West Street Kingham

Comments in by: 21st December 2023

1. 22/02045/FUL | Construction of twelve additional holiday lodges with associated

landscaping (amended description and plans) | Appeal Reference: APP/D3125/W/23/3323584 |Bluewood Park Churchill Heath Kingham

Comments in by: 28th December 2023

1. 23/03014/HHD | Demolition of existing garage, link and rear extension. Erection of a replacement garage with living space above and link to dwelling and construction of a single storey rear extension |Top End Chapel Lane Kingham

Comments in by: 29th December 2023

**10** Finance

a. To approve current expenditure and sign cheques

 b. Monies received

c. Current account balance

d. To approve budget update

e. To approve finance update

f. To approve bank reconciliation

**11** To receive items for information only and for next agenda.

Next meeting – Wednesday 17 January 2024, 7.00 pm