

## Kingham Parish Council

Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 16 May 2018, at 8.00 pm at Kingham Village Hall (to follow Annual Council Meeting at 7.30 pm). Please inform the Clerk if you are unable to attend.



Anne Ogilvie – Kingham Parish Clerk, 09 May 2018

### AGENDA

- 1 Apologies** – to be received
- 2 Declaration of Interests**
- 3 Matters Arising**
  - 3.1 Adopt a kiosk – defibrillator – update regarding moving defibrillator
  - 3.2 OCC Contract for lawn mowing – Cllr Dare to bring contract, Council to sign contract
  - 3.3 Signs near school and British Legion – update on progress
  - 3.4 Mobile telephone mast – update on progress
  - 3.5 Football Club car park resurfacing – update on progress
  - 3.6 Erosion of grass triangle between Cozens Lane, West Street and West End – update on work progress
  - 3.7 Damaged noticeboard on Village Green – update on repair progress
  - 3.8 Replacement of swings on Green – update on progress
  - 3.9 SSE works on Church Street by Orchard Way, remedial resurfacing required – update on progress
  - 3.10 Thames Water works on West Street, remedial works required – update on progress
  - 3.11 Review of parish boundary letter sent to WODC – update on response
  - 3.12 Tarmac works required at Bury Close – update from Clerk
  - 3.13 Weeding required on external walls by football pitch – Lengthsman has been requested to carry out works
  - 3.14 Request for speed restriction outside Kingham Primary School – update on response
  - 3.15 Request for installation of speed monitor on Church Street – update on response
  - 3.16 Request for installation of new speed restrictions on Daylesford Road – update on response
  - 3.17 New website – Cllr Warne to co-ordinate next stage of development – update
  - 3.18 New website – Clerk to provide details of transparency requirements and requests to meet Council's needs
  - 3.19 Piper Homes delivery of roof trusses – Clerk to forward Council advice to Piper Homes
  - 3.20 Privacy Policy – to be approved and adopted
  - 3.21 General Privacy Notice – to be approved and adopted
  - 3.22 Internal Privacy Notice – to be approved and adopted
  - 3.23 Data Storage, Retention and Destruction Policy – to be approved and adopted
- 4 Reports from County and District Councillors**
- 5 Councillors' Forum**
- 6 New Business**
  - 6.1 To approve and adopt Bring Your Own Device (BYOD) Policy
  - 6.2 Resignation of Lengthsman
- 7 Planning**
  - 7.1 18/01222/HHD – Erection of extension to garden room, Gulliver House, Church Street. Comments by – 25 May 2018
  - 7.2 New planning applications received since publication of agenda, if any
  - 7.3 Previous application - updates
- 8 Public Forum**
- 9 Health and Safety**
  - 9.1 Playground inspections – ongoing
- 10 Finance**
  - 10.1 Payments to be approved and cheques to be signed
  - 10.2 Monies received
  - 10.3 Bank account update
  - 10.4 100 Club update
  - 10.5 To review budget year ending March 2018

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**10.6** Budget update current year

**10.7** To approve bank reconciliation and finance update

**10.8** To review proposal to introduce Internal Financial checker position

### **11 Correspondence**

**11.1** Email from resident - suggestion to install "Twenty's Plenty" signage in Kingham

**11.2** Email from OCC – invitation to attend OCC engagement meeting

**11.3** Email from resident – regarding proposal to purchase new defibrillator

**11.4** Email from resident – regarding damaged wooden posts on village green

**11.5** Email from resident – regarding rubbish in Meadow Way area

### **12 AOB**

**13 Next Meeting – 20 June 2018 – starting at 7.30pm**