**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 15 February 2023, 7.30 pm - 20230215**

**Present:** Cllrs K Hartley, R Sale, T Hunter, J Dewar, J Hart, A Beaney and A Wilson.

2 members of the public.

**Absent:** Cllr G Saul, E Campbell, W Blomefield and A Unwin

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr G Saul

Cllr E Campbell

 Cllr W Blomefield

 Cllr A Unwin

**3 To approve and sign minutes of meeting on 18 January 2023**The minutes of the meeting on 18 January 2023 were approved and signed.

**4 To receive declarations of interest from members**None

Cllr Hunter – agenda items 8a/c

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - No representation.

WODC - Clerk to send a message to Cllr Beaney to state where the Councillors would like the bin near Kingham Village Stores to be moved to.

 There is a £5 increase on Council Tax and a £5 increase on the Garden Tax.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss the idea of a Coronation Street Party.**

Agreed that it should take place on West Street on 7th May – Big Coronation Lunch.

**Action:** Clerk to apply for Temporary Event Notice with WODC.

Cllr Hunter to look into hiring tables/chairs and face painter.

Agreed that the Village Hall would be the best place to store everything for the day.

Discussed asking the Legion about the possibility of a BBQ – could do it in the Village Hall car park.

**Action:** Cllr Hunter to contact the Legion about BBQ

1. **To consider what to propose for the S106 money from The Old Mill.**

Councillors discussed the letter from the Planning Officer regarding the potential S106 money from The Old Mill development and the recommendations.

The Village Hall requires improvements – Councillors are proposing new infra-red heaters or better heating solutions and a dishwasher for the kitchen.

The Sports Pavilion on the Playing Field – the Pavilion has a leaking roof and guttering that need repairs. Possible better car parking solution – rubber mesh.

Councillors suggest splitting any funds from the development between the Sports Pavilion and the Village Hall.

Proposing a possible £20,000.00 for these improvements.

**Action:** Clerk to draft letter to Planning Officer before 22nd February in order for it to be considered in her report.

1. **To discuss the graffiti on the new playground equipment.**

Councillors discussed the issue and how to prevent from happening again.

**Action:** One of the Councillors will take away the chalk and board from the play equipment to remove the temptation.

Clerk to contact Discovery to see if there is anything to coat on the equipment to stop the graffiti.

1. **To consider the potential new tree on West Street.**

The Councillors believe that it is the wrong kind of tree for the area and not in keeping with the trees that are already on the road. It is a garden tree, not a street tree.

**Action:** Clerk to contact WODC to see if there is an alternative tree that they can replace it with. A Maple tree? To match the existing trees.

1. **Planning**
2. **22/00186/HHD | Alterations to include removal of existing garage and storage building. Erection of detached storage building and creation of parking area**

**AND**

**22/0187/LBC | Internal and external works to include changes to first floor layout and repair works to window, door and porch | Little Oven Church Street Kingham**

**Comments in by: 01st March 2023**

Note that the overall proposal is for all three properties to be used as holiday accommodation for The Chequers in Churchill – material change of use.

Councillors discussed the fact that no one should be allowed to use the property until there is appropriate parking.

Cllr Beaney will check application and the proposal of pods on the land at the back of the property.

Councillors discussed the access issue – entrance to property is a blind spot.

**Action:** Clerk to email to remind Cllr Beaney to check the application. Cllr Hart will draft letter to comment on application.

1. **22/03524/FUL | Change of use from annexe to holiday let | Greenacres Churchill Road Kingham**

**Comments in by: 03rd March 2023**

Councillors have no comments.

**10** **Finance**

**a. To approve current expenditure and sign cheques**The following payments this month were approved for BACs transfer/debit payment via email and in person:

1&1 IONOS (Web hosting & domain) £16.82

 Amazon Marketplace (Chain for new goals for Playing Field) £83.99

 Mr Teak (Bench for new play area) £295.00

 Mr A Pilkington (Church Mowing) £480.00

 AJG Insurance (Allotments) £380.74

AJG Insurance (Millenium Woods) £380.75

Ubico Ltd (empty dog waste bins) £16.87

Ubico Ltd (empty dog waste bins) £16.87

1&1 IONOS (Web hosting & domain) £3.00

Bannor Electricals (Lighting repairs) £54.00

Ubico Ltd (empty dog waste bins) £16.87

HMRC (tax and NI) £147.11

Bruern Farm (Christmas Tree) £240.00

Gemma Tindsley Expenses (mobile phone bill) £36.92

Gemma Tindsley P10 £764.58

Capital Resolution (SSE bill) £138.76

**b. Monies received**

None.

**c. Bank account update**

Parish Council current account balance as of 31st January 2023 - £40,235.53

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Twinning Committee – will be closed and account money will come to the Parish Council.

There is £3,000.00 left from the local Youth Committee from the previous play area. Cllr Hunter to send details to Clerk. Councillors discussed using the money for a see saw on The Green.

Discussed starting the meeting earlier – Clerk to add to the next agenda.

Clerk to find Barclays complaints office contact and send an email regarding the Allotment account.

Clerk to chase James from Daylesford regarding the sewage report from The Mill.

**Next meeting**Wednesday 15 March 2023 at 7.30 pm.

**Meeting closed at 8.30pm**