Kingham Parish Council

Minutes of the Meeting of Kingham Parish Council
Held on Wednesday 15 January 2020, 7.30 pm at Kingham Village Hall 20200115

Present: Cllrs J Dewar, J Warne, B Hughes, R Sale, M Dare, K Hartley, J Harvey
Absent: Cllr Blomefield
Clerk: Anne Ogilvie
Also present: 8 members of the public

1 Receive apologies for absence
Apologies were received from Cllr Blomefield, and OCC Cllr Hibbert-Biles

2 Approve and sign minutes of meeting on 16 December 2019
The minutes of the meeting on 16 December 2019 were approved and signed.

3 Receive declarations of interest from members
Cllr Dewar declared an interest in item 7d.

4 Public participation
a. Gigaclear – a member of the public requested a report of the meeting. Report is noted in the Clerk's Report. There was concern that the Tree Report from OCC had not been received. The PC and Cllr Hibbert-Biles were thanked for their assistance in this matter.
b. Trees on Village Green – a member of the public requested update on planting schedule and position of trees.
c. It was reported that the Newsletter will cease after July.
d. It was reported that the drain outside the Wild Rabbit was blocked. OCC to be contacted.
e. It was reported that Cottsway have not yet repaired the stone wall by Fowlers Road. Cottsway to be asked for update.
f. A request was made for more trees to be planted in Fowlers Road.

5 Reports from County and District Councillors - Nil

6 To receive and comment on Clerk's report
The Clerk's report had been circulated to Councillors prior to the meeting, and is appended to the minutes. There were no comments.

7 Business

a. Neighbourhood Watch – to receive update report from Cllr Blomefield, and agree actions.
It was **resolved** to defer this item to the next meeting.

b. Village Carpark maintenance offer – to review Village Carpark maintenance offer and agree actions
It was **resolved** to accept the Village Carpark maintenance offer from Kingham Garden Services to provide free maintenance in return for allowing the display of company signage. The agreement will be reviewed at the end of the year.
Action: Clerk to inform Kingham Garden Services.

c. Parking on edge of Village Green – to note concern from resident regarding the parking on the edge of the Village Green by parents dropping off and collecting their children from school and driving on verges, and agree actions
It was **resolved** to contact school to ask them to write to parents regarding the parking issue. It was **resolved** to investigate whether it would be possible to install any more posts. It was **resolved** to contact the police regarding the parking issue.

Cllr Dewar left the meeting.

Signed (Chairman) Date

d. Application from Kingham Church for an 80% donation for a new mower
The Clerk advised that the Council does not have the power to give a donation to the church for this item. The Newsletter advised that they would put a piece in the newsletter requesting donations.

8 Planning

a. 19/03451/HHD – Alterations erection of rear garden room
21 Manor Farm Close, Kingham – comment by 29 January 2020
The council had no comment on this application.

b. 19/03319/HHD – Construction of replacement shed – Kingham Lodge, West End, Kingham – comment by 29 January 2020
The council had no comment on this application.

c. New planning applications received since publication of agend - Nil

d. Previous applications – updates
19/02480/LBC – Removal of the modern veranda on the south west elevation. Removal of the internal modern suitcase and adjacent partition wall. Internal reordering of modern utility/pantry area – Freemans Cottage, West End, Kingham – Approved – 18/12/2019
19/03039/HHD – Satellite dish on the side of property – 6 The Moat, Kingham – Approved – 15/01/2020
19/03049/HHD – Single storey extension, internal alterations, conversion of part of roof and replacing of roof tiles – Wiggalls Corner, The Green, Kingham – Approved 19/12/2019
19/03204/FUL – Use of the site as a woodyard for the storage, processing and distribution of timber products (B8/B2 Use Class) (Retrospective) – Woodyard and Ancillary Structures, Churchill Road, Kingham – LPA has requested that this application be withdrawn until reports are received.
19/03266/HHD – Alterations to include single-storey extension to rear to replace existing conservatory/garden room, replacement of existing canopy over front door – 42 West End, Kingham – Under consideration
19/03427/HHD – Loft conversion including two new rear dormer windows and three new rooflights at the front – Crispin House, Field Road, Kingham – Awaiting decision.

9 Health and Safety

a. Internal playground inspections report
The whirligig on the Village Green needs new bearings. Cllr Hartley will organise purchase of these.

Cllr Dewar re-entered the meeting.

10 Finance

a. To approve current expenditure and sign cheques
Payments were approved and made for the following:

Kingham Garden Services – carpark hedge work	chq 100916	£475.00
Ashley Shadbolt – January 100 Club, 1st prize	chq 100917	£50.00
Neville Johnson – January 100 Club, 2nd prize	chq 100918	£20.00
Anthony Mann – January 100 Club, 3rd prize	chq 100919	£10.00
NGI – website development	chq 100921	£22.50
Council administration expenses	chq 100922	£28.45

Clerk salary was approved and paid.

b. Monies received - Nil

c. Bank account update – Parish Council current account balance as of 15 January 2020 - £30,108.66

d. 100 Club update – There are currently 52 members, with an anticipated surplus of £292.

e. To approve budget update – updates circulated to Council were approved.

f. Virements – to review virement report and agree virements
It was **resolved** to agree the virement report dated 15 January 2020.

g. To approve finance update – updates circulated to Council were approved.

h. To approve bank reconciliation – reconciliations circulated to Council were approved.

Signed (Chairman) Date

i. **To note completion and return of precept from to WODC**
It was noted that the precept form has been completed and returned to WODC.

11 Correspondence

a. **Email from resident – to draw the council's attention to free trees for schools and communities from The Woodland Trust –** noted.

b. **Email from Community First Oxfordshire – Oxfordshire Rural Services Survey – deadline 29 February 2020 –** Clerk to complete survey.

c. **Email from WODC – asking residents for views on how its spending should be prioritised over the next year – survey deadline 26 Janaury 2020 –** noted.

d. **Email from resident – concern about condition and width of pavements in various areas in Kingham –** Noted. Cllr Warne agreed to investigate the pavement area near the Church.

12 To receive items for information only

a. Road condition – the poor state of the roads up to the Daylesford Road, and up to Kingham Hill School was noted.

b. It was reported that the bridge going up to Churchill is in need of repair.

Meeting closed at 8.40 pm.

Next meeting to be held on 19 February 2020.

DRAFT

Signed (Chairman) Date