

Minutes of the Meeting held by Kingham Parish Council - held on Wednesday 17th February, 2016, 7.30pm

Present : