**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 19 January 2022, 7.30 pm - 20220119**

**Present:** Cllrs K Hartley, R Sale, J Dewar, J Hart, E Campbell, W Blomefield & A Unwin

**Absent:** Cllr T Hunter

**Clerk**: Gemma Tindsley

**Also present:** Three members of the public

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Cllr T Hunter

**3 To approve and sign minutes of meeting on 15 December 2021**The minutes of the meeting on 15 December 2021 were approved and signed.

**4 To receive declarations of interest from members**None

**5** **Public participation**

 None

**6 To receive reports from WODC and OCC councillors**

OCC – Local Transport Activity Plan – under consultation until 16th March 2022.

 Area Transport Strategy is to prioritise active transport – walking, cycling, public transport or car-share.

 Members of the public can download documents:

 [Background CA\_JUN2816R12 Connecting Oxfordshire vol 8 part i - Oxford Transport Strategy.pdf](https://mycouncil.oxfordshire.gov.uk/documents/s33711/Background%20CA_JUN2816R12%20Connecting%20Oxfordshire%20vol%208%20part%20i%20-%20Oxford%20Transport%20Strategy.pdf)

 The funding of bus service X8 will continue for the next couple of years before reviewing.

 “Let’s Talk Oxfordshire” – can set up an account and share your thoughts, views and ideas on different proposals that affect you and your community in Oxfordshire.

 [Let's Talk Oxfordshire](https://letstalk.oxfordshire.gov.uk/)

 Re-introduce youth offer – recruiting 22 youth workers across 4 Districts – create beginnings of integrating youth services.

WODC - Draft budget is being prepared.

 There will be a £5 increase annually for Tax Band D.

 There is an open portal on WODC website to see council bills:

 [OpenPortal - West Oxfordshire District Council (westoxon.gov.uk)](https://www.westoxon.gov.uk/residents/council-tax/council-tax-online-account/)

 Cllr Beaney sends his apologies to anyone who was effected by the missed bin services over Christmas.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

1. **To discuss the overflowing drains and verge damage on West Street.**

Clerk still pursuing this with the contractors who were working on the ground source heat pump in the village.

**Action:** Clerk to discuss with contractors and find a solution. Report back to Councillors.

1. **To consider the potential Platinum Jubilee party and ideas.**

Idea of a ‘Party on the Green’.

**Action:** Clerk to place a notice in the newsletter to form a committee.

Clerk to find out whether the Parish Council can donate to the party legally – advised by OCC/WODC that they couldn’t see a problem with this.

Clerk to see whether Cllr Hunter would like to take lead of the committee.

1. **To consider proposal of 20mph speed limit in the village.**

**Action:** Clerk to put together a questionnaire to see how many people would be interested in the Council looking further into 20mph speed limits.

Clerk to ask the village shop whether the questionnaires can be returned there.

Questionnaire to also include questions regarding the play equipment and the Platinum Jubilee party.

1. **To consider the price increase for grass cuttings at St Andrews – email sent.**

 **Action:** Clerk to email back offer an additional £10.00 per cut.

1. **To discuss implementing an action plan for the car park to reduce the damage being done during school drop off.**

Cllrs have agreed not to repair the middle posts if they get knocked down. They are not protecting the paths and therefore not essential.

 **Action:** Clerk to ask school to keep an eye on the car park.

Clerk to phone Churchill Surfacing Contractors to ask that they don’t repair the middle posts in the car park.

1. **To consider the 20mph speed limit in consultation with village residents and local businesses.**

Ignore – repeated point 8c.

1. **To discuss the build-up of leaves and blocked drain near The Old Rectory – to be cleared by who?**

The leaves have been cleared. In the future, Clerk to give notice, so that residents can move their cars and the leaves can be cleared.

Clerk has emailed Cllr Saul to ask how frequently the leaves get cleared from the footpaths/drains. Cllr Saul has emailed the highways authorities to find out.

**Action:** Clerk to chase Cllr Saul to find out outcome.

1. **To consider setting up a Neighbourhood Watch scheme.**

App group was originally set up a while ago in Kingham – people would send information around as part of a Neighbourhood Watch group.

Council attempted get in touch with the local police a few years ago.

**Action:** Clerk to contact local police about a Neighbourhood Watch – based at Chipping Norton Fire Station.

Councillors originally invited local police to AGM – find original invite.

1. **Planning**
2. **21/04052/S73 | Variation of conditions 2 and 6 of Planning Permission 17/01492/HHD to allow changes in the design and materials | Orchard House Cozens Lane Kingham**

Work commenced in 2019.

Adding an extra storey to the house.

Discussed whether the Parish Council should ask that build be under a new planning application as it is so different to the original plans.

Concerns for neighbouring houses being overlooked and reduction in car parking spaces on Cozens Lane.

The changes are not minor and should be under a new planning application – the changes are from a 4 bedroom house to an 8 bedroom house.

Cllr Beaney to check with planning about whether this application can go ahead without re-submitting.

Originally, 50 years ago, there was a height restriction on the building in the plans.

**Action:** Cllr Dewar to draft a letter to planning to oppose the application. Clerk to send letter to the Planning Officer and submit on the planning portal.

1. **21/02570/FUL | Construction of dwelling with associated outbuildings and landscaping. Close existing and formation of new vehicular access in revised position (amended plans) | Land West of Greenacres Churchill Road Kingham**

Planning application for the house fundamentally hasn’t changed, but the height has come down.

The size of the house is still an issue – the issues that were raised by the Council in the original application still stand.

**Action:** Cllr Dewar to draft a letter to planning to oppose the application on essentially the same grounds as previous letter.

**Planning AOB**

1. **21/04006/LBC & 21/04005/HHD |Removal of existing roof to kitchen extension and replacement with steeper pitched open vaulted roof. Internal modifications to kitchen extension and alteration of its fenestration. Conversion of existing boxroom in cottage to shower room. Demolition of porch and plastic glazed cover to yard and erection of new porch and fencing. Replacement of exterior masonry paint, lowering of drive and replacement of ground floor slab. | Pippin Cottage The Green Kingham Chipping Norton Oxfordshire OX7 6YD**

Cllrs feel that the plans would be an improvement overall and make it more functional. Noted that it would be nice to see it being renovated.

Discussed neighbour’s concerns about overlooking – Cllr will mention in letter to planning application.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Gemma Tindsley chq 101094 £26.05

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Arthur J Gallagher Insurance Brokers Ltd chq 101097 £218.00

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WGT Fencing chq 101099 £1,304.94

Ubico Ltd chq 101100 £16.87

 Bruern Farm chq 101101 £240.00

Community First Oxfordshire chq 101102 £70.00

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 31st December 2021 - £47,313.78

1. **To approve budget update**

 Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Playground area – clerk to contact bespoke play equipment company that Dayleford sent.

Discussed effort to repair roads in the surrounding areas – rural communities essential to use the roads. When the roads are repaired it is not done well and, inevitably, is back to its original state after a couple of weeks.

**Action:** Clerk to draft letters to Tim Bearder and Gloucestershire County Council again about the road towards Daylesford.

Discussed the bin just outside the Wild Rabbit – opposite the bus stop, needs repairing.

**Action:** Clerk to email Cllr Beaney who is looking into new bin.

1. **Next meeting**Wednesday 16th February 2022 at 7.30 pm.

**Meeting closed at 9.00 pm**