

# Kingham Parish Council

## Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 16 October 2019, 7.30 pm at Kingham Village Hall 20191016

**Present:** Cllrs K Hartley J Dewar, J Warne, B Hughes, W Blomefield

**Absent:** Cllrs J Harvey, R Sale, M Dare

**Clerk:** Anne Ogilvie

**Also present:** 2 members of the public

### 1 Receive apologies for absence

Apologies were received from Cllrs Harvey and Sale.

### 2 Approve and sign minutes of meeting on 18 September 2019

The minutes of the meeting on 18 September 2019 were approved and signed.

### 3 Receive declarations of interest from members

There were no declarations of interest.

### 4 Public participation

Newsletter – it was reported that the last edition of the Newsletter would be published in July 2020. The editors are hoping other people will take over from them, so the Newsletter can continue in some format.

### 5 Reports from County and District Councillors

No report was received from the County Councillor.

No report was received from the District Councillor.

### 6 To receive and comment on Clerk's report

The Clerk's report had been circulated to Councillors prior to the meeting, and is appended to the minutes.

It was agreed to ask Gigaclear to arrange a residents' meeting.

### 7 Matters arising from previous meeting requiring Council resolution - Nil.

### 8 Business

#### a. Telephone box and defibrillator – to receive update from Cllr Warne and Cllr Harvey

Internal signage has been placed in the telephone box. Directional signage will be placed around the village. Signage at the Wild Rabbit will be removed.

**Action:** Cllr Harvey to speak to All Blacks rep re installation of sign on the Pavilion. Cllr Warne to put up signage around the village. Cllr Warne to arrange removal of signage at the Wild Rabbit.

#### b. Interplanting on the Village Green – to discuss and agree action

It was **resolved** in principle to undertake interplanting.

Quotes have been requested, and will be forwarded to Councillors when received. Councillors will review quotes and forward their decisions to the Clerk for action.

**Action:** Clerk to forward quotes when received. Councillors to review quotes and forward their decisions to the Clerk for action.

#### c. Right of Way – Bridleway, West End – to receive update and agree action

OCC have no recorded status beyond the end of the properties. The British Horse Society are interested in claiming the unrecorded section. It was **resolved** to contact the British Horse Society to confirm their intentions and find out if the Council could work with them on this matter.

**Action:** Clerk to contact the British Horse Society.

### 9 Planning

#### a. New planning applications received since publication of agenda

None received.

Signed

(Chairman)

Date

# Kingham Parish Council

## b. Previous applications – updates

19/02074/HHD – Installation of new entrance gates – Kingham House, Church Street, Kingham – approved.

19/02075/LBC – Partial reconstruction of stone pillars and erection of new entrance gates – Kingham House, Church Street, Kingham – approved.

19/02500/S73 – Non-compliance with condition 4 of planning permission 18/01530/HHD to allow rooflights to be clear glazed – Honeystone Cottage, Cozens Lane, Kingham – approved.

19/02480/LBC – Removal of the modern veranda on the south west elevation. Removal of the internal modern suitcase and adjacent partition wall. Internal reordering of modern utility/pantry area – Freemans Cottage, West End, Kingham – under consideration.

## 10 Health and Safety

a. Internal playground inspections report – Ongoing.

b. Play area repairs/improvements – Ongoing.

## 11 Finance

### a. To approve current expenditure and sign cheques

Payments were approved and made for the following:

WODC – Grass cutting	chq 100887	£875.27
OALC – Planning training	chq 100888	£54.00
Diocese of Oxford – Adcraft field rent	chq 100889	£84.00
Council administration expenses	chq 100891	£32.00
Kingham Village Hall – hall rent and 100 Club surplus	chq 100895	£383.00

Clerk salary was approved and paid.

### b. Monies received

Kingham Church – mowing contribution £80.00

c. Bank account update – Parish Council current account balance as of 16 October 2019 - £32,995.38.

d. 100 Club update – There are currently 43 members for the new year. The draw will be held at the end of the month. Councillors will distribute flyers around the village.

e. To approve budget update – updates circulated to Council were approved.

f. To approve finance update – updates circulated to Council were approved.

g. To approve bank reconciliation – reconciliations circulated to Council were approved.

## 12 Correspondence

### a. Request from Kingham Events for Adcraft Field to be mowed prior to the Fireworks Event

It was resolved to ask Cllr Sale if he would be able to do this when he is available.

## 13 To receive items for information only

a. It was noted that Daylesford have a new estate manager.

b. It was noted that there was rubbish around the Football Pavillion. The Clerk was asked to write to the Football Club.

c. It was noted with thanks that Alan and Brenda Harding had cleared the weeds along the football field wall.

d. Quotations had been received for carpark vegetation maintenance. They will be circulated to Councillors, and further information requested as required.

e. The next litter picking day will be placed on the November agenda.

**Meeting closed at 8.15 pm.**

**Next meeting to be held on 20 November 2019.**

Signed

(Chairman)

Date