**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 21 June 2023, 7.00 pm - 20230621**

**Present:** Cllrs K Hartley, R Sale, T Hunter, W Blomefield, J Hart, A Unwin, G Saul, A Wilson and A Beaney

1 member of the public.

**Absent:** None

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**  
None.

**3 To approve and sign minutes of meeting on 17 May 2023**The minutes of the meeting on 17 May 2023 were approved and signed.

**4 To receive declarations of interest from members**Cllr Hart declared an interest in agenda item 9a.

**5** **Public participation**

None

**6 To receive reports from WODC and OCC councillors**

OCC - Cllr Saul handed a report to the Councillors highlighting matters that OCC have tended to over the last year:

* 20mph Scheme: On 20th July 2023, the Cabinet Member for Highways Management will be making the decision on the proposed 20mph Speed Limit changes and associated speed limit buffers for Chipping Norton, Ascott-Under-Wychwood, Churchill & Sarsden, Enstone, Great Rollright, Lyneham and Spelsbury with a view to those changes being implemented during the present 2023/2024 Muncipal Year.
* OCC achievements 2022/2023: The County Council (OCC) has just done some analysis of its achievements over the last 12 months in meeting the priorities of the new *Oxfordshire Fair Deal Alliance* administration. These are some of the highlights:

1. **Climate Emergency.** OCC has modified and upgraded 141 homes through energy efficient measures for those living in fuel poverty.
2. **Tackling inequality.** OCC has, with local authority partners and Oxfordshire Local Enterprise Partnership, launched climateactionoxfordshire.org.uk, a website providing ideas and advice about how individuals, families and businesses can reduce carbon emissions and save money.
3. **Health and Wellbeing priority.** OCC has commissioned health partners to deliver 9,629 free NHS health checks for those aged between 40 and 74. We launched “You Move”, a bespoke programme offering free or heavily subsidised activities to children in receipt of free school meals to help families get active – with more than 3,000 individuals and 800 families registered in the first four months of the scheme.
4. **Carers and Social Care.** Through OCC’s transformation programme – **the Oxfordshire Way** – we have bucked national trends for adult social care assessments and reviews, achieving a 24% decrease in the number of people on waiting lists and a 335 reduction on April 2021 waiting times. We supported the opening of 3 extra care housing schemes in Chipping Norton (Willow Gardens), Didcot and Wallingford, with 235 homes created to enable people to live independently whilst having access to care.
5. **Transport.** We supported the introduction of 159 battery electric buses to make public transport more accessible and reduce emissions. We also delivered 20mph schemes in 41 villages and towns across the County to make our roads safer. Many more schemes are due to follow.
6. **Nature and Green Spaces.** OCC has cleared 329km of vegetation to improve the County’s public rights of way network and planted 450 trees along highways. As part of the Queen’s Green canopy initiative 559 trees were presented to new citizens and a further 1,335 trees will be planted in Oxfordshire. This is the first time in 10 years that tree planting has been delivered by the County Council.
7. **Creating opportunities for children and young people.** We created 300 additional secondary pupil places, 560 additional primary pupil places, 106 additional full time equivalent nursery places and 28 additional Special Educational Needs places. We secured £5.2 million in government grant funding to develop 4 children’s homes on Oxfordshire.
8. **Vibrant and participatory local democracy.** We enabled people of all ages to address our Council and Cabinet meetings, welcoming 140 public speakers, 13 public questions, and 12 petitions.
9. **Working with local businesses and partners.** The Oxfordshire Business and Intellectual Property Centre opened at the Westgate Library in May 2022, with new facilities and resources to support local entrepreneurs and businesses.
10. **Migration Support.** Working with Asylum Welcome, we increased the number of community liaison officers across the County to support new guests on arrival, identify their needs and advise them about housing, education and health options. We also supported over 550 asylum seekers and asylum-seeking children staying in Home Office commissioned hotel.

Parish Councillors asked about the 20-mph scheme that Kingham signed up for. It is currently being rolled out and Kingham is in the queue.

WODC - The bin outside the Village Store will be relocated to opposite side of the road next week – as requested.

Community Funding is being launched soon – Cllr Wilson to send across more information.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments

**8 Business**

1. **To consider Chris Harvey’s tree planting**

Suggested planting on the small Green to replace one of the young dead trees.

Cllr Sale in communication with Gill Harvey regarding planting.

1. **To discuss a possible donation to Kingham Fete – being held by Kingham Primary School**

Cllrs agreed that they are happy to go ahead with a £500 donation. Noted that it was nice that the Kingham Fete was being held again.

**Action:** Clerk to let the Kingham Primary School Association know and arrange donation.

1. **To discuss the purchase of a seesaw for The Green**

Cllrs agreed that the focus should be on the swings that are already located on The Green, rather than purchase a new piece of play equipment. There have been no complaints from residents that the Whirly Gig hasn’t been replaced.

**Action:** Clerk to contact Wicksteed and ask about re-furbishing the swings that are already there. If they are unable to refurbish, the Clerk will ask for an estimate of costs for replacing the swings.

1. **To discuss the maintenance of the play area’s equipment**

Discussed above.

**Action:** Clerk to contact Wicksteed – as notes above.

1. **To consider additional bins on the Playing Field – the park and football nets are attracting more people**

Cllrs noted the large amount of dog mess on the Playing Field, despite notices around the area.

**Action:** Clerk to put a notice in the newsletter to remind residents to keep their dogs on leads.

Clerk to email WODC to ask them to place an additional bin on the Playing Field.

1. **To discuss the free allotment plots**

**Action:** Clerk to contact the people on the allotment list and give them Cllr Hartley’s number, so that they can be shown the free allotment plots.

1. **Planning**
2. **23/01258/HHD | Change of velux to pitched roof dormer | Advent House 15 Manor Farm Close Kingham**

Comments in by: 20th June 2023

Councillors have no comments.

1. **23/01370/HHD | Alterations to include removal of existing rear porch and erection of single storey extension to link house and garage together with associated works and changes to doors and fenestration | Penstone 5 The Grange Kingham Chipping Norton Oxfordshire OX7 6XY**

Comments in by: 06th July 2023

Councillors have no comments.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

Avast Software £64.99

Gemma Tindsley P1 £761.40

IONOS £16.82

Shane Newman Ltd £624.00

Daylesford Farmshop (wine for Auditor) £22.00

IONOS £3.00

HP Instant £4.99

WH Smith (folders) £10.98

WH Smith (Dividers) £15.49

**b. Monies received**

OCC – grant money for speed sign £4,192.20

Amazon (refund for stencil not used for Coronation

celebrations) £7.98

**c. Bank account update**

Parish Council current account balance as of 31st May 2023 - £46,906.13

1. **To approve budget update**

Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Cllrs noted that the road signs for the road closure on Station Road were difficult to navigate. OCC are aware of the situation and are looking into the signage.

**Action:** Clerk to email photographs of the worst signs.

Cllrs discussed which areas had been missed during grass cutting.

**Action:** Clerk to contact WODC to let them know which areas need to be done.

Cllr noted that the hedges next to The Plough need to be trimmed.

**Action:** Cllr Blomefield to contact the owners of ‘The House on The Green’ to ask that it be tidied.

The drain near The Rabbit is still blocked despite it being reported on fixmystreet numerous times.

**Action:** Clerk to email OCC directly and see why the drain report is not being cleared.

**Next meeting**Wednesday 19 July 2023 at 7.00 pm.

**Meeting closed at 08.00pm**