**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 19 October 2022, 7.30 pm - 20221019**

**Present:** Cllrs K Hartley, A Unwin, R Sale, T Hunter and J Dewar

**Absent:** Cllr G Saul, E Campbell, W Blomefield and J Hart

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr E Campbell, W Blomefield, J Hart and G Saul.

**3 To approve and sign minutes of meeting on 21 September 2022**The minutes of the meeting on 21 September 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - Cllr Saul was absent

 WODC - full set of plans and measurements for Village Hall to send to Cllr Beaney.

 Cost-of-living crisis pack to be sent to the Parish Council. Clerk should receive shortly.

 Bin emptying cost increase from £20.00 - £400.00.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **James Roberts from Daylesford will be here to answer any queries regarding the new development at The Mill.**

They are still waiting for the environmental agency reports – should be complete by 28th October 2022.

No architectural changes have been made since the meeting at The Mill.

The Estate had taken on-board all comments from the residents re. the roads, parking and flooding. They will be meeting to discuss these issues shortly.

They are also currently looking at a construction plan and managing the traffic. Chairman noted that construction plans are notoriously hard to enforce.

It was suggested that a condition to enforce the construction plan should be included in the planning application.

It was discussed that the issues would be with the subcontractors/suppliers. The main management contractor would be easier to manage.

The sewage issues will be discussed in a meeting they are having next week – the main issue is making sure that the infrastructure is able to deal with the new development.

James is going to send their architect details to do a plan for the accessible access to the Village Hall.

1. **To give out the council’s new Code of Conduct and a Registration of Interests form for each Councillor to fill in.**

All Councillors were given a new Code of Conduct and Registration of Interests form each.

1. **To discuss Glebe Land next to Church.**

Diocese have the right to buy back land and have done so in this instance. Church Council will need to be notified about footpath that goes around that part of the land.

Permissive right of way was discussed. If used for an extended period, the Parish Council can call for permissive right of way. The footpath is thought to have been there for approx. 20 years.

It is thought that Diocese may decide to extend the graveyard.

**Action:** Cllr Dewar to bring up at the next PCC and will come back to the Councillors.

1. **To consider new football nets at the Playing Field.**

Cost of the football nets are approximately £1,700.00 each.

The guttering of the football pavilion was also discussed. The Councillors need quotes to make a decision.

**Action:** Link for the goals to be sent around to all the Councillors before a decision is made, but the initial consensus is that they support the purchase of the football nets.

1. **To agree amount of £25.00 for wreath for the Kingham Legion and sign off payment. An annual donation that the PC makes every year.**

Payment was signed off and cheque was signed.

1. **To discuss the recent attempted car thefts and house break-in.**

Neighbourhood Watch was discussed – a co-ordinator would be required.

The initial thought is to liase with Kingham’s Police Community Support Officer (Wes Smith?) to discuss Neighbourhood Watch.

**Action:**  Clerk to contact the Police Community Support Officer.

1. **To consider a way of thanking Lady Bamford for her generous donation towards the new playground equipment.**

A donation of £20,000.00 has been given towards the play area by Lady Bamford.

An idea was suggested that a bench and plaque be made to thank Lady Bamford for her generosity.

Research into the cost of the bench and plaque to be done once the play area is complete.

1. **To set a date for the allotments meeting.**

Allotment meeting to take place after November’s Parish Council meeting.

1. **Planning**
2. **22/02717/S73 | Variation of Condition 2 of permission 21/02570/FUL to allow changes to approved drawings of the proposed dwelling outbuildings, wellness building and kitchen garden| Land west of Green Acres Churchill Road Kingham**

**Comments in by: 3rd November**

Fairly minor changes for a planning application that has already been passed.

The Parish Council had originally objected this application, but these changes are minor and don’t make a difference to the original plans, so the Councillors will not be making any comments on the revised application.

The Councillors discussed their concerns with both East Lodge and the land West of Greenacres sites and the potential that both will begin construction work at the same time.

The primary school is opposite them both.

**Action:** Clerk to email Cllr Beaney to ask about construction plans for both sites. Clerk to also draft a letter to the planning officer to ask that a construction plan be placed on the planning portal.

**10** **Finance**

**a. To approve current expenditure and sign cheques**None

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 30th September 2022 - £47,850.92

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

**Action:** Clerk to place the guttering for the football club onto November’s agenda.

Clerk to email the school to let them know that Churchill Surfacing Contractors will be coming to measure the Millenium Gate at some point.

The Highways Officer will be coming on Friday to discuss the proposed yellow lines on the corner by the Church.

A **special thanks** was mentioned to Freddie Campbell who planted the majority of this year’s instalment of bluebells in Millenium Woods.

**Next meeting**Wednesday 16 November 2022 at 7.30 pm.

**Meeting closed at 8.25pm**