

## **Minutes of the Meeting held by Kingham Parish Council**

**– held on Wednesday 20th September 2017, 7pm**

**Present :-** Cllrs K. Hartley, J.Harvey, B.Hughes, J.Dewar, R.Sale, J.Warne and M.Dare

**Clerk :-** N.Marina along with new Clerk – Anne Ogilvie

Five members of the public.

Early start to the Meeting due to a presentation by Hunter Page Planning for **land opposite the School**. Giles Brockbank gave a short presentation outlining the proposed plan for 4 houses – 2 X 3 bedroom and 2 X 4 bedroom houses. Shown was a basic preliminary plan. The field to the back of the property would still be used for grazing with a side access for farming traffic only. It was suggested that a covenant could be sought to make sure no further building would take place on the grazing land. 2 car spaces were provided for each house within the property, along with lay-by spaces for visitors. It was mentioned that this area of road (Churchill Road) was particularly busy during pick up and drop off times in School hours and there would be no further parking available on the road. The structures would be Barn like and would be built with finishes in keeping with the surrounding houses. The developer had already been to a pre-application meeting with WODC. The size of the houses would not be larger than 2000 sq ft. The Parish Council thanked the representatives for their attendance and will await the formal application notice.

**1. Apologies –** None

**2. Minutes –** the Minutes from the last Meeting were signed and approved.

**3. Matters Arising –**

**3.1** Anne Ogilvie, the new Parish Clerk was introduced, she is also the Parish Clerk for Spelsbury, so already has experience in Parish Council matters. The Chairman thanked Nicole Marina for her hard work and wished her all the best.

**3.2** Mill House Hotel development proposal – Anna Gillings from Frontier Estates was present to update the Parish Council for the proposed Care Village. Maria Drinkwater was also present to advise the members that it was thought that this was the best option for the site after having spent 5 years working with her family within the hotel and being unable to make it a viable entity. Anna advised that 130 people had come to the public exhibition and there had been some positive feedback, along with varied concerns. Taking into account the flooding concerns, a new plan had been proposed whereby the units closest to the stream were now relocated further back onto what is now an open field closest to Station road. 100 units were still proposed, like the Richmond Scheme in Witney. This is the number that needs to be built to make it a viable consideration for the Care facility. The public view was that 100 units was far too many for the site. The pre-planning advice was that they had to show that the benefits outweigh the harm to the Village (and residents). A member of the public asked what the benefits were for the Village. Anna advised that job creation (from the construction as well as the continual care staff after the build) was a huge benefit. Also, social benefits were mentioned – it would meet the needs of the elderly within the catchment area. The facilities within the Care Village would be available to the residents of Kingham Village. There was also mention that the developers could help rectify the current concerns with drainage/sewerage. It was mentioned that this would change the age profile for the Village dramatically and put a strain on already stretched Medical services. Anna advised that it was hoped to have the planning application in with WODC by the end of the year with building works hoped to be commencing by Spring 2018. The Parish Council will await the formal application and will then hope to hold a public meeting to ascertain resident opinion before representing the Village to WODC.

**Signed**

**Date**

**3.3** Adopt a Kiosk – telephone box – BT had written that the telephone box does have electricity and that for the time being it will continue to pay for the supply for up to 7 years. The Parish Council will now contact the Wild Rabbit to thank them for housing the current Defibrillator and ask to be able to move that one to the Football Club Pavilion. The Clerk to seek current information about purchasing the new defibrillator for the telephone box. An electrician will be needed to install.

**3.4** Kingham Primary School Light – a letter had been received from the Head Teacher from Kingham Primary School advising that the school could not afford to add an extra light to shine near the small front gate to the side. The Parish Council had received a quote to install a street light previously which was expensive.

**3.5** Footpath repair, Bridge – Station Road – The Clerk had started the process again and opened another enquiry with OCC Highways. No update had been received – the Clerk to seek information.

**3.6** Adcraft Field – the mowing quote had been received and was discussed. The quote was £68 + VAT if the field was cut at the same time as the football field. (cut and drop). The quote was for a smaller area than the whole field, but this was the same area WODC was asked to mow a few years ago. If the full field was to be cut and all boundaries are to be strimmed the full cost would increase to £122 + VAT. It was agreed that the field did not need to be mowed as regularly as the football field – perhaps only twice a year. The quote for twice a year, cut and drop was £219.60 + VAT. It was agreed that but the cuts would start in the new year – the first being Apr/May. The quote for the road past the Mill House footpath will need to be investigated further. As the area is outside the 30 miles per hour speed limit it raises health and safety issues. WODC will advise once they have further information. A quote for the hedge car park side of the Allotments was asked for along with a further quote for the street side hedge of the Allotment (Churchill Road and Church Street). Suggestions of what to do with the field were still sought – a wild flower meadow was suggested.

**3.7** WODC Lawn Mowing Contract – Cllr Dare had read the contract. Cllr Dare to draft a letter of response with the various questions raised.

**3.8** Village Car Park Signs – it was agreed to seek costs for four Car Park signs for the Village. An email link will be sent to the Cllrs to see which sign design was favoured.

#### **4. Councillors Forum**

**4.1** Village/Neighbourhood Plan – Kingham Futures suggestions for Village projects were discussed with two projects being favoured. A Village website and improving Daylesford Track. Cllr Warne will investigate website options for next Meeting. A resident offered two other proposals as they would be at no cost. A letter to our local MP suggesting that second home owners within the area could have precepts raised. The second was to approach WODC about increasing the Kingham area to include Kingham Station and surrounding houses. All to be considered.

