**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 17 August 2022, 7.30 pm - 20220817**

**Present:** Cllrs K Hartley, E Campbell, R Sale, T Hunter, J Dewar & J Hart

**Absent:** Cllr W Blomefield & A Unwin

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr W Blomefield, A Unwin, A Beaney & A Wilson.

**3 To approve and sign minutes of meeting on 20 July 2022**The minutes of the meeting on 20 July 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 A member of the public declared an interest in 9d.

**6 To receive reports from WODC and OCC councillors**

 OCC - Bridleway modification order – formally going through.

 5th September 2022 meeting with Cabinet Members @ Carterton Community Centre on latest local plans – all welcome.

 Discussed Witney 20mph speed restrictions – Cllr Saul informed us that Cllr Robert Court was rejecting the idea.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss the Millenium Gate at the school – it is currently unsafe and the school would like to replace it with an electric gate.**

Cllrs discussed whether the original gate could be converted to electric? Cllrs are not pleased about the gate being replaced as it was a handmade gift to the village.

The school had proposed that they’d make a feature of the gate if it had to be taken down.

**Action:** Clerk to email school to see if they can convert the original gate to electric.

1. **To consider a memorial bench on The Green – as per email from Claire Titcombe.**

No objections from the Councillors.

Agreed that they must conform with the other benches that are already there.

**Action:** Clerk to email Claire Titcombe to arrange a meeting with one of the Councillors re. which plots on The Green were left for benches.

1. **To discuss application for donating to Chipping Norton Theatre.**

Cllrs agreed to commit to the same donation amount each year, but not monthly. Cllrs agreed to an amount of £50 per year.

**Action:** Clerk to email Chipping Norton Theatre to make this arrangement.

1. **To discuss the quote from KGS re. the clear up of the allotments.**

KGS quotes were discussed, and Cllrs wanted to know whether the clear up of the allotments include materials.

**Action:** Clerk to re-send KGS quotes and to get confirmation that the correct type of plastic will be used to keep allotments tidy from KGS.

1. **To consider replacing the dead plants on the small Green.**

Cllrs agreed that the pots should be taken away – to remove and not to replace them. There will be no one to look after them.

**Action:** One of the Cllrs will remove the pots and dispose of them.

1. **To discuss the issue of accessibility to the Village Hall for the Parish Council meetings and “reasonable adjustments” for SEND (Special Educational Needs and Disability) – Clerk to read email.**

There is disabled access at the back, however Cllrs to investigate further.

Cllrs suggest that they contact a charity to see whether they will come out to take a look at the current accessibility and give guidance.

Cllrs also discussed the possibility of arranging for a contractor to come out and extend the paving from around the back of the building to the front entrance to allow for better access.

**Action:** Cllr to research and contact charity. Also to contact contractor for the quote for 22/

1. **To discuss the new bin placement near the playing field pavilion. It has been placed under the kitchen window. Clerk to read out letter.**

**Action:** Clerk to ask the Council to move the bin back to where it was – OCC suggested contacting Bill or Louise Oddy.

1. **Planning**
	1. **22/02071/LBC | Replace the boiler shed with new boiler room and pool changing facilities (amendment to plans approved under 22/02071/LBC) | Old Pound House, The Green, Kingham**

**Comments in by: 18th August 2022**

No comments.

* 1. **22/02041/S73 | Variation of condition 2 of planning permission 21/03347/FUL to allow minor changes elevations and floorplans of the approved dwelling and garage building | East Lodge, The Green, Kingham**

**Comments in by: 26th August 2022**

No comments.

* 1. **22/01998/HHD | Alterations to include raising of roof height and insertion of rooflights above existing kitchen and utility extension. Changes to roof tiles and fenestration together with addition of external cladding to part NE, SW and SE elevations | Pippins Cottage, The Green, Kingham**

**Comments in by: 31st August 2022**

**d. 22/02073/HHD | Proposed ancillary garden building | Goodways, Church Street, Kingham**

 **Comments in by: 5th September 2022**

Cllrs plan to object to the plans on the basis that the build is out of scale and larger than the cottage. An inappropriate size for the site.

 The plans must stipulate that it is expressly ancillary to the building and not used as a separate entity.

 **Action:** Cllr to draft a letter to send to the planning officers, once agreed by all Cllrs, Clerk to forward onto the planning department.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Ubico Ltd chq 101142 £16.87

A Pilkington chq 101143 £480.00

WODC chq 101144 £621.80

Moore chq 101145 £240.00

Gemma Tindsley chq 101146 £504.45

RoSPA chq 101147 £180.60

Treetech chq 101148 £519.00

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 31st July 2022 - £23,498.41

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

The Cllrs discussed the Whirly Gig on The Green as it is broken.

**Action:** Clerk to contact Churchill Surfacing Contractors to remove asap.

Cllr will speak to Kingham All Blacks regarding the football nets.

An extra £50.00 cash was paid by one of the Cllrs for another hour’s worth of facepainting on Jubilee Celebrations Day. It was agreed that the cash should be taken out from the Parish Council account to repay the Cllr.

**Action:** Clerk to get the cash out for the Councillor.

**Next meeting**Wednesday 21st September 2022 at 7.30 pm.

**Meeting closed at 8.25pm**