**Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 20th September 2023, at 7.00 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.**

**Gemma Tindsley – Parish Clerk, 20 September 2023**

**AGENDA**

**1** Welcome by the Chairman

**2** To receive apologies for absence

**3** To approve and sign minutes of meeting on 16 August 2023

**4** To receive declarations of interest

**5** Public participation – please make it known to the Council if you wish to comment on any of the ‘Business’ item points

**6** To receive reports from WODC and OCC Councillors

**7** To receive and comment on Clerk’s Report

1. Business
2. To discuss whether more salt is required for the salt bins.
3. To discuss the trees along the walkway opposite Adcraft Field – do they need trimming/removing?
4. To consider a donation to Citizens Advice.
5. To discuss the guttering for the football pavilion estimate.
6. To discuss the newsletter.
7. Co-opt Donna Plant as new Councillor.
8. Planning
9. 23/02239/LBC | Relocation and rebuild of a temporarily dismantled gate pier to allow wider vehicle access. Rebuilding of a section of boundary wall | Old Rectory Cottage Church Street Kingham

Comments in by: 21st September 2023

1. 23/02403/FUL| Change of use of land to residential garden| Squirrel Cottage The Green Kingham

Comments in by: 3rd October 2023

1. 23/02330/HHD| Replacement of windows and doors on the back and side elevations; relocation of roof lights on rear range to opposite roof pitch

23/02331/LBC | Replacement of windows and doors on the back and side elevations; relocation of roof lights on rear range to opposite roof pitch | Judges Cottage Church Street Kingham

Comments in by: 5th October 2023

**10** Finance

a. To approve current expenditure and sign cheques

 b. Monies received

c. Current account balance

d. To approve budget update

e. To approve finance update

f. To approve bank reconciliation

**11** To receive items for information only and for next agenda.

Next meeting – Wednesday 18 October 2023, 7.00 pm