

Minutes of the Meeting held by Kingham Parish Council

– held on Wednesday 21st September 2016, 7.30pm

Present :- Cllrs K. Hartley, J.Dewar, M.Dare and R.Sale Clerk :- N.Marina

One member of the public and County Councillor Hibbert-Biles

1. Apologies – J.Harvey, B.Hughes and J.Warne

2. Minutes – the Minutes from the last Meeting were signed and approved.

3. Matters Arising –

3.1 Trees on The Green – 1 and 3 mths works had been completed. Payment had been made. It was agreed to go ahead with the 6 mth works that had been recommended.

3.2 Stone wall opposite The British Legion – OCC had confirmed no landed was under their derestriction on that part of Station road. It was advised to contact the land owner of the property next to the area in question. It was advised that OCC could help in making contact as letters already sent from the PC had remained unanswered.

3.3 Adcraft Field Mowing – the mowing had now been completed. A rental invoice from the Diocese of Oxford had been received and was due for payment from the PC. A letter from the football club had also been received to advise that they would no longer be renting the field. The Clerk was asked to look at archives to make sure all outstanding payments had been made from the Football Club.

4. Councillors Forum

4.1 Millenium Wood – Over the summer there had been substantial cut back to the brambles and the Woods were seen to be in a better state. It was noted that in the Spring, a further trim would need to be completed to make sure that the brambles did not over-grow again. The Forest Workshop – HJ Jungling, had supplied a copy of their own insurance to run their workshops. They had asked if they could do some small maintenance within the Woods (raking, trimming etc) before their first workshop – it was agreed that this would be acceptable.

4.2 Bus Leaflets to advertise the X8 bus – have now been circulated throughout the Village. Spare leaflets would be kept with the Clerk.

County Councillor Update from Cllr Hibbert – Biles.

The NHS Clinical Commissioning Group - Consultation on reduction of community hospitals will take place from Dec 2016- Mar17. Councillor Hibbert-Biles, urges all to respond to the consultation. Horton Hospital is considering removing its maternity ward and also perhaps the A and E. It is proposed that all difficult births will go to Oxford – Cllr Hibbert-Biles considered this to be a long way away. All agreed.

20th October is the Bi- Election since David Cameron stepped down. 3 Candidates have come forward.

Grass Cutting - Cllr Hibbert-Biles considered the Grass was left to long this time round. In the future grass is to be cut sooner to prevent it becoming overgrown. It was agreed. OCC was looking to improve plans for next year. Reports had been received from Price Waterhouse Cooper with regards to the Unitary Council changes and the best way to save money.

Signed 

(Chairman) Date 19.10.2016

The status quo was seen as not good and the officers had been instructed to do a bit more work. Towns and Parishes were encouraged to co-ordinate more together.

Social, Health and Child care services still take up most of the budget. Cllr Hibbert-Biles was thanked for her continued interest in the Village and her presence at the monthly Parish Council Meetings.

5. Planning –

5.1 The Old Beer House, Church Street – construction of pergola to existing outbuilding – no objection.

5.2 2 The Moat – install open porch/rain shelter to front elevation – no objections

5.3. Dix Cottage – insertion of door (listed Building and Conservation area) – Cllr Dewar to check online documents.

5.4 New Road low cost housing – the last update from Ffiona MacEwan from WODC was that the intended start date would be Autumn. As Autumn had just begun and no works had started, the Clerk was asked to enquire with WODC in November.

Public Forum - None

7. Health and Safety

7.1 Playground Inspections – monthly playground inspections are ongoing, Cllr Harvey and Cllr Hughes.

7.2 Rospa Yearly inspection – had been received. The whirlygig on The Green had been seen to be wobbly and need repair. Cllr Hartley to seek action. The other area mentioned was the New Road playground where the bark chip had decompressed leaving, what could be, a trip hazard. The alternatives for repair would be the rubberised flooring that had been quoted (approx. £6000) or a replacement of bark chip. A decision was reserved for when the full PC was next together to consider the alternatives. A suggestion was put forward – that the donated funds from approved building developments (section 106) could be used for this purpose.

8. Finance

8.1. External Audit – The notice of conclusion had been received and been displayed. The Auditors notes were reviewed by the PC. The notes included a suggestion of a revised list of assets for the next audit including a date of purchase and purchase price of assets.

8.2. The 100 Club fund raising raffle for the Village Hall, had come to an end for the year 2015-2016. Funds raised for the village Hall were £555. Many Thanks were given to those involved and it was agreed to go ahead for another year with the raffle. Those who would like to join the raffle for the new year can contact the Clerk on

kinghamparishcouncil@gmail.com

8.3 Banking Forms – were handed to Cllr J.Dewar to be filled out for the addition of an extra signatory for the bank accounts for the PC and Village Hall accounts as agreed at the June PC Meeting.

Signed 

(Chairman) Date 19.10.2016

8.4 Cheques were signed (below)

12.08.16	100498	August	A.Barnard	millenium Wood bramble cut	1500.00
12.08.16	100499	August	Playsafety Ltd	playground inspection	172.20
12.08.16	100500	August	AJ Pilkington	graveyard mowing 3 X cuts	330.00
12.08.16	100501	August	WODC Grass Cutting	June invoice	444.43
12.08.16	100502	August	Treetech	The green and Village tree trimming	2388.00
12.08.16	100503	August	Nicole Marina	wages	535.67
12.08.16	100504	August	WOBUG	donation for leaflets to advertise buses	30.00
30.08.16	100505	August	WODC Grass Cutting	July Invoice	443.57
30.08.16	100506	August	Nicole Marina	expenses	32.48
30.08.16	100507	August	Southern Electric	Village Green Electric	20.67
12.09.16	100508	Sept	BDO LLP	External Auditor fee	240.00
21.09.16	100509	Sept	John Cassie	100 Club 1st prize - August	50.00
21.09.16	100510	Sept	Paul Smith	100 Club 2nd prize - August	20.00
21.09.16	100511	Sept	Sylvia Peart	100 Club 3rd prize - August	10.00
21.09.16	100512	Sept	Alan Marshall	100 Club 1st prize - Sept	50.00
21.09.16	100513	Sept	Nancy Lyle	100 Club 2nd prize - Sept	20.00
21.09.16	100514	Sept	John Griffiths	100 Club 3rd prize - Sept	10.00
21.09.16	100515	Sept	Nicole Marina	wages	509.54
21.09.16	100516	Sept	A.Pilkington	graveyard mowing 2 X cuts + verge trim Station road	305.00
21.09.16	100517	Sept	Village Hall	raised funds from 100 club raffle 2015-16	555.00
21.09.16	100518	Sept	Nicole Marina	expense for internal auditor m&s voucher	50.00
21.09.16	100519	Sept	WODC Grass Cutting	August mowing	505.90
24.09.16	100520	Sept	Oxford Diocese	adcraft field rental	84.00
30.09.16	100521	Sept	Mr P Barnard	repair of whirlygig on The Green	48.40

PC Bank Balance as at 30th September 2016 = £23,789.78

9. Correspondence - received from

9.1. Oxford conservation volunteers – notice about group to be put up at Hall.

9.2. Malvern Line news – Cllr Harvey

9.3 Oxfordshire Comet Transport advertisement

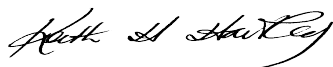
9.4 Wychwood project news – Cllr Harvey

10. AOB – none

Next Meeting to be held on 19th October, 7.30pm, in the Village Hall.

No other Business.

Meeting Closed at 8.40pm

Signed 

(Chairman) Date 19.10.2016