**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 20 April 2022, 7.00 pm - 20220420**

**Present:** Cllrs K Hartley, R Sale, J Hart, E Campbell, T Hunter, A Unwin and J Dewar

**Absent:** Cllr W Blomefield and Cllr Geoff Saul

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr W Blomefield and Cllr Geoff Saul

**3 To approve and sign minutes of meeting on 16 March 2022**The minutes of the meeting on 16 March 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - None – notes sent to Clerk. To be read out during Annual General Meeting.

WODC - To present at the Annual General Meeting

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss dog fouling around the village and if there is a way that it can be managed.**

The Councillors are aware of this issue and have tried to manage it by placing additional dog waste bins around the village.

The Councillors discussed the idea of placing dog fouling fine signs up but agreed that it would be impossible to manage.

**Action:** Clerk to email WODC to ask that they replace dog bin on West Street.

1. **To consider Scott Morrison’s letter regarding a new circular walking route.**

This matter has been brought up in a previous Parish Council meeting. The landowners have stated that they do not wish for their land to be used for a new circular walk.

Another resident of the village had previously done a lot of groundwork to try and give the public right of way, but to no avail.

1. **To note the error in our previous minutes discussing ‘land west of Greenacres’.**

Clerk apologised for the error in the previous minutes in referring to a planning application as ‘Greenacres’, however it should have been stated as ‘land west of Greenacres’.

1. **To discuss potential LTA (Long Term Agreement) with Zurich Insurers.**

Councillors discussed that Zurich Insurance had agreed to cover the Jubilee celebrations under the Councils current public liability.

Councillors agreed that we should research into other insurers and get quotes before signing up to a LTA with Zurich Insurance.

**Action:** Clerk to look into other insurers. To make sure that other insurers will honour the public liability insurance for the Jubilee as Zurich insurance will.

1. **To consider the play equipment plans from Discovery Play Area.**

The Council are still waiting for the plans from Wicksteed to make a comparison between the two playground companies. The Clerk has been informed that the plans from Wicksteed will be with us by 29th April.

Councillors agreed that both playground options should be displayed on boards at the next Parish Council meeting to give everyone chance to see them.

**Action:** Clerk to investigate possible Community Grants to help with the cost of the play area.

1. **To discuss email from Lisa Warne regarding Kingham Primary School plans for this year.**

Councillors discussed the safety of using Millenium Woods as a running route. It must be clearly marked and attendees must keep to the paths.

**Action:** Cllr Campbell to contact Lisa Warne to walk the route of the run.

Councillors discussed how pleased they were that Kingham Primary School were taking over the Fete. They considered the issue of public liability and whether the school need to use the electricity on The Green. If the school do require the electricity, a qualified electrician must be onsite to set up.

**Action:** Clerk to contact the school to check that they will be organising their own public liability insurance and whether they would like to use the electricity on The Green.

1. **Planning**
2. **22/00492/ADV | Installation of a Flag Pole| Kingham Hill School Kingham Hill Kingham**

**Comments in by: 23rd April**

Councillors agreed that they had no comment to make on this application.

1. **22/00817/FUL | Change of use of the existing agricultural barn to Class Use B1 to serve as mixed-use office (Class Use E) and for storage and distribution (Class Use B8) | Barn at Churchill Road Kingham**

**Comments in by: 13th May**

Councillors agreed that this was a major change of use for the existing barn. They discussed that the barn would be converted with a toilet and heating for an office.

**Action:** Councillor to draft a letter to express the Councils concerns regarding the inappropriate use of the barn on agricultural land.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Ubico Ltd chq 101117 £16.87

Gemma Tindsley Expenses chq 101119 £59.98

Gemma Tindsley chq 101120 £510.20

Miss Jane Hart Expenses chq 101121 £21.00

 Kingham Village Hall chq 101122 £36.00

Ubico Ltd chq 101123 £16.87

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 31st March 2022 - £36,622.99

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Things to add to the agenda for next month:

* The car parking at the church – cars are almost blocking the road.

**Action:** Clerk to add to May’s agenda.

Things to report on fixmystreet.com:

* Large pots holes near Pippin Cottage
* Church Street kerbs stones are coming out
* Street lights near the Mill House hotel are not working
* Street lights near Orchard Way are not working
* Road near the ‘House on the Green’ has two large potholes

**Action:** Clerk to report on fixmystreet.com

A footpath sign is hidden and often not seen by members of the public near Field Road.

**Action:** Clerk to contact Highways at OCC to report this.

Jubilee Celebrations – Daylesford is kindly providing a pizza van for the children on the day. They are also providing the village with skittles and other lawn games.

The posters are also being printed by Daylesford to help to advertise the event.

**Next meeting**Wednesday 18th May 2022 at 7.30 pm.

**Meeting closed at 7.30 pm**