**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 18 October 2023, 7.00 pm - 20231018**

**Present:** Cllrs K Hartley, J Hart, A Unwin, T Hunter, G Saul, A Wilson and A Beaney

3 members of the public.

**Absent:** Cllr W Blomefield and R Sale

**Clerk**: Gemma Tindsley

1. **Welcome from Chairman**The Chairman welcomed everyone to the meeting.

The Chairman confirmed that Cllr D Plant has decided to step down as a Councillor due to other commitments. The Parish Council are sad to see Cllr Plant leave but were grateful for her contributions whilst serving as a Councillor.

**2 To receive apologies for absence**
Cllr W Blomefield and R Sale

**3 To approve and sign minutes of meeting on 20 September 2023**The minutes of the meeting on 20 September 2023 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 Rev. D Salter wished to comment on agenda point 8a.

**6 To receive reports from WODC and OCC councillors.**

 WODC - The Community Support Grant is now live – it is a GoFundMe style Kickstarter campaign.

 WODC customer support office will be trialling new opening hours from 9am – 2pm for the next 6 months, however emergency lines will still be open outside of these hours.

The Bins to be placed outside Threshers Yard – Cllr Beaney has said that he will chase next week.

OCC - Looking at an area weight limit for HGVs – the triangle – A40/Fosseway/A44. The two areas for piloting are here and Henley. Research will be conducted before the weight limit restrictions are trialled to see where these restrictions will be most useful.

 Extension for 20mph speed limit in Chipping Norton has been approved.

 New cycling/walking infrastructure in Chipping Norton is being discussed.

 The bus fare will continue as a fixed rate within the UK for another 13 months @ £2.50.

 The figure for defect repairs on potholes from April to August is higher than previous periods.

 Cllrs commented on the state of Church Street road in Kingham – Cllr Saul will add to the agenda for the CC meeting.

**7 To receive and comment on Clerk’s report.**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments

1. **Business**
2. **To discuss the church mowing.**

Parish Councillors discussed whether the Council could afford to take on a Lengthsman and keep helping financially with the church mowing.

Councillors decided that they would wait to see if taking on a Lengthsman for the village would make a big impact on the Council’s finances and, if it does, to reassess partially paying for the church mowing.

1. **To discuss the Local Plan, including Neighbourhood Plan and Design Code.**

Councillors agreed that meeting on a different date to discuss the Local Plan 2041 and our thoughts would be a good idea.

**Action:** Clerk to organise a meet up and make notes to send to WODC.

Councillors discussed how Kingham village was in an AONB and mostly protected under this – decided not to pursue a Neighbourhood Plan or Design Code. Agreed that these are more beneficial to larger villages and towns with big developments and/or not were not protected under AONB.

1. **To discuss advertising for new Councillors.**

**Action:** Clerk to put an advertisement in the Kingham newsletter.

1. **Planning**
2. **23/02455/S73** **| Variation of condition 4 of planning permission 22/02730/S73 to allow changes to the approved Site Proposed Plan in relation to tree removal and new tree planting | Old Rectory Cottage Church Street Kingham**

**Comments in by: 19th October 2023**

The replacement trees will be five magnolia trees.

The landscape and forestry commission are not objecting.

No objections.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

Chipping Norton Green Gym £120.00

 IONOS £16.82

 HMRC £20.40

 Avast anti-virus software £54.99

 Kingham Village Hall £36.00

 Gemma Tindsley Salary P5 £640.44

 Gemma Tindsley Clerk Expenses £31.68

 WODC £341.99

 Playsafety Limited £192.60

 Castle Water £100.46

 IONOS £3.00

 HP Instant Subscription £5.99

 Moore Internal Auditor £378.00

 WODC £341.99

 SSE £159.88

 Adobe Subscription £9.98

 Cotswold Newsagent £2.35

 Gill & Co £18.30

**b. Monies received**

Precept - WODC £15,079.00

**c. Bank account update**

Parish Council current account balance as of 30th September 2023 - £47,983.60

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

The Parish Council were very sad to hear the news that Jacki Jones had passed away. Jacki was the Parish Clerk for Kingham for 20 years and will be sorely missed.

**Action:** Clerk to send flowers to Jacki’s husband, David, and to also make a donation to the British Heart Foundation

Councillors discussed the sale of the land on Church Street.

**Action:** Cllr Hart to draft a letter to the land estate agents to find out more.

Councillors discussed the path around the field next to the church – whether it belonged to the church or the Parish Council.

Councillors agreed that the pathway should be the Parish Council’s responsibility.

**Action:** Cllr Hartley to contact Churchill Surfacing Contractors about levelling out the Play Field.

**Action:** Cllr Hunter to obtain a quote for removing the moles on the Playing Field.

**Next meeting**Wednesday 15 November 2023 at 7.00 pm.

**Meeting closed at 07.55pm**