

Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 18 March 2020, at 7.00 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Kingham Parish Clerk, 13 March 2020

AGENDA

- 1** To receive apologies for absence
- 2** To approve and sign minutes of meeting on 19 February 2020
- 3** To receive declarations of interest
- 4** Public participation
- 5** To receive and comment on Clerk's Report
- 6** Business
 - a. Neighbourhood Watch – to receive update report from Cllr Blomefield, and agree actions
 - b. Coronavirus – to approve delegation to the Clerk for payments and decisions which cannot reasonably be deferred, in the event that the council is unable to meet due to the coronavirus outbreak, to last until the next convened meeting of the council
 - c. Village maintenance - to approve works from estimate from contractor, dated 11 February 2020
 - d. Training – to approve contribution to Website Accessibility training for the Clerk.
 - e. Training – to consider booking a place on OALC's Play Area Training on 13 May 2020
 - f. Banking – to consider change current account to an alternative provider
- 8** Planning
 - a. 20/00658/S73 – Non-compliance with condition 2 of Listed Building Consent 19/02480/LBC to allow formation of opening in first floor stud walling and provision of en-suite facility
19/02480/LBC – Internal and external alterations (amended plans and description) Freemans Cottage, West End, Kingham – comment by 27 March 2020
 - b. New planning applications received since publication of agenda, if any
 - c. Previous applications – updates
- 9** Health and Safety
 - a. Internal playground inspections report
- 10** Finance
 - a. To approve current expenditure and sign cheques
 - b. Monies received
 - c. Current account balance
 - d. 100 Club update
 - e. To approve budget update
 - f. To approve finance update
 - g. To approve bank reconciliation

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h. To note and respond to Internal Financial Check report

11 Correspondence

a. Letter – planning re Churchill Road

b. Letter – WODC – Town and Parish Council meeting with WODC on 26 March

c. Letter – The Theatre, Chipping Norton – funding request

12 To receive items for information only

13 Next meeting – Wednesday 15 April 2020, 7.30 pm