

Minutes of the Meeting held by Kingham Parish Council

– held on Wednesday 15th March 2017, 6.30pm

Present :- Cllrs K. Hartley, J.Harvey, R.Sale, B.Hughes, J.Dewar, M.Dare and J.Warne

Clerk :- N.Marina

Two members of the public

1. Apologies – None

2. Minutes – the Minutes from the last Meeting were signed and approved.

3. Matters Arising –

3.1 Trees on The Green – Tree Tech had informed the Clerk that the final section of tree maintenance would be completed soon, with a date for completion still to be advised (cost £162) The PC had agreed to plant 3-5 more trees (approx. 15-20ft costing £150-£200) in between the existing trees in the Autumn, with a further more 3-5 trees to be planted next year. The existing trees had been checked by Tree Tech – the Clerk was asked to seek clarification as to how long Tree Tech thought the current trees would last.

3.2 BT Telephone box – defibrillator costs had been investigated. South Central Ambulance had been previously suggested for purchase – however the cost was considerably higher (£1850 plus installation), than previous quotes. Further quotes were being awaited. It had also been asked if Electricity was needed to at the telephone box. The PC is awaiting reply.

3.3 Kingham Primary School Outside street light – OCC Highways have suggested that either a lamp column is placed near the LHS small gate, which would entail expensive cabling, or to put a light inside the school grounds and feed it from the school's electricity supply. The school has already advised that it could not afford the upkeep of a light attached to the school building. Whether the OCC would pay for the light near the small gate was not indicated. A further letter has been written to OCC to seek further details of how to proceed and who would fund the light.

3.4 'No dogs allowed Sign' – The PC had no reply as to whether a 'No dogs allowed Sign' could be supplied from WODC (although communication with WODC on the matter had been back and forth via email), Cllr Sale volunteered to see if a sign could be made to order from a local firm. The signs that were available to purchase online were seen as too small. Stow Ag was also suggested – the Clerk would seek further information.

3.5 Extra Village Maintenance – one person had come forward to fulfil the job as lengthman within the village. The Clerk will arrange the person to meet with Cllr Hartley to discuss the job within the Village Car Park and also what is needed around the Village. It was decided to establish a budget for the hours the PC could afford – although it was based on perhaps a 2 hrs a week, only for the summer months. The PC would arrange for another Green bin from WODC and the yearly fee to be paid for collection, so it could be used by the lengthman.

3.6 Footpath repair, Bridge – Station Road – with further discussion to OCC highways, it still remained unanswered as to who was in ownership of the Footpath and therefore had responsibility to fix the path. It had been previously advised that the embankment was the land-owners responsibility. The Clerk to seek further information.

Signed 
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4. Councillors Forum

4.1 Proposed Village Website – One of the proposals that came forward from the Village Plan was the need for a Village Website (separate from the Parish Council Website). Cllr Warne will put some proposals together for the next Meeting.

4.2 New Road Playground – Cllr Hughes noted that the Playground had been in a very messy state with rubbish being left around by residents. A note will be put in the Newsletter. It was also asked if the cleaner for the football field pavilion could sweep around the outside – the Clerk will write to the football club. The New rubber bark chips were now in place under the climbing frame. It was seen as a big improvement.

4.3 Cllr Sale noted that the Trees at Manor Farm house were over hanging the footpath – The clerk to write to the occupants/owner to have these trimmed.

4.4 BT Broadband – Cllr Dewar update. Fund raising was going ahead through BT Community Services, to complete the last third of the Village (The area around The Green and the school) Flyers will be dropped for the relevant area affected to encourage a donation towards this. (approx. £50 each) It was hoped that by December 2017 the broadband for the whole of the village would be complete if this last fund raising was successful, as more than half of the funds needed had already been donated. It was agreed that the PC account could be used to hold the funds, until payment was needed.

4.5. Parking outside the shop – Cllr Dewar reported that a car had been parked outside the shop for a weekend disrupting deliveries. A suggestion of a loading bay for this area was put forward.

4.6 Volunteer list – Cllr Warne had been asked by a member of the Newsletter team if the PC could hold a list of volunteers that come forward within the Community. The Newsletter team had advised that they would start a page that would be designed to let people know how they could help their community. The PC agreed to hold the list and forward on the relevant people to specific volunteer groups once established.

4.7 One Oxfordshire – proposals had been received whereby one council would cover the whole of Oxfordshire rather than the current six. The proposals had had many changes and had now been passed to the Secretary of State. Should Kingham PC have a formal view? The matter would be discussed again at the next Meeting.

5. Planning – none

6. Public Forum – None

7. Health and Safety

7.1 Playground Inspections – monthly playground inspections are ongoing.

8. Finance

8.1. Cheques were approved and signed – 100 Club, Clerk wages and Churchill Surfacing for the Playground re-surface. It was noted and agreed that the Clerk's hourly rate was due to go up on the 1st April due to the award wage increase. It would now be £8.87 per hour.

8.2. Kingham Memorabilia Cheque – Cllr Dare to advise name – still in hand

8.3. Co-Op Bank – additional information for Village Hall Account – had been done.

Signed 

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06.03.17	100561	Mar	Southern Electric	Village Green Electric		22.92
15.03.17	100562	Mar	Nicole Marina	wages		418.09
15.03.17	100563	Mar	Ann Smith	100 Club - 1st prize		50
15.03.17	100564	Mar	Kevin Hood	100 Club - 2nd prize		20
15.03.17	100565	Mar	Derek Thomas	100 Club - 3rd prize		10
15.03.17	100566	Mar	Oxfordshire Assoc	local councils annual membership		136.16
15.03.17	100567	Mar	Nicole Marina	expenses		15.36
15.03.17	100568	Mar	Churchill Surfacing	resurfacing of New Rd Playground equip		2148
15.03.17	100569	Mar	Martin Dare	reimburse for Kingham Memorabilia		500

PC Bank Balance as at 31st March 2017 = £22,269.30

9. Correspondence

9.1. Big Festival – had advised their next Meeting to be held at the British Legion on the 19th April, 6-8pm. The team had been advised that this was the same date as the next Parish Council Meeting, they were unable to change the date. Cllr Warne and Hughes advised that they would try to get to the Meeting before the PC Meeting.

9.2 Notice for Elections – had been received for Oxfordshire County Councillors. The Elections will be held on 4th May and voting can be done at Kingham Village Hall.

9.3 Mowing Contractors – notice of price rise index increase and therefore an increase to mowing costs, had been received. 3.2% increase for this year. The Clerk was asked to question this increase. The Clerk will also ask for a quote for the Adcraft field to be mowed.

9.4 New Road – part share houses for sale. Two houses had been advised for sale, part ownership, in the New Road area. The Clerk to put the notices on the website and on notice boards. Closing date to show interest is 10th April 2017.

10. AOB – no other business.

Meeting Closed at 7.12pm

Signed 
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