**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 15 June 2022, 7.30 pm - 20220615**

**Present:** Cllrs K Hartley, R Sale, J Hart, E Campbell, T Hunter, A Unwin and J Dewar

**Absent:** Cllr W Blomefield, G Saul & R Sale

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr W Blomefield, Cllr R Sale and Cllr Geoff Saul

**3 To approve and sign minutes of meeting on 18 May 2022**The minutes of the meeting on 18 May 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 To discuss Cozens Lane’s road maintenance issues – fallen wall /overhanging hedges / rail track sleepers.

 Gigaclear – to discuss whether we are any closer into rectifying the issues that were highlighted during our walkaround earlier this year.

 Interested in discussing the cleanliness of the Village Hall – will stay for the Village Hall meeting as this is on that agenda.

**6 To receive reports from WODC and OCC councillors**

 OCC - None. Cllr Saul not present.

WODC - noted that the Cabinet agenda was not yet finalised.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To decide on the playground – looking at the votes from the Village, including email concerns from residents.**

The Councillors discussed the issues that were raised in the letter from a resident. It was noted that the comments were very much appreciated, however the Councillors have looked into the issues with wood and note that the wood has a 15-year guarantee.

**Action:** Clerk to email resident with comments from the Cllrs.

The vote was overwhelming in favour of the Discovery playground with 25 votes to 1.

**Action:** Clerk to email Discovery to begin the work on the playground.

The Councillors also discussed the football nets that belong to Kingham All Blacks. Residents are using them recreationally – not part of the football club. It was suggested that the Parish Council look into costs for football nets for the public to use at the playing field.

**Action:** Clerk to find costs for the football nets and report back at the next meeting.

1. **To discuss KGS quotes for the Village car park and cemetery mowing.**

A quote was provided to maintain the Village car park – gardening/keeping generally tidy @ £50.00 per month. It was agreed to trial this arrangement for a year.

KGS also gave us a quote for mowing the cemetery – email back to query what this cost includes, is it merely for the mowing or for maintaining the rest of the churchyard.

Cllrs/members of the public agreed that the churchyard has been very well maintained recently and reluctant to change contractor.

**Action:** Clerk to contact KGS to inform them that we wish to go ahead with the regular gardening in the Village car park.

Clerk to email Reverend David Salter regarding the recent quote.

1. **To discuss the email from Liz Prior regarding setting up a small coffee truck in the village.**

Cllrs discussed whether this would be a seasonal venture.

If truck did not use the Parish Council’s public areas, would they require a street trading licence?

Cllrs also discussed how it would affect our insurance if it was on Parish land.

Cllrs agreed that parking is already a major issue in the village and using one of the car parks for this purpose could reduce the already restricted parking.

**Action:** Clerk to email back to say that unfortunately we can’t allow a commercial trader on the Village car parks due to the increasing issues with parking in the village.

1. **To consider a petition/survey for the 20mph speed limit in the village – the Council has noted that proof of consultation with residents will strengthen the case for the reduction in the speed limits.**

**Action:** Clerk to put together a survey and put out on Facebook, the noticeboard and the Village shop.

1. **Planning**
	1. **22/01501/S73 | Removal of condition 6 and variation of conditions 2 and 5 of planning permission 21/01189/FUL to allow amendments to wall and chimney heights, greenhouse model, pool and oil tank locations, and the provision of bat/bird box details | Old Rectory Road Cottage Church Street Kingham**

Clerk to email Planning Officers to ask for an extension.

* 1. **22/01472/HHD | Rear extension with side curtain walling, internal alterations, new traditional dormers to front of garage and large rear dormer to rear or garage**

Clerk to email Planning Officers to ask for an extension.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Gemma Tindsley chq 101131 £515.97

Zurich Municipal chq 101132 £797.65

WODC chq 101133 £621.80

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 31st May 2022 - £50,531.24

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Garden House – the hedge has still not been cut back to their boundary. Councillors discussed that it can’t be cut in May/June time due to nesting birds. Clerk to contact later in the year if hedge is still infringing beyond their boundary.

Cozens Lane – one of the Cllrs informed the rest of the Council that the house with the fallen wall has builders arranged, so this will be repaired soon.

The railway sleepers that have been placed on Cozens Lane – are they on highway property?

**Action:** Clerk to email Cllr Saul to ask that the Highway Officer come along to the next Parish Council meeting to discuss all issue raised regarding the roads and Cozens Lane.

Discussed a couple of properties that have overhanging trees/hedges.

**Action:** Clerk to contact Rectory Cottage and Manor Farm about cutting trees.

Clerk read out an email from the Highways Officer regarding the yellow lines near the church. The Council have requested an idea of budget for the yellow lines being placed on the bend before they begin the consultation.

**Action:** Clerk to email back Highways Officer to ask for budgeting/rough estimate for approx. 100 yards of yellow lines.

Gland in the allotment tap gone – Cllr Hartley to check and will find a plumber if required.

**Next meeting**Wednesday 20th July 2022 at 7.30 pm.

**Meeting closed at 8.40pm**