

Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 20 May 2020, at 7.30 pm via the Zoom link below. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Kingham Parish Clerk, 14 May 2020

Zoom access

<https://us04web.zoom.us>

Meeting ID: 775 5866 1949

Password: 0VhuDz

AGENDA

Welcome by the Chairman

- 1** To agree deactivation of Clerk's delegated powers approved on 18 March 2020 as per the High Consequence Disease Policy, and reversion to the delegated powers specified in Standing Orders.
- 2** Virtual Meeting Procedure – to approve the adoption of the Virtual Meeting Procedure
- 3** To receive apologies for absence
- 4** To note resignation of Cllr Hughes and commencement of Co-Option Policy to fill vacant councillor position
- 5** To approve and sign minutes of meeting on 18 March 2020
- 6** To receive declarations of interest
- 7** Public participation
- 8** To receive and comment on Clerk's Report
- 9** Business
 - a. To approve actions taken by council using delegated powers since meeting on 18 March 2020
 - b. Dog waste bin for Adcraft – to approve purchase and installation of dog waste bin for Adcraft field
 - c. Signage for Adcraft field – to approve purchase and installation of signage reminding public to place litter in bins or take it home
 - d. Donation request from Oxfordshire Association of the Blind – to consider donation request from OAB
 - e. To note insurance is due for renewal at the end of May
 - f. To consider purchase of new computer for the Clerk
 - g. Neighbourhood Watch – to receive update from Cllr Blomefield, and agree actions (deferred from March meeting)
 - h. To note revised risk assessment will be required with reference to the coronavirus outbreak and legislation changes
 - i. To approve councillor job description

Kingham Parish Council

10 Planning

- a. 20/01054/HHD – Erection of a single storey rear extension and construction of porch to front elevation – Rowan Cottage, 12 Manor Farm Close, Kingham – comment by 28 May 2020
- b. New planning applications received since publication of agenda, if any
- c. Previous applications – updates

11 Finance

- a. To approve payments made between 18 March 2020 and 20 May 2020
- b. To approve current expenditure and sign cheques
- c. Monies received
- d. Current account balance
- e. 100 Club update
- f. To approve budget update
- g. To approve finance update
- h. To approve bank reconciliation

12 To receive items for information only

13 Next meeting – Wednesday 17 June 2020, 7.30 pm