

Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 18 September 2019, at 7.30 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.

Anne Ogilvie

Anne Ogilvie – Kingham Parish Clerk, 12 September 2019

AGENDA

- 1** To receive apologies for absence
- 2** To approve and sign minutes of meeting on 21 August 2019
- 3** To receive declarations of interest
- 4** Public participation
- 5** Reports from County and District Councillors
- 6** To receive and comment on Clerk's Report
- 7** Matters arising from previous meeting requiring Council resolution
- 8** Business
 - a. Telephone box and defibrillator – to receive update from Cllr Warne
 - b. Grass verge in Orchard Way, ref parking – to discuss issue and agree action if required
 - c. 100 Club – to agree to run a 100 Club for year beginning October with proceeds being donated to Kingham Village Hall
- 9** Planning
 - a. 19/02500/S73 – Non compliance with condition 4 of planning permission 18/01530/HHD to allow rooflights to be clear glazed
Honeystone Cottage, Cozens Lane, Kingham – comment by 26 September 2019
 - b. 19/02480/LB – Removal of the modern veranda on the south west elevation.
Removal of the internal modern staircase and adjacent partition wall. Internal reordering of modern utility/pantry area
Freemans Cottage, West End, Kingham – comment by 03 October 2019
 - c. New planning applications received since publication of agenda, if any
 - d. Previous applications – updates
- 10** Health and Safety
 - a. Internal playground inspections report
 - b. New sleepers – to receive update from Cllr Hartley regarding price for new sleepers
 - c. Climbing frame surface area – to receive update from Cllr Hartley regarding options
- 11** Finance
 - a. To approve current expenditure and sign cheques
 - b. Monies received
 - c. Current account balance
 - d. 100 Club update
 - e. To approve budget update
 - f. To approve finance update

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- g. To approve bank reconciliation
- h. To approve External Auditor Report, and note publication of Notice of Conclusion of Annual Audit

12 Correspondence

- a. Invitation from WODC to Town and Parish Forum on 10 October 2019
- b. Request from resident for Councillor's contact details to be published
- c. Email from resident regarding potential usage of the Habitual or Vexatious Complaints Policy by Council

13 To receive items for information only

14 Next meeting – Wednesday 16 October 2019, at 7.30 pm