

Smaller authorities audit guidance

Bank reconciliation template

Kingham Parish Council - Current Account

	£	£
Balance per bank statement at 31 March 2020		28,816.38
Add: outstanding receipts		
Less: outstanding payments		
100794	10.00	
100855	10.00	
100874	50.00	
100882	10.00	
100903	10.00	
100926	36.00	
100928	50.00	
100932	153.02	
100933	50.00	
100934	20.00	
100935	10.00	
100936	200.00	
100937	60.00	
100938	2,625.00	
100941	360.00	
		3,654.02
Balance per cashbook at 31 March 2020		<u>25,162.36</u>

Outstanding receipts

This should include any amounts received which have been recorded in the cashbook as being received in the period to 31 March 2020 but which appear on the bank statement after 31 March 2020.

Outstanding payments

This should include any amounts paid which have been recorded in the cashbook as being paid in the period to 31 March 2020 but which appear on the bank statement after 31 March 2020.