

Minutes of the Meeting held by Kingham Parish Council

– held on Wednesday 15th June 2016, 7.30pm

Present :- Cllrs K. Hartley, J.Harvey, and R.Sale Clerk :- N.Marina

One members of the public.

1. Apologies – J.Dewar and J.Warne

2. Minutes – the Minutes from the last Meeting were signed and approved.

3. Matters Arising –

3.1 Trees on The Green – Tree Tech had received approval from OCC and is due to start on 20th June.

3.2 X8 and Villager Bus – Mr Gowing from the Villager bus had been asked for further clarification as to the calculation of the funding needed to keep the bus running. He advised that the bus will continue to run 4 services per week. V6,V9,V20 and V25. Many other PC's were supporting the bus and a new figure had been calculated of £600 per year for the Kingham PC contribution. It was agreed to support the Villager bus with this funding. This would start in 2017. Cllr Harvey had advised that a group from Chipping Norton were hoping to distribute a leaflet to Villagers advertising the services left available with the hope that people would start using them. (Use them to keep them running). Kingham PC was asked if they could contribute to the cost – once the sum needed was known the PC would consider. The X8 bus will continue to run with a limited service. New timetables will commence from 21st July and timetables can now be downloaded from the Pulhams Website. They will also be displayed on Village Notice boards.

3.3 Potholes – near The Green. Had been reported to OCC Highways, Ref nbr 746357. Clerk to check progress.

3.4 Stone wall opposite The British Legion – Had been reported to OCC Highways, Ref nbr 746372. Clerk to check progress.

3.5 Drains near British Legion causing flooding – had been reported to OCC Highways, Ref Nbr 747653. Clerk to check progress.

3.6 Trigmoor Corner grass trim – had been reported to OCC Highways, Ref Nbr 748499. Clerk to check progress.

3.7 Bollards and Railings – replacement wooden posts needed for The Green, The Village Car Park and Church Street. The contractor had been instructed to do the works.

3.8 Adcraft Field Mowing – the Football club, both Chairman and Secretary, had been notified to do the trim. It was noted it was yet to be done. The usual person to do the mowing was unwell. The PC offered to organise to have the lawn mown at a minimal cost.

4. Councillors Forum

4.1 Millenium Wood – Cllr Warne offered to find a contractor to seek a quote to be put forward, for the works needed for the brambles cut back – in hand.

4.2 Events Committee donation – another letter of thanks had been received from the Events Committee for the donation of funds that were put towards the Queens B'day event held in West Street on 12th June.

Signed 

(Chairman) Date 20.07.2016

The day was a success and many villagers had participated. The PC had also given thanks to the Events Committee for their commitment and energy put towards a great day.

4.3 Unitary Meeting – Cllr Harvey had participated in the Meeting to give more information about the proposed unitary changes within Oxfordshire. The Parishes were asked what they wanted and needed. It was thought that more control and influence would be given to the Parishes, however, if the Parishes were asked to pay for more services, more money would be needed at a Parish Council level. More training would also be needed for the Parishes.

4.4 Footpath cutback – the footpath from the Mill House hotel until the Railways bridge and then further on to Trigmoor Corner. It was noted that this area was over grown. This was normally done by OCC Highways – but was no longer funded. The Clerk suggested getting quotes from the Village Grass cutting contractor. Two quotes would be asked for, as the footpath after the bridge is within Churchill jurisdiction. It was suggested that Kingham could approach Churchill for a contribution.

5. Planning –

5.1 Land Near Mill House Hotel – Comments had been submitted by the due date of 6th June. The Parish Council had not objected to the land being developed but did submit comments with regards to the sewerage status. (this was mentioned previously with the New Road development application). It had also been pointed out that the garages seemed to be clad in wood panels – a suggestion of Cotswold Stone was given. Another point was mentioned that perhaps a house mix (a bungalow and/or 3 bedroom house) would be preferable, rather than only 5 X 4 bedroom houses of the same style.

5.2 Kingham House, Alteration to windows of side extension – no objection.

5.3 Montana Cottage, addition of new timber gates – no objection.

5.4 West Oxfordshire Strategic Housing and Economic Land Availability Assess.2016 – a letter had been received showing fields of potential development sites as seen by WODC. Comments were asked for. The three fields were the Adcraft Field – currently owned by the Church, the land south of Fowlers Road – owned by the Church and the land which has The British Legion standing on it – owned by Lincoln College in Oxford. The PC advised that it is currently in the process of compiling questionnaires to work towards a Neighbourhood Plan – to be presented to WODC. It was thought that to comment at this stage would compromise this report. It was mentioned that these sites would have concerns of access.


Public Forum

6.1 Footpath from Mill House hotel until bridge – see above

7. Health and Safety

7.1 Playground Inspections – monthly playground inspections are ongoing, Cllr Harvey to complete.

7.2 Rospa Yearly inspection – this is booked and confirmed for some time in July as this will receive a discounted price - this is when the team comes to Oxfordshire.

Signed 
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8. Finance

8.1. The Clerk had received from the Society of Local Council Clerks the new approved hourly rates. The current rate was £8.61 which would increase to £8.71 from 1st April 2016 (back pay for the Clerk, was entitled). Further rates were also given for the 2017-18 year, which would be £8.87 from the 1st April 2017. The PC agreed to accept these new rates and pay accordingly.

8.2. The PC Insurance from Zurich Insurance had been paid and accepted. The cover started the 1st June 2016.

8.3. Cheques were signed (below)

15.06.16	100478	June	A.J Pilkington	Church Yard Mowing		220.00
15.06.16	100479	June	WODC Grass Cutting	April Village Grass Cutting		199.16
15.06.16	100480	June	Oxfordshire Assoc	of Local Councils - Cllr guides		25.20
15.06.16	100481	June	Southern Electric	Village Green Electric		32.84
15.06.16	100482	June	Society of Local Council	Clerks membership		103.00
15.06.16	100483	June	Nicole Marina	Expenses		16.60
15.06.16	100484	June	Nicole Marina	Wages		522.83
21.06.16	100485	June	Heidi Miller	100 Club - 1st prize		50.00
21.06.16	100486	June	Cathy Stebbings	100 Club - 2nd prize		20.00
21.06.16	100487	June	Sean Notman	100 Club - 3rd prize		10.00
22.06.16	100488	June	Nicole Marina	expenses		29.41

PC Bank Balance as at 30th June 2016 = £28,308.20

9. Correspondence


9.1. Kingham Village Emergency plans – a letter had been received from WODC asking about Kingham's community emergency plan. It was agreed that the Emergency contacts would be Keith Hartley, being Chairman and Nicole Marina, being Clerk to the PC. The Village Hall was put forward for the Emergency Reception centre. The PC had no specific plans to cover an emergency.

9.2. An email had been received from a person seeking help to find a person who was thought to be local – this would be advertised in the Local Newsletter.

10. AOB – New Councillors to co-opt – advertisements had been put up throughout the Village, no one had come forward. Two of the previous Cllr's had again declared a verbal interest, however the Clerk would seek a written interest to prepare the paperwork and invite them to our next Meeting to be held on 20th July, 7.30pm, in the Village Hall.

No other Business.

Meeting Closed at 8.20pm

Signed 
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