

Kingham Parish Council

CLERK REPORT

Period: To 18 February 2020

1. **Posts for small area of Village Green** – Cllr Hartley to obtain price.
2. **Tube survey** – Tube survey has taken place. Results have been circulated to council.
3. **VE Day 75 Celebration/Commemoration** – Events Committee and British Legion asked if they are planning any event.
Response received from Events Committee – they have no plans for an event.
No response received from British Legion as of 18 February 2020.
4. **New play equipment** – quotation has been requested from supplier
5. **Interplanting on Village Green** – planting due to take place in February.
6. **Rights of Way – track, West End** – Letter written to Sir Anthony Mann re liaising with The British Horse Society.
7. **Damaged wall by playing field** - Cllr Sale to undertake work.
8. **Message in a Bottle** - bottles have been requested from OCC.
9. **Proposal to stop providing free hard copy of planning documents** - Response from WODC - We are currently considering the comments and feedback that have been provided by parish/town councils and we are giving the matter further consideration. We therefore will not be introducing the change in practice at this point in time. Should you however wish to go ahead with receiving other applications digitally, I can arrange for major applications to still be sent to you in hard copy format free of charge until a formal decision is reached.
10. **Blocked drain outside Wild Rabbit** - report sent to OCC. FixMyStreet response, 14 Feb – action scheduled.
11. **Damaged stone wall by Fowlers Road** - Cottsway contacted. 18 Feb – Surveyor will be meeting contractor in March to obtain quotation for the repairs.
12. **Kingham Garden Services signage request for carpark** - Council's approval sent to Kingham Garden Services.
13. **Parking on edge of Green** - School contacted to ask to write to parents about parking issue. Police contacted about parking issue. Cllr Hartley contacted contractor about options for extra posts.
14. **Oxfordshire Rural Services Survey** – completed.
15. **Payments** – approved payments have been sent.
16. **Finance update** – finance system has been updated and forwarded to council
17. **Budget update** - has been updated and forwarded to council.
18. **Bank reconciliation** - has been updated and forwarded to council.
19. **Shepherd's Hut, Churchill Road** - enquiry started with WODC.
20. Attended WODC Election briefing.
21. Letter written to Daylesford re verge damage from lorry at Threshers Yard.
22. Facebook updated as required.
23. Website updated as required.
24. Planning spreadsheet regularly updated and forwarded to council.
25. Checked and amended Village Newsletter report of council meeting.
26. January minutes written and published.
27. Agenda for February created, published and distributed.
28. Processed new payments.
29. 100 Club – February draw run
30. Ran payroll.
31. Village Hall work.
32. Kingham Fuel Allotment work.
33. Groups approached to attend APM in March.