

Kingham Parish Council

Minutes of the Meeting of Kingham Parish Council

Held on Wednesday 21 March 2018, 7.00 pm

20180321

Present: Cllrs K Hartley, J Harvey, J Dewar, R Sale, J Warne, B Hughes, M Dare

Clerk: Anne Ogilvie

Also present: Five members of the public.

- 1 **Apologies** – nil
- 2 **Minutes** – the Minutes from the last meeting were approved and signed.
- 3 **Declaration of Interests** – Cllr Harvey regarding item Planning item 6.2 – 18/00605/FUL
- 4 **Matters Arising**
 - 4.1 Adopt a kiosk – defibrillator – The Events Committee have agreed to cover the costs of purchasing a new battery and pads for the defibrillator currently at the Wild Rabbit. BT will be contacted to confirm that this defibrillator can be moved to the telephone kiosk.
Action: Clerk to investigate process for moving defibrillator to the telephone kiosk, including contacting BT regarding permission to use the kiosk. Clerk to contact the Events Committee to discuss purchase of items for current defibrillator. Cllr Hartley to discuss processes with Scott Birnie.
 - 4.2 Mowing quote for 2018 – price received from WODC, 3.5% increase on 2017 price. It was agreed to approve this quotation.
Action: Clerk to contact WODC to approve quotation.
 - 4.3 OCC contract for lawn mowing – Cllr Dare’s draft letter was approved.
Action: Clerk to send letter to OCC.
 - 4.4 Signs near school and British Legion, guiding visitors to Village Car Park – signage is being progressed.
 - 4.5 Letter to MP suggesting second home owners could have precept raised – Council to meet with Mr Courts on Friday 13 April at 6pm.
Action: Clerk to confirm meeting.
 - 4.6 Football Club container – this item has been put on hold by the Football Club, no further action.
 - 4.7 New Road Development, damaged lamppost - The lamppost has been logged on OCC’s system as requiring replacement at some point, and is on the programme of work to be replaced as and when resources allow.
 - 4.8 New Road Development, housing distribution criteria – no response has been received from WODC regarding the Council’s request for assurance that future allocations would use the “local connection” criteria would remain the first basis for allocation.
Action: Clerk to request response from WODC.
 - 4.9 Land Registry records to be updated for Village Hall – contact details for Kingham Hill Trust are required. It was agreed to move this item from the Council Meeting to the Meeting of the Village Hall Trustees.
Action: Clerk to add this item to meeting agenda of Village Hall Trustees.
 - 4.10 Mobile telephone mast –CTIL have advised that they require permission from the planning authority to repaint the mast. The request has been forwarded to WODC, and receipt of enquiry has been received.
Action: Clerk to request update from WODC regarding the request.
 - 4.11 Football Club carpark –A quotation for regravelling the area has been received, £1200 + VAT. It was agreed to ask the Football Club if they would provide a donation for retarmacing the area (cost would be £3900 + VAT).
Action: Clerk to ask Football Club if they would provide donation for retarmacing the area.

Signed

(Chairman)

