

Kingham Parish Council

Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 20 March 2019, 7.00 pm

20190320

Present: Cllrs K Hartley, J Harvey, R Sale, J Dewar, B Hughes

Absent: Cllrs M Dare, J Warne

Clerk: Anne Ogilvie

Also present: Cllr Hibbert-Biles (OCC), Cllr A Beaney (WODC), Cllr N Colston (WODC), six members of the public.

1 Apologies – Cllr Dare, Cllr Warne

2 Minutes of previous meetings – the minutes of the previous meeting were approved and signed

3 Declaration of Interests – Nil

4 Matters Arising

4.1 Car park tenancy agreement with Kingham Royal British Legion Club – A letter has been sent requesting return of signed agreement. No response has been received.

4.2 Interplanting on Village Green – An alternative quote has been received. It was resolved to accept the Nicholsons quote, dependent on whether they offer a plant guarantee. It was suggested that some residents might be interested in contributing to the cost of the new trees.

Action: Clerk to find out if a plant guarantee is offered, and if so to progress the works.

4.3 Warning signs for HGVs – OCC has approved two of the locations for signage, the Trigmoor turning and the junction at the top end of the Kingham Hill School road. It was resolved to progress this project. It was agreed to establish whether there would be any charge to the Council for this signage.

Action: Clerk to inform OCC Council would like to proceed in principle and ask about costs.

4.4 Playground and Millennium Wood signage – signs have been ordered. The Council signed off the artwork.

4.5 Threshers Yard verge damage – Daylesford and OCC have been contacted. No response has been received.

4.6 Grounds maintenance 2019-20 – It was resolved to accept the quotation received from WODC.

Action: Clerk to raise purchase order with WODC for grounds maintenance works as per quotation.

4.7 Damage re Church Street development - OCC will be inspecting the works and damage, and liaising with the developer to have damages repaired.

5 New Business

5.1 Nil

6 Planning

6.1 APP/D3125/W/18/3217373 – Planning Appeal –

Conversion of stable building to a 1 bed dwelling, and associated works – Barn at Churchill Road, Kingham – comment by 02 April 2019.

It was resolved to re-iterate the Council's objection to this proposal.

6.2 19/00550/HHD Construction of a single storey, timber garden room to existing vegetable garden – Kingham House, Church Street, Kingham – comment by 03 April 2019

It was resolved not to comment on this application.

6.3 No new planning applications had been received since publication of the agenda

6.4 Previous applications – updates

18/02894/FUL Alterations and extension to garden room to create self contained living accommodation. Construction of replacement conservatory to main dwelling – Gulliver House, Church Street, Kingham.

Application – approved, 22/02/19

18/032527/FUL Change of use of dwellinghouse to house in multiple occupation (HMO) – Fowler House, Church Street, Kingham.

Signed

(Chairman)

Date

Kingham Parish Council

Application – approved, 25/02/19

18/03459/HHD Non compliance with condition 2 of the planning permission 17/03631/FUL to allow revised design to viewing gallery – Kingham Hill School, Kingham

Application – under consideration

7 Public Forum

- 7.1 Concern regarding the kerb stones on Church Street by the new development was raised. It was noted that this should be covered by the OCC inspection, noted above.

8 Health and Safety

- 8.1 Playground inspections – ongoing.

9 Finance

- 9.1 Payments were approved and made for the following:

Roger Lyle – March 100 Club – 1 st prize	chq 100823	£50.00
William Townsend – March 100 Club – 2 nd prize	chq 100824	£20.00
Jill Johnson – March 100 Club – 3 rd prize	chq 100825	£10.00
Council administration	chq 100828	£27.84

Clerk salary was approved and paid

HMRC PAYE/NI was approved and paid

- 9.2 Monies received

HMRC – VAT refund £3,876.91

- 9.3 Bank account update

Parish Council bank balance as of 20 March 2019 - £16,990.30

- 9.4 100 Club – There are currently 54 members, and the current sum to be donated to the Village Hall next year is £337.

- 9.5 Budget update to end February 2019 circulated to Council was approved.

- 9.6 Bank reconciliation and finance update circulated to Council were approved.

- 9.7 It was noted that the Clerk's pay would change from 01 April 2019 ref the NJC agreement.

- 9.8 It was resolved to transfer £100 to the Village Hall, reference the five uncleared 100 Club prize cheques, raised before December 2018.

10 Correspondence

- 10.1 Email from resident – questions to the Council following their letter covered in February correspondence. It was noted that the letter had been read out in full and a reply had been sent. It was noted that until the current traffic evaluations had been completed, the Council was not in a position to comment on the effectiveness of measures recently taken or proposed for the future.

Action: Clerk to forward Council comments to resident.

11 To receive items for information only

- 11.1 It was noted that the land on Orchard Way which has Council property on belongs to OCC.

- 11.2 It was noted that the play equipment from S106 monies project was ongoing.

Meeting Closed at 7.20 pm

Next Meeting to be held on 17 April 2019

Signed

(Chairman)

Date