

Minutes of the Meeting held by Kingham Parish Council

– held on Wednesday 18th January 2017, 7.30pm

Present :- Cllrs K. Hartley, J.Dewar, J.Warne, B.Hughes and R.Sale

Clerk :- N.Marina Two members of the public.

1. Apologies – Cllrs J.Harvey, M.Dare and County Cllr Hibbert-Biles

2. Minutes – the Minutes from the last Meeting were signed and approved.

3. Matters Arising –

3.1 Trees on The Green – It was agreed to go ahead with the 12 mth works. The planting of new trees was discussed, to be planted within the current spaces available opposite The Allotments. Cllr Sale offered to investigate the cost of a selection of more mature trees.

3.2 BT telephone Box – the door had now been repaired – it was agreed to investigate the cost of another defibrillator with the intension of housing it in the telephone box once the adoption of the box had taken place. Another defibrillator could be placed in the pavilion on the football field. The maintenance charge would also need to be investigated.

3.3 Section 106 – the Parish Council had asked for a copy of the Section 106 for the 16 dwelling planning approval on Church Street. WODC had supplied – the Clerk to keep this on file and forward the document to the Cllrs. It was again mentioned that the funds could not be handed over to the PC for playground improvements until all the properties were sold within the development.

3.4 Bark chipping quote for New Road Playground – Cllr Hartley would seek an update as to what could be offered from Churchill Surfacing with supplying the bark chipping as well as putting it in place.

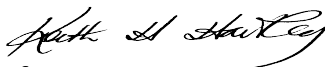
3.5 Posts on Church Street/The Green – correspondence from a resident as well as a note from Cllrs had been put forward with regards to replacement posts for The Green and Church Street. It was also mentioned that there were some down in the Car Park. Cllr Hartley would seek assistance from Churchill Surfacing for replacement posts.

4. Councillors Forum

4.1 Extra Village Maintenance – Cllr Hartley and Ms Skeets met with the current grave yard mower to clarify what is needed within the Village Car Park. The Grave yard mower was going to notify the Clerk as to whether he could do the job. He had yet to do this – The Clerk will write to him to check. Ms Skeets gave the PC thanks for the present that she received for all her work and contribution to the Village Car Park garden.

4.2 Station Road bridge – a letter had been received from Highways that the cracks were due to some slippage under the road way (owned and maintained by the Railway) however Highways would do a repair of the roadway. There had been no mention of the footpath repair which had been mentioned as well, in the original repair request. The Clerk was asked to write to see if Highways was going to repair that also.

4.3 Revised Local Plan – Cllr Dewar had put together a list of comments. This had been sent to WODC before the closing date of 23rd Dec 2016. No response from WODC had been received.

Signed 
Page 1 of 4

(Chairman) Date 15.02.2017

4.4 Superfast Broadband – At the November Meeting it had been explained that residents could fund a BT service which could be provided with a one off payment of £2390 and would benefit 135 premises and still be able to choose their own provider. The installation and works would be in place within 12 mths from the date the contract is signed. This fee was due to BT offering a grant to Kingham Primary School, with the remaining funds needed, being the above figure (£2390). The cost cannot be funded by a public body like the Parish Council, but could be crowd funded. A site has been set up for this www.spacehive.com/kingham and some funds have already been raised. The PC discussed that this crowd fund site had now closed however two members of the PC had approached BT to have this offer extended – a third party had come forward to donate half of the remaining funds needed, which left approx. £1200 left to be raised. It was agreed to write a letter to WODC to ask for funding from them as it was their original pledge to secure fast broadband to rural areas. Cllrs Dewar and Warne would draft the letter.

4.5 Kingham Village Plan – the Kingham Future Group had now completed its report and an informal meeting was held on the 14th December. The report had been emailed to members of the PC and comments were to be received. At this point no further comments had been made. The Members of the PC were asked to read the report again – the Clerk would then put the report on the PC Website for residents to read.

4.6 X8 Bus – Cllr Hughes meet with Pulhams to discuss the viability of continuing the bus service. At this point the bus service was continuing as it had some funding (37p in every £1) provided from WODC as it is a transport link for school children to Chipping Norton. To keep the bus running, however, it was suggested that people who use the bus service give a donation of £1 each way to help raise funds. Cllr Hughes had suggested that a representative from Pulhams come to our AGM in March.

