**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 16 March 2022, 7.30 pm - 20220316**

**Present:** Cllrs K Hartley, R Sale, J Hart, E Campbell, T Hunter, A Unwin and W Blomefield

**Absent:** Cllr J Dewar

**Clerk**: Gemma Tindsley

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr J Dewar

**3 To approve and sign minutes of meeting on 19 January 2022**The minutes of the meeting on 16 February 2022 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

 OCC - None

WODC - Greenacres Land planning application – informed that there will be a site visit on 31st March to investigate the size of the site. The planners have recommended that permission be granted following the site visit.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss possible road markings outside The Old Rectory near The Rabbit – the bend.**

Discussed previous email communication between the Council and OCC regarding the problematic parking by the Wild Rabbit and the blind corner.

The new parking areas at Fowlers House was also discussed and whether there was additional parking available for the Wild Rabbit.

**Action:** Clerk to email OCC and ask about a potential site visit to look at the blind bend near the Wild Rabbit.

Clerk to draft a letter to Ewan Grant (Manager of Wild Rabbit) to ask that staff not park on the roadside but continue to make use of the Legion car park. Also, to confirm about the parking arrangements at Fowler House.

1. **To consider Anthony Mann’s letter about the Bridleway to Daylesford.**

Concluded that, on the basis of the consultation emailed from Alex, the bridleway was not on the definitive map and this constituted an error.

The consultation closes on 1st April and error will be rectified on the definitive map.

Councillors decision was to leave any further communication and see what happens when the consultation closes.

**Action:** Cllr Hart to follow up in mid-April.

1. **Planning**
2. **21/04052/S73 | Variation of conditions 2 and 6 of Planning Permission 17/01492/HHD to allow changes in the design and materials | Orchard House Cozens Lane Kingham Chipping Norton Oxfordshire OX7 6YZ**

It was noted that this planning application was still under consideration.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Ubico Ltd chq 101111 £16.87

Ubico Ltd chq 101112 £16.87

SSE chq 101113 £72.73

Gemma Tindsley chq 101114 £553.44

 OALC chq 101116 £151.56

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 28th February 2022 - £43,444.36

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Jubilee Celebrations – the issue with the debit card being used was discussed. The costs are to be sent to the Clerk, Chairman & Vice Chairman first to be signed off.

The issue of Public Liability insurance was considered.

**Action:** Clerk to double check with our insurers about what our current Public Liability insurance covers. Also whether we require a temporary event notice.

The Plough will be covering the bar and provide their own liquor licence and alcohol/soft drinks.

The Legion will be putting on a BBQ.

A DJ has been hired to do a 2 hour set/disco for the children.

Cake tent – everyone asked to donate a baked cake. The cakes will be given out for free on the day.

Games – ‘Name the Corgi’ – a stuffed dog toy that all children can enter for a chance of winning. Name drawn from hat. Table tennis provided and possibly a bouncy castle.

Kingham Primary School – children will make the bunting for celebrations.

Fancy Dress option for children – all children will receive a prize of a packet of sweets.

Coin or mug memorabilia – TBD.

There will be a First Aid Tent.

All bring your own food, chairs, blankets etc.

Play Area – new quote provided from the same company that carried out Churchill’s play equipment. Local company in Stroud.

Wicksteed have still yet to provide the Council with design layouts.

**Action:** Clerk to contact Wicksteed and chase.

Hedge cuttings on allotments – debris has been left.

**Action:** Clerk to contact KGS to come and collection.

Oil tank theft was discussed – Thames Valley have issued a warning.

**Action:** Notice to be placed in Newsletter to warn locals to be vigilant.

Two posters to be placed in the noticeboards around the village.

**Action:** Clerk to check current logo and that there are no email addresses featured before placing on boards.

New email addresses discussed.

**Action:** Clerk to make sure that these are organised and the Councillors are able to access them.

**Next meeting**Wednesday 20th April 2022 at 7.30 pm.

**Meeting closed at 8.35 pm**