**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 19 April 2023, 7.00 pm - 20230419**

**Present:** Cllrs K Hartley, R Sale, T Hunter, E Campbell, J Hart, A Unwin, G Saul, A Wilson and A Beaney

1 member of the public.

**Absent:** Cllr W Blomefield

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr W Blomefield.

**3 To approve and sign minutes of meeting on 15 March 2023**The minutes of the meeting on 15 March 2023 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - West Oxfordshire have been asked to be on high alert due to cases of Modern Slavery and Exploitation. Related primarily to care agencies – taking advantage. Airbnb’s are also being used as pop-up temporary brothels. If residents feel that something isn’t quite right in their area, please contact OCC.

 A Councillor asked about the extortionate charge of the bus fares for 6th form students that are still in the catchment area for their school - £733 per year. The government is encouraging higher education but are charging so much for a child furthering their education in the same catchment area.

 Cllr Saul will double check the regulations for the Councillor and get back to her.

WODC - Focus currently on the election – 4th May.

 Councillor asked about the housing targets – talks are for it going ahead in September, but it is not confirmed.

 Cllr Beaney had emailed the Clerk to ask where the PC would like the new bin placed – on West Street, to the right Threshers Yard.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting.

Comments – it was noted that the consultation for the yellow lines is now out. Church Street residents have already received a letter. It has already been posted on the Kingham Village Facebook Group and the PC has posted it on the website.

Lengthsman – advertisement to be placed on the website and the newsletter. Mainly for litter picking and weed clearing. Clerk may have to carry out a risk assessment.

**8 Business**

1. **To discuss the posters/flyers from fixmystreet.com and potentially putting them around the village.**

**Action:** Print out and put on both noticeboards. Also needs to be placed in the newsletter – Clerk to send to Cllr Unwin.

Download the posters/flyers and place on the website and Facebook.

1. **To consider the offer of funding a tree for the village in memory of Chris Harvey.**

Cllrs are happy for this to go ahead, providing that it is line with the trees that are already on The Green. An idea to maybe replace one of the dead trees.

**Action:** Chairman to meet with Jill Harvey to discuss where to place the tree.

1. **To consider planting trees along the edge of the football field.**

Cllrs discussed and agreed that it would be a good idea. The trees would need to be placed along the boundary of the car park. The Cllrs thought it might be a nice idea to plant the trees in honour of the King’s Coronation. There will be a space where the chains are.

**Action:** Clerk to contact the Nicholsons and get costs for 5/6 trees (Cherry trees?) with guards around them.

1. **Update on the King’s Coronation Party.**

Asked for Prosecco donation, awaiting response.

Daylesford are kindly donating some snacks that will be complimentary.

Threshers Yard have kindly offered their space for car parking.

A first aider is required – Cllr is asking 2 volunteers to help.

There needs to be a rota of people to stand and marshal at either end of the road closure.

**Action:** Clerk to email Cllr Beaney regarding road closure signs. Clerk to place notice on website and noticeboards about road closures.

1. **Planning**
2. **23/00721/S73 | Variation of condition 2 (to allow repositioning and changes to design of the approved dwelling, pool building and front outbuildings) and condition 3 (to allow**

**changes to the materials used for the pool building) of planning permission 22/02717/S73.**

Comments in by: 3rd May 2023

Cllrs discussed about how the development was no longer in line with the boundary of the village. This was previously mentioned by the Parish Council when the application was first submitted – needs to follow the building line.

**Action:** Cllr to draft a letter to the Planning Officers and Clerk to submit.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

Oxfordshire Association of Local Council Subscription £156.00

 1&1 IONOS (Web hosting & domain) £16.82

 HMRC £3.33

 WH Smith (paper and envelopes) £15.49

 Adobe Product Subscription £19.97

 Churchill Surfacing Contractors (bench set up) £1,032.00

 Ubico Ltd (dog waste bins) £16.87

 Co-operative (refreshments for AGM) £9.40

 1&1 IONOS (web hosting & domain) £3.00

 HP Instant Printer £4.49

 West Oxfordshire District Council £78.31

 Ubico Ltd (dog waste bins) £16.87

 SSE (The Green electricity) £144.36

 Gemma Tindsley P12 £675.86

**b. Monies received**

None.

**c. Bank account update**

Parish Council current account balance as of 31st March 2023 - £37,230.75

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Drains need clearing near the Rabbit and the Legion. These have already been reported on fixmystreet.com

**Action:** Clerk to chase Traffic Officer.

Benches need to be treated on The Green.

**Action:** Clerk to place on the agenda for the next meeting.

**Action:** Clerk to purchase first aid kit for VH/Coronation.

**Next meeting**Wednesday 17 May 2023 at 7.00 pm.

**Meeting closed at 07.55pm**