**4.2** Football Club Container request – the football club have requested to purchase a container to house equipment. Cllr Dare will meet with the Chairman to discuss where it could be housed. It was discussed that it would need to have some sort of covering so as not to be unsightly. Cllr Dare will also discuss the Football field Car park with the Chairman.

**4.3** New Road development – Is due to be completed in October. Cllr Hughes advised that there had been a few areas that needed to be repaired or cleared, he was to meet with Ffyona MacEwan from WODC to discuss the matters.

**4.4** Broadband – It was thought that the houses in the area of the School and Village Green were still without superfast broadband. These houses would be given a letter drop with the hope of raising the last of the funds needed for the Community fund raising effort to secure the contract. A short fall of £1250 was still needed. It was hoped to have the funds raised by Christmas. It was agreed to use the Parish Council bank acct for the Communal funds – to then be transferred to pay.

**Signed**

**(Chairman) Date**

The Parish Council was unable to make any contribution as it is a public body.

**4.5** Access to Village Hall – driveway – there is a bump that cars have been reported to be scraping the bottom. Ownership of the driveway was discussed. Although the Village Hall has right of way, it was unsure as to whom owns the driveway. Mr Smith will be asked for assistance.

## **5. Planning –**

**5.1** Church Street Road Closure – for the 16<sup>th</sup> Oct – 17<sup>th</sup> Oct 2017 was advised. This was due to a telephone mast being installed at the telephone exchange. The Clerk was asked to write to WODC Planning as this mast had been objected to earlier in the year. No other information had been advised about this Mast.

**5.2** Tallet Cottage, 5 Manor Farm Close – 17/02448/HHD – alterations and erection of single storey front extension. Comments needed to have been received by 8<sup>th</sup> Sept – no objections made

## **6. Public Forum –**

**6.1** WODC Community Funds - to help with community projects (playgrounds etc – resin required for New Road Playground) – Cllr Warne to investigate.

## **7. Health and Safety**

**7.1** Playground Inspections – monthly playground inspections are ongoing.

**7.2** The playground surface resin to be revisited in the Spring when the weather is better. This will help bond the chips together so they stay in place

**7.3** Whirrigig is again working as the bearings have been replaced.

## **8. Finance**

**8.1.** It was noted that the Audit had been completed, concluded and returned by BDO. No financial issues were found. An observation that the Charities Commission website needed to be updated.

**8.2.** Cheques were signed.

20.09.17	100623	Sept	Kevin Hood	100 Club - 1st Prize Sept		50.00
20.09.17	100624	Sept	Jane Barker	100 Club - 2nd Prize Sept		20.00
20.09.17	100625	Sept	Martin Dare	100 Club - 3rd prize Sept		10.00
20.09.17	100626	Sept	Churchill Surfacing	Replacing wooden posts on Football field		960.00
20.09.17	100627	Sept	A Barnard	replacing barings on whirrigig- The Green		100.00
20.09.17	100628	Sept	A.Pilkington	Churchyard Mowing		550.00
20.09.17	100629	Sept	WODC	village grass mowing June		261.02
20.09.17	100630	Sept	SSE	Village Green Electric		10.71
20.09.17	100631	Sept	Nicole Marina	wages		639.03
20.09.17	100632	Sept	Nicole Marina	expenses		24.67
20.09.17	100633	Sept	Andrea Courtney	lengthman duties - village car park		120.00
20.09.17	100634	Sept	Kingham Village Hall	100 Club raised funds 2016-2017		532.00
20.09.17	100635	Sept	Kingham Village Hall	Heydens field rental proceeds 2016-2018 - two year rental		1680

PC Bank Balance as at 20<sup>th</sup> September 2017 is £18,238.79

## **9. Correspondence**

**9.1.** Kingham Events Letter – asked if the Parish Council would again agree to the closure of Station Road at the entrance to the British Legion to New road, like last year’s Fire Works Event. The fire works will be held on 4<sup>th</sup> November 2017 with the road closed from 4-10pm. It was agreed.

**9.2** Resident letter – advising that a drink driver from the Wild Rabbit had caused damage to their car parked outside their house.

Signed

(Chairman) Date

The incident had been reported to the police. The Parish Council was very sorry to hear that this had occurred.

**9.3 Resident Letter** – referring to the previously raised issue about parking outside The Plough. The residents had not seen any change in patrons parking, with no attempt by The Plough to add a sign outside directing traffic to their own car park. The Clerk will again write a letter.

**9.4 Lengthman Letter** – asking the Parish Council if they would consider paying extra hours for the footpath on the LHS of West Street to have the footpath widened as she had already completed the RHS of West Street voluntarily. The Parish Council felt that this would take them over the agreed budgeted limit for lengthman duties and felt this could not be done.

**9.5 Big Festival** has advised a follow-up Meeting to be held at the British Legion on 27<sup>th</sup> September 2017 at 6pm. All residents welcome. The Parish Council will have a representative there. It was mentioned that there had been no personnel at the junctions to stop people driving through.

**9.6 Recycle changes** notices were given out.

**10. AOB** – no other business.

**Meeting Closed at 9.35pm**

**Next Meeting to be held on 18<sup>th</sup> October, 7.30pm**

Signed

(Chairman) Date