

Kingham Parish Council

Council members are hereby summoned to attend the Parish Council Meeting on Wednesday 18 October 2017 at Kingham Village Hall. Please inform the Clerk if you are unable to attend.



Anne Ogilvie – Kingham Parish Clerk, 11 October 2017

AGENDA

- 1. Apologies** – to be received
- 2. Minutes** – The minutes from the previous meeting to be approved and signed.
- 3. Matters Arising**
 - 3.1** Adopt a kiosk – defibrillator – to discuss options regarding purchase of new defibrillator
 - 3.2** Footpath repair, bridge Station Road - New repair request sent –waiting response.
 - 3.3** Mowing quote – road past Mill House footpath, waiting response from WODC
 - 3.4** Hedge cutting quotation – street sides of allotment – to review and agree quotes received -
option 1: flail cut £185 + VAT, option 2: hand cut £1032 + VAT
 - 3.5** Hedge cutting quotation – car park hedge of allotment & shrub beds –
to review and agree quote received - £285 + VAT
 - 3.6** WODC Contract for lawn mowing – Cllr Dare to draft letter
 - 3.7** Signs near school and British Legion– guiding visitors to Village Car Park – sign design to be approved to
enable quotation to be requested
 - 3.8** Website – Cllr Warne to report on website options
 - 3.9** Letter to MP suggesting second home owners could have precept raised – to be considered
 - 3.10** WODC to be approached re increasing Kingham Parish to include Kingham Station and surrounding
houses – to be considered
 - 3.11** Football Club container – Cllr Dare to update on discussion re positioning and housing
 - 3.12** New Road development – Cllr Hughes to provide update regarding areas still requiring clearing and
repairing
 - 3.13** Access to Village Hall –driveway – Mr Smith to be asked for assistance regarding ownership of area
 - 3.14** WODC Community Funds – Cllr Warne investigating
 - 3.15** Plough parking – Clerk to write to Plough regarding carpark signage
- 4. Councillors Forum**
 - 4.1** Football Club car park – Cllr Dare to report re discussion with Chairman regarding condition
 - 4.2** Mobile telephone mast at telephone exchange – to review communications received regarding the
installation and agree actions required
- 5. Planning**
 - 5.1** 17/012941/HHD – Erection of single storey side extension. Internal and external alterations –
Sycamore Cottage, 1 Manor Farm Close – comments to be received by WODC by 20 October
- 6. Public Forum**
- 7. Health and Safety**
 - 7.1** Playground inspections - ongoing
- 8. Finance**
 - 8.1** Biannual precept received from WODC
 - 8.2** Cheques to be signed.
 - 8.3** Budget – budget for 2018/19 to be discussed prior to precept decision required for January
- 9. Correspondence**
 - 9.1** WODC – letter regarding change to Publica
 - 9.2** Charlbury Town Council – letter regarding change to Publica
 - 9.3** WODC – invitation to meeting between Town & Parish Councils and WODC on 22 November 2017
- 10. AOB**
- 11. Next Meeting – 15 November 2017 – starting at 7.30pm**