

# Kingham Parish Council

## Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 18 November 2020, 7.30 pm via Zoom – 20201118 - DRAFT

**Present:** Cllrs K Hartley, J Warne, R Sale, J Dewar, J Hart, W Blomefield, A Unwin, M Dare, H Hibbert-Biles

**Clerk:** Gemma Tindsley

**Also present:** One member of the public

### 1 Welcome from Chairman

The Chairman welcomed everyone to the meeting and introduced the new clerk.

### 2 To receive apologies for absence

Nil.

### 3 To approve and sign minutes of meeting on 21 October 2020

The minutes of the meeting on 21 October 2020 were approved and signed.

### 4 To receive declarations of interest from members

There were no declarations of interest.

### 5 Public participation

Nil.

### 6 To receive reports from WODC and OCC councillors

WODC – no report

OCC – there is to be a new Banbury COVID test centre opening at Woodgreen Leisure Centre. Opening hours will be from 8am – 9pm.

COVID cases are risen to 965 in Oxfordshire as of 14 October. More recent figures show a decrease to approx. 800.

Libraries currently offer a click and collect service online.

New Street Car Park is planning on installing new electric charge points.

There will no longer be Recycling Centres at New Street and Albion Street. The WODC has made the decision to remove all recycling sites in the district, stating that the current fortnightly blue bin collection is adequate. Clerk to send an email of complaint to strongly object to this decision.

Additional car parking discussed – Cllr Dare mentioned the proposal for the new hotel in the old HSBC building in Chipping Norton and what was happening with regarding car parking for the site. Cllr Hibbert-Biles informed that there would be minimal additional parking approved – 2/3 spaces.

### 7 To receive and comment on Clerk's report

The Clerk's report had been circulated to Councillors prior to the meeting. Issues with Gigaclear commented on – still no word on the walk around to clear up some snagging issues. Clerk to send email to Chief Executive at WODC asking for advise on the best way forward as we do not seem to be getting any response directly from Gigaclear.

### 8 Business

#### a. To discuss whether any correspondence has been had with Cllr Hibbert-Biles re. the bridge over the train tracks at Kingham Station

Cllr Dare stated that he had been to visually inspect the bridge and commented that he didn't think that it would be feasible to look into a single lane chicane system like at Bledington bridge, as there is not a clear sight-line for traffic.

Traffic lights suggested as one possible solution.

Cllr Hibbert-Biles to contact an OCC engineer to visually inspect site and come up with possible solutions. Cllr Dare to meet with them. Time and date to be decided.

Signed

(Chairman)

Date

# Kingham Parish Council

Kingham Station's larger car park mentioned by Cllr Unwin as a reason why it was becoming more problematic.

**b. To discuss documentation regarding the defibrillator and monthly checks being handed over to the Parish Clerk**

Cllr Warne to continue with the monthly checks and Clerk to log online. Cllr Warne to send login details to Clerk.

**c. Further discussions regarding proposed work to the play area**

Cllr Dare reported that he had performed a visual check on the playground. Noted that the planters need work and that there were no protruding screws.

Discussions continued regarding Section 106 monies from Swailbrook as a resource, as well as possible Section 106 monies from the Mill House development.

Cllr Dewar suggested that further discussions were had in relations to Section 106 monies and other areas of the village that could benefit from it.

Clerk to search for correspondence with Wicksteed to come and see the play area.

Clerk to liaise with Cllr Unwin re. messages from the member of the public regarding the concerns over the playground.

Clerk to email the District Councillors re. the Section 106 monies from both Swailbrook and the development of the Mill House.

**d. To consider the financial contribution request from 'Volunteer Link Up' charity**

Agreed that no financial contribution to be made.

**e. To discuss insurance renewal for the Village Hall and insurance for Charity of Charles Edward Baring Young for Allotments and Kingham Fuel Allotments**

Clerk to make payment to Allied Westminster for Village Hall insurance.

Clerk to check whether insurance contains public liability for both Charity of Charles Edward Baring Young for Allotments and Kingham Fuel Allotments and then cheques to be prepared.

## 9 Planning

**a. 20/02103/PN56/Change of use of building from light industrial to dwelling/farm building at E426163 N224706 – prior approval notification 1<sup>st</sup> October 2020**

Discussed whether any further contact should be made with planning or the ANOB.

Cllr Dewar already sent letter.

**b. 20/02562/LBC/Internal lining of existing garage to form home office – comments by 20<sup>th</sup> November**

No objections.

**c. 20/02636/HHD/Conversion of existing garage to annexe – comments by 19<sup>th</sup> November**

Cllr Dewar already voiced the concerns of Cllrs via letter.

**b. Previous applications – updates**

None

## 10 Finance

**a. To approve current expenditure and sign cheques**

Payments were approved and made for the following:

Allied Westminster – Village Hall Annual Insurance	chq 200215	£1,017.51
ROSPA Play Safety Ltd – Annual Inspection	chq 101005	£177.00
Gemma Tindsley – Parish Printer Expense	chq 101006	£44.99

**b. Monies received**

Nil

**c. Bank account update – to be updated.**

**e. To approve budget update – to be updated.**

**f. To approve finance update – to be updated.**

**g. To approve bank reconciliation – to be updated.**

Signed

(Chairman)

Date

## Kingham Parish Council

### 11 To receive items for information only and for next agenda

- a. Clerk to acquire phone contract and distribute new number (£10-£15 per month max).
- b. Clerk to chase Justin Gargan re. dog waste bins.
- c. Salt bins – playing field only quarter full and shovel required – Cllr Sale to refill and acquire shovel.

### 12 Next meeting

Wednesday 16 December 2020 at 7.30 pm

**Meeting closed at 8.55 pm**

DRAFT

Signed

(Chairman)

Date