**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 15 December 2021, 7.30 pm - 20211215**

**Present:** Cllrs K Hartley, R Sale, J Dewar, J Hart, E Campbell & T Hunter

**Absent:** Cllr A Unwin, W Blomefield & OCC Councillor Geoff Saul

**Clerk**: Gemma Tindsley

**Also present:** Seven members of the public

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting and introduced the new Council members.

**2 To receive apologies for absence**
Cllr A Unwin, W Blomefield & OCC Cllr Geoff Saul.

**3 To approve and sign minutes of meeting on 17 November 2021**The minutes of the meeting on 17 November 2021 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 Member of the public declared that they wanted to make comments on items 8h and 9 of the agenda.

**6 To receive reports from WODC and OCC councillors**

OCC – None. Cllr Geoff Saul had apologised for his absence.

WODC - Cllr Wilson stressed that everyone should stay safe and book to get a booster.

 Cllr Wilson wished everyone a very Merry Christmas.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

**a. To welcome Tasha Hunter as a new Councillor and to sign the ‘Declaration of Acceptance’.**

Chairman welcomed Tasha Hunter and also Eleanor Campbell as new Councillors. Clerk passed over relevant paperwork to fill in and ‘Declaration of Acceptance’ to sign.

**Action:** Clerk to chase paperwork if not received by 27th January 2022. Signed forms needed by 28th January 2022.

**b.** **To discuss replacing the broken wooden post outside Pippin Cottage & also fallen posts on triangle at Cozens Lane/West Street.**

 **Action:** Clerk to organise the repairs of all posts.

**c. To consider the estimate for cutting the hedges in the village and tidying the allotment area from KGS.**

**Action:** Clerk to contact KGS to proceed with the hedge cutting and allotment tidying.

**d. To consider electronic banking as a main source of payment and online banking.**

All Councillors agreed that electronic banking was a good idea.

 **Action:** Clerk to proceed with research to change to online banking. Financial Regulations need to be revised and reviewed by the Councillors.

**e. To discuss the quotes from Hiscox for insurance for Heydens Field and the Allotments – sign off to make payment.**

Agreed by all Councillors.

**Action:** Clerk to make payments for both insurances.

**f. To consider the Precept for 2022.**

Discussed the spreadsheet sent around to all Councillors. Agreed that budget should remain the same as year 2021/22.

**Action:** Clerk to revise spreadsheet and resend to Councillors.

**g. To discuss the new playground and Lady Bamford’s offer of help with the proposed plans.**

Councillors discussed the possibility of a basic plan of the playground layout to be sent from Wicksteed before deciding.

 Current slide falls onto tarmac, quote required for rubber matting to be laid at the bottom. Also asked to check with Wicksteed about the possibility of more swings.

 An idea was to send the various options to Kingham Primary School and get the children to vote for their favourite option.

 Lady Bamford to be informed once a plan is set out for the playground.

 **Action:** Reply to be sent to Lady Bamford’s Office to let them know that we are putting a plan together and will be in touch.

Message to be sent to Wicksteed to ask for a plan of the layout.

**h. To consider quotes from Will Taplin Fencing for a new entrance gate and boundary fencing for Millenium Woods.**

Discussed the Ash trees and dieback in Millenium wood. The Council had initially cut back between 50/60 trees and then advised by the Forestry Commission not to cut anymore back, unless very badly affected.

There is a tree lying on the path near the bench in the middle of Millenium wood – Chairman will go and investigate and advise the Clerk of what needs doing.

**Action:** Clerk to have a look at the policy of Ash dieback and to also call the Forestry Commission for advice.

1. **Planning**
2. **20/01165/FUL | Redevelopment of site to provide a new 33 bedroom hotel and ancillary facilities including restaurant, spa, gym, swimming pool, alehouse, bakehouse, and servicing together with associated parking and landscaping and reinstatement of former mill leat.| Mill House Hotel Station Road Kingham Chipping Norton OX7 6UH**

Two Councillors had a meeting with the Architect (Ben Pentreath), Lisa Perry (for Lady Bamford and Daylesford) and James Roberts (on behalf of Daylesford).

Lady Bamford will be proceeding with the new development, however starting the plans from scratch with their new architect, Ben Pentreath.

New proposal is without a Spa, but there will still be a restaurant. It will be on a much smaller scale.

The plan for the car park is to be at the back of the building, making it much easier to have additional spaces.

The Parish Council were informed that this was a very preliminary outlook, and they will consult again with the Council in February/March time once they have spoken with the WODC and have a better idea of the plans.

1. **18/03527/FUL | Change of use of dwellinghouse to house in multiple occupation (HMO) | Fowler House Church Street Kingham Chipping Norton Oxfordshire OX7 6YA**

Mentioned in previous meeting.

Daylesford do not require planning approval for changing the use of this dwelling from staff accommodation to a holiday home. A planning application and subsequent approval would be required if the dwelling contained more than 6 bedrooms. The current plans are for 6 bedrooms only.

Councillors spoke to the representatives from Lady Bamford/Dayleford briefly about this and they stated that there would, not only be sufficient parking for guests, but may also be more parking available for Wild Rabbit guests.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

WODC chq 101091 £296.10

Ubico Ltd chq 101092 £16.87

Gemma Tindsley chq 101093 £567.85

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 30th November 2021 - £50,700.23

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

The overflowing drains to be added to the agenda for the January Council meeting. The corner of West Street leading to Cozens Lane is particularly bad. This was made worse by a Contractor carrying out works to a residential property in the area.

**Action:** Clerk to send email/letter to Contractors to ask that they clear the drains properly. Councillor to send me details of Contractor to contact.

The number of leaves lying on the paths and the lack of street cleansing was discussed.

**Action:** Clerk to send an email to the OCC to ask about street cleansing and the frequency of clearing the leaves from the public footpaths.

Chairman informed Councillors that Cottesway had repaired the wall at the end of Swailbrook Place.

**Action:** Clerk to send an email to Cottesway to thank them for completing the repairs.

1. **Next meeting**Wednesday 19th January 2021 at 7.30 pm.

**Meeting closed at 8.30 pm**