**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 15 March 2023, 7.30 pm - 20230315**

**Present:** Cllrs K Hartley, R Sale, T Hunter, E Campbell, J Hart, A Unwin, W Blomefield, G Saul, A Beaney and A Wilson.

1 member of the public.

**Absent:** None

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
None

**3 To approve and sign minutes of meeting on 15 February 2023**The minutes of the meeting on 15 February 2023 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - reports were given during the AGM

WODC - reports were given during the AGM

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss whether the Parish Council monthly meeting could start slightly earlier at 7.00pm.**

It was agreed that the Parish Council monthly meetings should now begin at 7.00pm.

1. **To discuss the use of the British Legion car park for some building contractors.**

The Councillors are happy to approve this, as long as it is only used during weekdays and not at weekends.

1. **To consider a litter pick prior to the Coronation Lunch Party.**

Councillors agreed to organise a litter pick prior to the Coronation lunch.

WODC have equipment that they can lend.

**Action:** Clerk to place a notice in the newsletter for any volunteers to come forward and help on 30th April. Volunteers to meet at the Village Hall at 10:30am.

1. **To discuss the Lengthsman/Village Caretaker advert and insurance issues.**

**Action:** Clerk to email Churchill Parish Council for information regarding their Lengthsman.

1. **To consider another WODC village bin near the Langston Workshops.**

 **Action:** Clerk to email WODC about the extra bin on West Street.

1. **To discuss the builder’s anti-social music – the contractors carrying out the work on the house on Cozens Lane.**

The Councillors discussed who the Contractors were and what kind of anti-social behaviour that they were displaying.

**Action:** Clerk to email the owner to make them aware of the noise and ask that they contact the contractors.

1. **To discuss a potential tree for the Coronation.**

The Stockwells would like to donate an Oak tree in honour of the King’s Coronation. The Councillors were delighted and wanted to thank the Stockwells for their kind gesture.

The Councillors discussed that there were still spaces on The Green that needed to be filled, so it would be best to plant it there.

1. **To consider a possible volunteering clear up day on Monday 8th May 2023.**

Discussed the fact that the Community Volunteer Day was a concept idea thought by the government. Parish Council like the idea, but as they are organising a similar event a week before the King’s Coronation.

**Action:** Clerk to get notice put in the newsletter with government website link to make people aware of the event but not to be organised by the Parish Council.

1. **Planning**
2. **23/00188/HHD | Internal and external alterations to dwelling, demolition of existing outbuildings and single storey extension, creation of parking area to side and erection of two-storey extension and new storage building**

**AND**

**23/00189/LBC | Internal and external alterations to dwelling, demolition of existing outbuildings and single storey extension, creation of parking area to side and erection of two-storey extension and new storage building | Little Orchard Church Street Kingham Chipping Norton Oxfordshire OX7 6YA**

**Comments in by: 20th March 2023**

**The Councillors discussed that it was a two storey extension, but not overlooking anyone. The Councillors agreed that it was quite considered and the buildings do need restoring.**

**No comments.**

1. **23/00399|CND | Discharge of condition 4 (sample of external walls) of planning permission | Trevellis Station Road Kingham**

**Comments in by: 21st March 2023**

Councillors have no comments.

1. **23/00184/LBC | Internal and external alterations including minor repairs to external windows and doors, removal of modern partition walls and re-ordering of internal layout| Little Thatch Church Street Kingham Oxfordshire OX7 6YA**

**Comments in by: 30th March 2023**

Councillors have no comments.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

1&1 IONOS (Web hosting & domain) £16.82

 Kingham Village Hall (Hall hire) £36.00

1&1 IONOS (Web hosting & domain) £3.00

Community First Oxfordshire (Membership renewal) £70.00

Gemma Tindsley P11 £686.19

**b. Monies received**

None.

**c. Bank account update**

Parish Council current account balance as of 28th February 2023 - £39,423.52

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Cllr Hunter wanted to pass on her thanks from the children who have benefited greatly from the goals that the Parish Council bought. They are being well used and thoroughly enjoyed.

**Next meeting**Wednesday 19 April 2023 at 7.00 pm.

**Meeting closed at 9.10pm**