

# Kingham Parish Council

## Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 17 July 2019, 7.30 pm at Kingham Village Hall 20190719

**Present:** Cllrs K Hartley, J Harvey, R Sale, J Dewar, J Warne, B Hughes, M Dare, W Blomefield

**Absent:** Cllrs J Warne

**Clerk:** Anne Ogilvie

**Also present:** two members of the public

**1 Receive apologies for absence**

Apologies were received from Cllrs Warne and Dare (entered meeting late).

**2 Approve and sign minutes of meeting on 19 June 2019**

The minutes of the meeting on 19 June 2019 were approved and signed.

**3 Receive declarations of interest from members**

There were no declarations of interest.

**4 Public participation - Nil.**

**5 Reports from County and District Councillors**

None received. Apologies were received from Cllr Colston.

**6 To receive and comment on Clerk's report**

The Clerk's report had been distributed to Councillors prior to the meeting, and is appended to the minutes.

17. It was noted that the vegetation has now been cut.

**7 Matters arising from previous meeting requiring Council resolution - Nil.**

**8 Business**

**a. S106 play area monies – to receive update from Working Group**

An update will be provided at the next Council meeting.

**b. Website accessibility – to receive report on Website Accessibility, and agree action required**

It was **resolved** to pass the report to the Council's website designer, and request an indication of the work and cost of meeting the new standards.

**c. VE Day 75 Celebration/Commemoration – to agree Council action**

It was **resolved** to ask the Events Committee and the British Legion if they are planning any event.

**Action:** Clerk to write to Events Committee and the British Legion.

**d. Habitual or Vexatious Complaints Policy – to approve and adopt policy**

It was **resolved** to approve and adopt the Habitual or Vexatious Complaints Policy.

**9 Planning**

**a. 19/01119/HHD – Demolition of existing detached garage and erection of single storey extension with removal of wall to create off street parking and garden storage (amended) – Duck End, West End, Kingham – comment by 18 July**

This Council had no comment on this application.

**b. New planning applications received since publication of agenda**

None received.

**c. Previous applications – updates**

19/00969/HHD – Proposed sauna within existing garden curtilage – Far End, West End, Kingham. Application – approved 19/06/19

APP/D3125/W/18/3217373/18/02350/FUL – Planning appeal – Conversion of stable building to a 1 bed dwelling, and associated works – Barn at Churchill Road, Kingham. Application – refused 26/06/19

Signed

(Chairman)

Date

# Kingham Parish Council

## 10 Health and Safety

### a. Playground inspections

It was noted that the raised beds and other plant areas by the playing fields need maintenance. The new surface under the climbing frame has weeds growing through it. It was **resolved** to contact Churchill Surfacing to discuss options for clearing and seeding with grass.

Wood needs replacing on the tunnel. It was **resolved** to obtain a price for new sleepers.

**Action:** Cllr Hartley to obtain options for the climbing frame surface area and price for new sleepers.

It was noted that one of the defibrillator signs has been vandalised and destroyed.

It was noted that the new playground signage has not been put up.

Cllr Dare entered the meeting

## 11 Finance

### a. To approve current expenditure and sign cheques

Payments were approved and made for the following:

WODC – grass cutting and maintenance	chq 100859	£925.46
Kingham Village Hall – Heyden Field tenancy rent	chq 100861	£980.00
Council administration	chq 100862	£5.70
Cathy Stebbings – July 100 Club – 1 <sup>st</sup> prize	chq 100863	£50.00
Neal Evans – July 100 Club – 2 <sup>nd</sup> prize	chq 100864	£20.00
Roger Lyle – July 100 Club – 3 <sup>rd</sup> prize	chq 100865	£10.00
Community Heartbeat Trust – defibrillator cabinet etc	chq 100866	£792.00
James Warne – webhosting and domain renewal	chq 100867	£58.82
X2 Connect Ltd – Glass for phonebox	chq 100868	£13.68
Kingham Village Hall – Hall hire April – June	chq 100869	£36.00

Clerk salary was approved and paid.

### b. Monies received – Heyden Field rental - £980.00

### c. Bank account update – Parish Council current account balance as of 17 July 2019 - £23,703.51.

### d. 100 Club update – Currently 54 members, £337 to be donated to Village Hall.

### e. To approve budget update – updates emailed to Council were approved.

### f. To approve finance update – updates emailed to Council were approved.

### g. To approve bank reconciliation – reconciliations emailed to Council were approved.

## 12 Correspondence

**a. Query from resident – whether it is permissible for estate agent signs to be placed on grass verges** – It was noted that signs should only be on the property for sale/let. It was **resolved** to request that the estate agent remove the sign on the Village Green as this is Parish Council land. It was **resolved** to contact the local estate agencies and remind them that signage should only be placed on the property for sale/let.

**b. Notification from OCC – Temporary road closure at Lyneham Road, Kingham from 16/09 to 19/09, 24 hours per day closure**

**c. Notification from OCC – Temporary road closure at Churchill Road, Kingham from 19/08 to 23/08, 24 hours per day**

## 13 To receive items for information only

**a. Fowler Road vegetation** – It was noted that vegetation has grown up through Fowler Road which requires action.

**b. Trigmoor turning** – It was noted that the verges at Trigmoor Corner need to be cut back again.

**c. Overhanging branches** – It was noted there are some properties with branches overhanging the paths which are causing a hazard for pedestrians.

Meeting closed at 8.10 pm

Next meeting to be held on 21 August 2019

Signed

(Chairman)

Date