

Minutes of the Meeting held by Kingham Parish Council

– held on Wednesday 19th October 2016, 7.30pm

Present :- Cllrs K. Hartley, J.Dewar, J.Harvey, J.Warne and R.Sale Clerk :- N.Marina

Two members of the public.

1. Apologies – B.Hughes and M.Dare

2. Minutes – the Minutes from the last Meeting were signed and approved.

3. Matters Arising –

3.1 Trees on The Green – 6 mth scheduled works to commence 27th October.

3.2 Stone wall opposite The British Legion – The land owner had acknowledged the notice from the Newsletter. He noted that although he thought the works should be covered by the local authority as he had given right of way for the path that is around the field, he may be able to consider it within his jobs that were under his application. He had given notice that he wanted to replace and extend the railing – it was asked which railing? The field fence or the fence that runs next to the path. The Clerk was to seek clarification and to organise a meeting with the land owner.

3.3 Adcraft Field – the PC had accepted the end of the sub-lease for the field from the Football Club and the final payment had been received. Expressions of interest were called for a new sublet agreement for agricultural use for the field. The area is 3.3 Acres and would be good for crops. Please contact the Clerk on kinghamparishcouncil@gmail.com if interested. A letter from the events committee had been received about seeking agreement from the PC for the road closure for Station Road, from the British Legion until New Road – for the night of the bonfire night 5th November 2016. The PC agreed as long as sufficient notices were put up to advise people of the intended road closure. The suggested places were Trimore Corner and Churchill, as well as the many posts within the village. The Clerk was also asked to write to the Football club to ask them to remove the football goals before the night.

3.4 Keep Clear Markings - New road corner, in front of the block of flats. The Clerk had been asked to write to Highways to try and have more Keep Clear Markings put down in New Road. The Clerk had been advised by Highways that no more markings were due to be put down for the rest of the year. New bookings could take place next Spring - 2017, but it was not guaranteed that the service will be available. The Clerk will write again in the New Year.

4. Councillors Forum

4.1 Millenium Wood – The Forest Workshop – HJ Jungling, their first workshop was due to take place in November 2016. The Brambles will need maintenance to keep in control. A contractor was suggested for this job next year. Cllrs Hartley and Warne will go to have a look and estimate the work needed.

4.2 Village upkeep suggestion – Cllr Warne made a suggestion of hiring a contractor or finding someone local to do local gardening maintenance. This would include jobs like the weeding of footpaths. It was also acknowledged that the current person who maintains the Village Car park gardens was stepping down – someone would need to be found for this upkeep also.

Signed 

(Chairman) Date 16.11.2016

The Clerk would ask the current Graveyard mower if he would be interested in this job. Thanks were given to the person who currently does the Village Car Park – the upkeep has been greatly appreciated.

4.3 Pot Holes - Cllr Hughes had reported that there were many potholes around the Village and would it be possible for the PC to seek someone to repair these. It was thought that if the repair was sub-standard the PC would be held liable. There was no way of guaranteeing the compliance and standard of the works carried out. The Clerk mentioned that she can report any potholes that need repair to OCC Highways – however the exact location is needed to do so. (e.g. outside house nbr ... on Church Street –the postcode is also very helpful). This can also be done directly by locals writing to

highwayenquiries@oxfordshire.gov.uk

4.4 Station road/ Bridge – it was reported that the road on either side of the old railway bridge was cracked – the Clerk to report to OCC Highways.

4.5 WI daffodil donation – the WI had been given a donation of daffodils which they wanted to plant around the Village. The PC agreed that this could be done and gave Thanks to the ladies of the WI.

4.6 Table Tennis bats and Balls – had been broken and vandalised. The PC thought this to be very disappointing as it was a shame that items that were put out for local children to play with, would be treated in such a manner.

5. Planning –

5.1. Dix Cottage – no objections.

5.2 Daylesford Farm Licensing application – The timing was asked to be clarified.

5.3 Kingham House, Church Street – it was thought the design of the gates were not in keeping with the building.

5.4 Greenacres, Churchill Road – It was noted that there were two offices on the plan, one inside and one outside. The outside building was quite large – could this building have a non-residential restriction applied.

5.5 Bricks House, Church Street – as the application had just been received, Cllrs had not had time to look at the application online. One concern mentioned was the stone wall and how far it protruded into Church Street, obstructing vision when coming out of Orchard Way. Could this be pulled back? This would also make the path on that corner wider. Cllrs to look at application online and advise the Clerk.


6. Public Forum -

6.1. It was mentioned that the goal post on the Adcraft field was still in place. The Clerk was asked to write to the Football club to have them remove it before the Bonfire night on 5th November.

7. Health and Safety

7.1 Playground Inspections – monthly playground inspections are ongoing, Cllr Harvey and Cllr Hughes.

7.2 Rospa Yearly inspection –The whirlygig on The Green had now been repaired.

Signed 
Page 2 of 3

(Chairman) Date 16.11.2016

The other area mentioned was the New Road playground where the bark chip had decompressed leaving, what could be, a trip hazard. The alternatives for repair would be the rubberised flooring that had been quoted (approx. £6000) or a replacement of bark chip. The Clerk was asked to look into the records to see how much the replacement bark was last time and how much was needed. The suggestion of donated funds from approved building developments (Section 106) was discussed again and the Clerk was asked to write to WODC to see how to access these funds. (correspondence had previously been received from WODC with regards to the approved 16 dwelling development, advising funds would be made available through Section 106, however it was thought that the PC would have to apply and seek approval for these funds)

8. Finance

8.1 Banking Forms – still in hand with Cllr Dewar.

8.2 Cheques were signed (below)

19.10.16	100522	Oct	Sarah Humphries	100 Club 1st prize		50
19.10.16	100523	Oct	Derek Tyack	100 Club 2nd prize		20
19.10.16	100524	Oct	Tina Gibbons	100 Club 3rd prize		10
19.10.16	100525	Oct	Nicole Marina	wages		474.71
19.10.16	100526	Oct	Nicole Marina	expenses		12.38
19.10.16	100527	Oct	A.Pilkington	graveyard mowing		110
30.10.16	100528	Oct	British Legion	Poppy Appeal		25.00
30.10.16	100529	Oct	Nicole Marina	reumburse Website and Phone expenses		108.00

PC Bank Balance as at 28th October 2016 = £32,803.82

9. Correspondence - received from

9.1.Oxfordshire Assoc of the Blind – report and request for donation.

9.2. Notice of Bi-election to be held in Kingham Village Hall on 20th October 2016

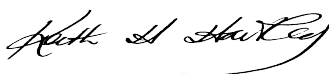
10. AOB – none

Next Meeting to be held on 18th January, 7.30pm, in the Village Hall.

There is no Meeting held in December 2016

No other Business.

Meeting Closed at 9pm

Signed 
Page 3 of 3

(Chairman) Date 16.11.2016