**Minutes of the Meeting of Kingham Parish Council**

**Held on Wednesday 18 August 2021, 7.30 pm - 20210818**

**Present:** Cllrs K Hartley, R Sale, J Dewar & W Blomefield

**Absent:** Cllrs A Unwin & J Hart

**Clerk**: Gemma Tindsley

**Also present:** Six members of the public

**1 Welcome from Chairman**The Chairman welcomed everyone to the meeting.

**2 To receive apologies for absence**
Apologies received from Cllrs Unwin and Hart.

**3 To approve and sign minutes of meeting on 21 July 2021**The minutes of the meeting on 21 July 2021 were approved and signed.

**4 To receive declarations of interest from members**None.

**5** **Public participation**

 The Churchill Road closure is due to run for 3 days from 23rd August. Resident is concerned that the road closure will impact on Feastival traffic if the works overrun – they have rung OCC to inform them.

 The blocked drains on Church Street and the OCC policy of only emptying the drains every 4 years were mentioned.

 **Action:** Clerk to email OCC and report blocked drains on Church Street and Cozens Lane.

 Archives were discussed. Joan and Derek met up – Derek is taking Michael’s name off the newsletter as a contact for the Archives.

 A notice will be placed in October’s newsletter asking whether anyone would like to get involved and to generate more interest.

 Michael’s set of keys will be handed over to Gill Harvey. Discussed the possibility of a third key to be handed to a Parish Councillor who is interested in the Archives.

 The new Bridleway signs that have been placed at the beginning of the Kingham/Daylesford track have been noted.

 **Action:** Clerk to email OCC to ask whether they placed the signs up and whether they are legal.

**6 To receive reports from WODC and OCC councillors**WODC – No report.
OCC – No report.

**7 To receive and comment on Clerk’s report**

The Clerk’s report had been circulated to Councillors prior to the meeting. No comments.

**8 Business**

**a. To discuss the parking for the Wild Rabbit and associated holiday lets.**

Ewan Grant present – acting as a representative from the Wild Rabbit.

 Questioned about the possible additional parking by Fowler House – Grant to clarify this.

 Possible concierge service to park the cars – Rabbit have submitted an insurance application to see whether this is feasible.

 A “Meet & Greet” service at the Rabbit’s cottages – will include an explanation of where to park safely.

 The Parish Council’s main concerns are unsafe parking, parking on the pavements on Church Street and parking on the corners.

 The Councillors have asked that staff are more aware of where residents are parking and to advise them of where they should park in the village.

 One suggestion was that if the concierge service was possible, they should use car parks outside of the village on the Daylesford estate. Another suggestion was that the Rabbit be more specific with parking on their website, especially regarding the self-contained properties – Grant to feedback these suggestions.

**b.** **To consider the Church Street layby, in particular the state of the tarmac on the road and the white lines.**

The white lines need to be re-instated. A resident has currently painted temporary white lines.

It was noted that Gigaclear caused the removal of the white lines. Cllr Beaney to speak to Gigaclear during the Enstone Parish Council meeting on Thursday 19th August about the re-instating them.

**Action:** Email Cllr Beaney to see whether Gigaclear will re-instate or email OCC.

**c. To evaluate the planning application approval of The Mill House. Also looking into the following:**

* **To discuss Kingham Primary Schools letter re. S106 money from The Mill development.**
* **To consider the email from a local resident regarding ownership of the bridleway at the entrance of the Kingham/Daylesford track.**

Planning has been approved subject to an archaeological survey and a new S106 agreement is to be drawn up.

Officers had recommended that the application be refused. During the Uplands Commitee meeting, the vote went in favour of the application going ahead.

It was noted by a resident that there is currently an independent investigation into this planning application. The judicial review cannot go forward until the independent investigation has been carried out, so the Council cannot currently appeal the decision.

The Councillors concluded that, although they are not against the development going ahead in some form, they remain concerned that the issues raised in their letter to Planning have not been fully addressed. The biggest of these issues being the parking, followed by drainage.

WODC Councillors to get clarification on the conditions of the approved planning application and forward them to the Parish Council.

Kingham Primary School and S106 – the development isn’t housing and therefore would not qualify for S106 money as it will not directly impact the school.

Bridleway ownership – Cllr Hartley to contact Antony Mann to re-investigate the ownership of the Kingham/Daylesford track.

**Action:** Jane Hassel to be informed of the Council’s investigation.

1. **Planning**

The Mill House application has been mentioned in Business point 8c.

**10** **Finance**

**a. To approve current expenditure and sign cheques**Payments were approved and made for the following:

Gemma Tindsley chq 101059 £553.45

Richard Sale – reimbursed for bench chq 101060 £448.50

A Pilkington – Church grass cuttings chq 101061 £440.00

Chipping Norton Theatre chq 101062 £50.00

SSE – The Village Green chq 101063 £52.86

**b. Monies received**

None

**c. Bank account update**

Parish Council current account balance as of 31st July 2021 - £43,508.37

1. **To approve budget update**

Updates circulated to Council were approved.

1. **To approve finance update**

Updates circulated to Council were approved.

1. **To approve bank reconciliation**

Reconciliations circulated to Council were approved.

1. **To receive items for information only and for next agenda**

Greenacres planning application discussed – objection letter read out by the Parish Council. Comments were to be submitted by 18th August.

1. **Next meeting**Wednesday 15 September 2021 at 7.30 pm.

**Meeting closed at 9.15 pm**