**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 20 July 2022, 7.30 pm - 20220720**

**Present:** Cllrs K Hartley, A Unwin, R Sale and J Dewar

**Absent:** Cllr W Blomefield, E Campbell, T hunter & J Hart

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**  
Cllr W Blomefield, Cllr E Campbell, Cllr T Hunter and Cllr J Hart.

**3 To approve and sign minutes of meeting on 15 June 2022**The minutes of the meeting on 15 June 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

A member of the public declared an interest in 8b.

**6 To receive reports from WODC and OCC councillors**

OCC - Traffic Plan Strategy now put together – stated that it was a positive document. The main strategies they are focusing on are the Chipping Norton area and the A44 – improving transport issues.

The document can be downloaded online.

The public transport report can also viewed online – members of the public expressed their worry about this report and also how limited /non-existence public transport is in rural areas.

This report is completed every four/five years.

WODC - The bin collections were discussed – understaffing /sickness have caused delays. The WODC have asked that the bins be left out if uncollected. The bins will be collected the following day.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

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**8 Business**

1. **To discuss the plans to make Kingham Station wheelchair accessible which our local MP is pushing – suggestion to widen the current car bridge and then create a wheelchair access to the Paddington platform from the Langston side.**

Find out who the local MP is and discuss with Churchill Parish Council as the road is in their jurisdiction.

**Action:** Email local MP to support the initiative. Email Churchill Clerk to ask for support regarding the bridge.

1. **To consider comments made by resident regarding the weeds on footpaths and length of grass on Adcraft field (Adcraft has since been cut).**

**Cllr Hart has reported weeds on footpaths to OCC, however had been told that it is WODC’s responsibility. WODC website states that it is OCC’s responsibility. Are the WODC/OCC Councillors able to shed some light?**

According to the Councillors, this is an OCC matter.

**Action:** Email to be re-sent to OCC and cc Cllr Geoff Saul into the email chain.

1. **To discuss costs from the Highways Officer regarding the double yellow lines.**

Cllrs agreed to go ahead with the consultation. Clerk to mention, not only the problem with parking near the Church, but also other problematic areas such as the turning into Cozens Lane and the section next to the Legion.

**Action:** Clerk to email Highways Officer to begin consultation process.

1. **To discuss the Playground Areas – Cllr Sale to bring in copy of playground inspection.**

It was agreed that, as the play area is being replaced/restored soon, this agenda item was no longer relevant.

Cllrs discussed low branches on trees on The Green.

**Action:** Clerk to email TreeTech regarding the tree survey and whether it went ahead.

1. **To discuss the subject of French Twinning.**

Twinning was explained to those of the Parish Council who weren’t familiar with the process.

The Twinning process was set up to forge a relationship between Kingham and Pont-a-Marq. To encourage relationships.

**Action:** Clerk to send an email to the other Councillors to see if there is any interest in taking over this communication between Kingham and the French village.

Clerk also to add a note in the newsletter and website to see if there is any further interest.

1. **Planning**
   1. **22/01824/HHD | Proposed single and two-storey extensions to front and side | The Gables West End Kingham**

**Comments in by: 4th August 2022**

Cllrs had noted that the application is relatively unremarkable and not particularly visible to neighbours.

No further comments were made.

* 1. **Proposed planning application from Goodways Cottage**

**Action:** Clerk to email owners of Goodways Cottage regarding the following points:

* + - * how the materials will be transported into the house, due to the small gateway and right-of-way on foot – site access.
      * the plans for the studio/home office, include a bathroom/shower. Questioning whether it would be rented out.
      * Another car parking space on Church Street?

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Kingham Village Hall chq 101134 £36.00

Kingham Village Stores chq 101135 £183.80

Bannor Electrical Services chq 101136 £434.70

Gemma Tindsley chq 101137 £541.90

SSE chq 101138 £123.80

Ubico Ltd chq 101139 £16.87

Discovery Timber Play Ltd chq 101140 £22,749.00

WODC chq 101141 £621.80

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 30th June 2022 - £48,861.90

1. **To approve budget update**

Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

The Parish Council discussed the additional football nets for the residents to use on the playing field. Cllrs discussed concerns that nets will potentially be taken.

**Action:** Clerk to email the football club for recommendations of nets.

Cllrs discussed allotment hedge that requires attention – the walkway side of the allotment.

**Action:** Clerk to email KGS to ask that it be trimmed.

The Mill House plans were discussed as the Parish Council were emailed. The plans should be ready to be viewed wk commencing 5th September. Suggestion was for a meeting with the Cllrs and a second meeting with Kingham residents.

WODC are also interested in attending the meetings and the Clerk will keep them in the loop.

**Action:** Clerk to email back and confirm that both meetings would be useful.

**Next meeting**Wednesday 17th August 2022 at 7.30 pm.

**Meeting closed at 8.15pm**