

Kingham Parish Council

Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 20 November 2019, 7.30 pm at Kingham Village Hall 20191120

Present: Cllrs K Hartley J Dewar, J Warne, W Blomefield, M Dare, R Sale

Absent: Cllrs J Harvey, B Hughes

Clerk: Anne Ogilvie

Also present: 2 members of the public

1 Receive apologies for absence

Apologies were received from Cllrs Harvey and Hughes.

2 Approve and sign minutes of meeting on 16 October 2019

The minutes of the meeting on 16 October 2019 were approved and signed.

3 Receive declarations of interest from members

There were no declarations of interest.

4 Public participation

Nil.

5 Reports from County and District Councillors

No report was received from the County Councillor.

No report was received from the District Councillor.

6 To receive and comment on Clerk's report

The Clerk's report had been circulated to Councillors prior to the meeting, and is appended to the minutes.

7 Business

a. Telephone box and defibrillator – to receive update from Cllr Harvey

No update was received from Cllr Harvey. Cllr Warne will look into the installation of the sign on the Pavilion.

b. Interplanting on the Village Green – to discuss quotes received, and approve works

It was **resolved** to approve quotation 2, dated 07/11/19 from Kingham Garden Services, cost £2725, for the supply and planting of 8 deciduous trees and one spruce.

Action: Clerk to order works.

c. Village Litter Picking – to decide whether to organise a litter picking event and agree details.

It was agreed to carry out a litter picking event in March.

d. Hedge works in Village Car Park – to approve quotation for village car park hedge maintenance

It was **resolved** to approved quotation 1010, dated 16/10/19 from Kingham Garden Services, cost £475 to trim, tidy and lower hedge on two sides of the car park.

Action: Clerk to order works.

e. Car park vegetation maintenance – to approve quotation for vegetation maintenance

It was **resolved** to defer this item to January 2020.

f. Kingham House gate works – to discuss and agree action regarding safety concern about footpath closure during works

The footpath is now clear for pedestrian use.

g. Robberies in Kingham – to note and discuss action following robberies in Kingham

It was noted that there had been a spate of robberies from empty properties in Kingham recently. The Council would like all residents to be vigilant. It was **resolved** to investigate Neighbourhood Watch options for the village.

Action: Cllr Blomefield to investigate Neighbourhood Watch options and report back to Council.

Signed

(Chairman)

Date

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h. **Damaged wall by playing field – to agree action required for repair works**

It was **resolved** that Cllr Sale would look into work required to repair wall and report back to Council.

i. **Gigaclear work in village – to note points raised at Residents’ Meeting on 18 November**

The Newsletter will be producing a report of the meeting. The issue of digging very close to the trees on West Street was raised. Residents were surprised that they had not received more details information from Gigaclear about the works. It was **resolved** to ask a Gigaclear representative to attend the next Council meeting, and to provide details of the build plan for Kingham.

Action: Clerk to request Gigaclear representative to attend the next Council meeting, and to provide details of the build plan for Kingham.

8 **Planning**

a. **New planning applications received since publication of agenda**

None received.

b. **Previous applications – updates**

19/02480/LBC – Removal of the modern veranda on the south west elevation. Removal of the internal modern suitcase and adjacent partition wall. Internal reordering of modern utility/pantry area – Freemans Cottage, West End, Kingham – under consideration.

9 **Health and Safety**

a. **Internal playground inspections report – Ongoing.**

b. **New play equipment – to receive report from Clerk and agree actions**

The Clerk had circulated notes of meeting with Wicksteed rep prior to the meeting. It was agreed to request a quotation including the removal of the rotator and surface and installation of new item and surface on the Village Green, and the moving of the table tennis table to enable installation of new swings on the playing field.

Action: Clerk to request quotation from Wicksteed.

10 **Finance**

a. **To approve current expenditure and sign cheques**

Payments were approved and made for the following:

Gillian White – October 100 Club, 1 st prize	chq 100892	£50.00
Kerry Harding – October 100 Club, 2 nd prize	chq 100893	£20.00
Alan Harding – October 100 Club, 3 rd prize	chq 100894	£10.00
British Legion – wreath	chq 100896	£17.00
A Pilkington – Churchyard mowing	chq 100898	£440.00
ICO – renewal	chq 100899	£40.00
Derek Tyack – November 100 Club, 1 st prize	chq 100901	£50.00
Roger Lyle – November 100 Club, 2 nd prize	chq 100902	£20.00
Mr Anderson – November 100 Club, 3 rd prize	chq 100903	£10.00
Council administration expenses	chq 100904	£29.28
Wicksteed- swing connector parts	chq 100905	£47.64
NGI – website development	chq 100906	£22.50

Clerk salary was approved and paid.

b. **Monies received**

100 Club receipts £1132.00

c. **Bank account update** – Parish Council current account balance as of 20 November 2019 - £32,736.06

d. **100 Club update** – There are currently 47 members, with an anticipated surplus of £172.

e. **To approve budget update** – updates circulated to Council were approved.

f. **To approve finance update** – updates circulated to Council were approved.

Signed

(Chairman)

Date

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g. To approve bank reconciliation – reconciliations circulated to Council were approved.

h. To approve 2020-21 budget

It was **resolved** to defer this item to the next meeting.

i. To approve precept figure for 2020-21

It was **resolved** to defer this item to the next meeting.

11 Correspondence

a. Notification from OCC – Road closure of Cozens Lane, 27 January – 03 February 2020.

12 To receive items for information only

a. It was noted that the Christmas tree for the Village Green needs to be ordered.

b. It was noted that a wall had been knocked down on the road between Kingham and Churchill.

Meeting closed at 8.40 pm.

Next meeting to be held on 16 December 2019

Signed

(Chairman)

Date