4.7 Big Festival - Cllr Warne had been to the Festival local meeting. It seemed quite positive with the organisers addressing issues raised. One major issue for Kingham is traffic. Since the Meeting another license approval was sought with changes to what was thought – the area size. It was advised that the size was not increasing – the proposal was being put forward as a contingency plan for area that could be used if the weather was so bad that they could not use the current access point. It was agreed that WODC should keep a strong eye on the area used. The Festival team had already asked for permission for an extra 5000 people and an extension of the music license – WODC have already said that they will monitor the noise from within the site as well as the outside. The Clerk was asked to write to the licensing panel for them to make note that it was seen by Kingham Parish Council as a continual creep. Every year a new license is applied for with changes to various conditions. Every year the festival committee advise that there will be no further changes.

4.8 Footpath – Church Street, between College Farm and Hays House was mentioned as it has a high lump causing a tripping hazard. The Clerk will seek assistance from Highways for a repair.

Signed 

(Chairman) Date 15.02.2017

4.9 Lights Outside Kingham Primary School – It was mentioned that it is very dark outside the school side gate. A suggestion of a corner light on the school building was given. The Clerk was asked to write to the school with this suggestion.

4.10 Adcraft field – the field had been advertised for rental in the December issue of the Newsletter. No one had come forward. At the moment people were walking their dogs on the field. A question was put forward as to what the PC wanted to do with the field. It was agreed to keep the field as is for the moment. The Clerk was asked to investigate the cost for a ‘No Dogs Allowed’ sign for the football field for the back of the bus stop.

5. Planning –

5.1 Matthews Cottage and Hemdin, Church Street – no comment as to the alterations was given from the PC however the Clerk was asked to write with regard to contractors parking once the alteration/renovation began. It was noted that the house next door had just been completed and that contractors have no regard for residents also trying to park in the area.

5.2 Bricks House, Church Street – a new planning application had just been received. As Cllrs had not had time to look at the alterations, they would do so and advise the Clerk.

Comments need to be with WODC by 8th February 2017.

6. Public Forum - None

7. Health and Safety

7.1 Playground Inspections – monthly playground inspections are ongoing, Cllr Harvey and Cllr Hughes. Forms were given to Cllr Hughes, the clerk will arrange for more forms for next Meeting.

8. Finance


8.1 Banking Forms – it was agreed that Cllr Dewar would be an additional signatory for the PC and Village Hall Accounts. The forms were signed and would be sent to the Bank by the Clerk.

8.2 Barclays form – it was agreed that Cllr Warne would be an additional signatory for The Allotment acct. The forms were signed and sent in by the Clerk.

8.3 Cheques were signed (below)

06.12.16	100542	Dec	Southern Electric	Village Green Electric	21.79
06.12.16	100543	Dec	WODC	Village grass mowing Sept invoice	475.16
07.12.16	100544	Dec	Neal Evans	100 Club - 1st prize	50.00
07.12.16	100545	Dec	Paul Drinkwater	100 Club - 2nd prize	20.00
07.12.16	100546	Dec	Anthony Mann	100 Club - 3rd prize	10.00
09.12.16	100547	Dec	Nicole Marina	wages and expenses	487.35
18.01.17	100548	Jan	Nicole Marina	wages and expenses	577.03
18.01.17	100549	Jan	Michael Davies	reimburse for Futures Grp printing	64
18.01.17	100550	Jan	Anthony Mann	100 Club - 1st prize	50
18.01.17	100551	Jan	Derek Tyack	100 Club - 2nd prize	20
18.01.17	100552	Jan	Richard Lithgow	100 Club - 3rd prize	10

PC Bank Balance as at 30th January 2017 = £27,583.39

Signed 
Page 3 of 4

(Chairman) Date 15.02.2017

9. Correspondence - received from

9.1. Resident Letter – reporting the knock down of a post on Church Street – addressed above – pt 3.5 Churchill Surfacing to replace broken posts

9.2. Letter from Cllr Dare with regards to the Memorabilia. It was agreed to purchase the items for £500. Cllr Dare to organise.

9.3 Cotswolds District Local Plan

9.4 Malvern Line News

10. AOB – No other business

Next Meeting to be held on **15th February**, 7.30pm, in the Village Hall.

Meeting Closed at 9.10pm

Signed 
Page 4 of 4

(Chairman) Date 15.02.2017