Date

Kingham Parish Council

Cllr Dare entered the meeting

- 4.12** Church Street housing development – A report of the meeting in February had been given to Council and Piper Homes. The groundwork contractor has gone into liquidation, so the road closure for sewer works has been postponed, until a new contractor can be sourced.
- 4.13** Church Street housing development Housing Association involvement – WODC have advised that they have not been in contact with the developer and would not expect to have confirmation of the selection process until the Registered Provider makes an application to Homes England and requires District Council support.
- 4.14** Advertisement signs blocking motorists' view of junction of A436/Daylesford Road – no response has been received from Gloucestershire County Council.
- 4.15** Issue re visibility of bins at The Kingham Plough – Council have been informed that reflectors for the bins have been ordered.
- 4.16** Erosion of grass triangle between Cozens Lane, West Street and West End – the work is ongoing.
- 4.17** Damaged noticeboard on Village Green – Cllr Warne to place order with Mr Ody to repair the noticeboard, cost estimated at less than £500.
Action: Cllr Warne to place order for repair of noticeboard.
- 4.18** Application to address new development on Church Street – Council have been informed that the name Swailbrook Place has been selected.
- 4.19** Replacement of swings on Village Green – work is ongoing, chains are held by Churchill.
- 4.20** Lack of signage at The Kingham Plough regarding parking – Council has been informed that a new sign has been ordered.
- 4.21** Green bin licence for Lengthsman – licence has been ordered.
- 4.22** Electricity Board works in Church Street by Orchard Way – works have been completed, but remedial resurfacing works are required.
Action: Clerk to contact SEB to request remedial works are carried out to road surface
- 4.23** Thames Water works on West Street – works have been completed, but remedial works are required re remaining holes in road surface
Action: Clerk to contact Thames Water to request remaining holes in road surface are filled.
- 4.24** Parking in Kingham during Oxfordshire Art Week - the Council were thanked for their support, and stated that they were trying to keep congestion to a minimum with signs and marshalls at weekends/busy times. They were advised that the Art Week organisers were not aware of an alternative field available for parking, but were happy to receive any information re a different site.
Action: Clerk to advise Piper Homes about Art Week
- 4.25** Review of parish boundary letter sent to WODC – WODC have acknowledged receipt of the letter and that they will respond in due course. No response has been received from Churchill PC.
- 4.26** Tile Films email regarding drone filming in Kingham – Council response has been sent.
- 4.27** Review of Cotswold AONB Management Plan 2018-2023 – Cllr Dewar will review document and advise Council if comment is required.
Action: Cllr Dewar to review document and report to Council.

5 Councillors Forum

- 5.1** Cllr Warne advised that he will report on the new website at the next meeting.

6 Planning

- 6.1** 18/000605/FUL – Erection of dwelling and associated works: Wiggalls Corner, The Green, Kingham – response required by 23 March 2018

Signed

(Chairman)

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Cllr Harvey left the meeting.

The Council approved the application, but suggested that the stone of the new building that will be visible from the road should be carefully matched with the existing stone of Wiggalls Corner so that the two buildings will appear to blend into each other.

Action: Clerk to advise WODC of Council's comments.

Cllr Harvey re-entered the meeting.

6.2 Previous applications – updates

17/03570/FUL – Erection of four new dwellings with associated parking and new access: Land west of Greenacres, Churchill Road, Kingham – this application has been changed to three dwellings, and amended plans have been placed on the planning portal – comments to the new plans required by 12 April. The Council agreed to submit comments to WODC which had been sent to HunterPage – that they would expect assurances that the garages could not be converted into accommodation in the future.

Action: Clerk to advise WODC of Council's comments.

18/00543/PN56 – Change of use of two office buildings (class use B1a) to create four dwellings (class C3): 1 Thresher's Yard, West Street, Kingham – this application is open for comment until 26 March, so there is no update.

17/04022/FUL – Demolition and redevelopment to provide a care community with Use Class 2 comprising 85 care apartments, together with communal facilities, landscaping, parking and other associated works – there is no update on this application.

7 Finance

7.1 Payments were approved and made for the following:

OALC – annual subscription	chq 100689 - £135.62
Wicksteed Leisure Ltd – playground swings	chq 100690 - £214.84
Ashley Shadbolt – March 100 Club winner, 1 st prize	chq 100691 - £50.00
Doreen Attewell – March 100 Club winner, 2 nd prize	chq 100692 - £20.00
Sean & Sarah Notman – March 100 Club winner, 3 rd prize	chq 100693 - £10.00
Council administration	chq 100696 - £56.88

7.2 Monies received

£150 has been received from Kingham Events

7.3 Bank account update

Parish Council bank balance as of 21 March 2018 - £21,109.49

7.4 Council Risk Assessment was approved by Council and signed by the Chairman

8 Correspondence

8.1 Letter from WODC – consultation on further main modification to the submission draft West Oxfordshire Local Plan (2011-2031)

9 AOB

9.1 OCC have advised that Cozens Lane will be closed from 26 March until 30 March, to facilitate the installation of new water connection.

Meeting Closed at 7.40 pm

Next Meeting to be held on 18 April 2018, 7.30 pm

Signed

(Chairman)

Date