**Council members are hereby summoned to attend the Parish Council Meeting on Thursday 17th June 2021, at 7.30 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.**

**Gemma Tindsley – Parish Clerk, 17 June 2021**

**AGENDA**

**1** Welcome by the Chairman

**2** To receive apologies for absence

**3** To approve and sign minutes of meeting on 19 May 2021

**4** To receive declarations of interest

**5** Public participation

**6** To receive reports from WODC and OCC Councillors

**7** To receive and comment on Clerk’s Report

**8** Business

1. To witness and sign the internal audit documents and documents that need to be sent to external auditors.

b. To discuss a sign being place in the Village Hall car park re. camping/overnight parking.

c. To consider letter from Kingham resident with suggestions of Church St parking, in particular outside of the Village Shop.

d. To discuss whether we have any further information re. the history and heritage of the buildings of the holiday cottages and The Wild Rabbit for an employee from Daylesford who is doing some research.

e. To consider whether the ‘No Dogs’ sign on the Kingham Black field is still valid and whether it should be replaced with a no dog fouling sign on the field where the Kingham Blacks play. Also, whether a no dog fouling sign would be suitable with a fine at the children's play area.

f. To discuss the damaged bench opposite the Plough.

g. To consider purchasing the Local Council Administration book Edition 12 and where the ‘Standing Orders’ and the ‘Financial Regulations’ are located.

h. To consider the use of the debit card.

1. To be updated on the parking situation on Church Street
2. To discuss contacting the OCC re. cutting back the verge on Trigone Corner since visibility is restricted coming from Churchill to Bledington and wanting to turn right to Kingham.
3. To discuss the state of the Legion Car Park.
4. To further discuss the fencing on Adcraft Field.
5. To consider the ‘Unsuitable for Heavy Vehicles’ signs.
6. Planning

To discuss planning application training and sub-committee team to digest the applications and report back to the Council.

1. 21/01327/S73 | Variation of condition 2 of planning permission 20/02819/HHD to allow increase in height of existing stone walling and changes to the design and location of garden store and wood store | Waywarden West Street Kingham
2. 20/01455/S73| Variation of condition 2 of planning permission 20/03175/HHD to allow changes of the design of the roof from a hipped configuration to a gabled roof| Cooks Cottage West End Kingham
3. 21/01943/S73| Change of condition 2 for 21/00567/HHD to allow different render for recladding. Conditions(s) Removal: The applicant wishes to reclad the existing building in timber boarding rather than the approved render

21/00567/HHD| Erection of a single storey rear extension and new porch, rendering of existing external walls| 4 Orchard Way Kingham Chipping Norton

1. 21/01826/FUL | Conversion of barn into into holiday home | Farm building at E426163 N224706 Kingham Oxfordshire
2. 21/01121/HHD | Replace current shed with erection of outside building to be used as an office and a gym | The Hopper Station Road Kingham
3. 21/01189/FUL | Change of use of land to increase the domestic curtilage, removal of garden structures and walls. Erection of a pool house and gym, garden store, greenhouse, art studio and an outdoor pool along with associated landscaping | Old Rectory Cottage Church Street Kingham

**10** Finance

a. To approve current expenditure and sign cheques

b. Monies received

c. Current account balance

d. To approve budget update

e. To approve finance update

f. To approve bank reconciliation

**11** To receive items for information only and for next agenda

**12** Confidential Matters re. staffing

Next meeting – Wednesday 20 July 2021, 7.30 pm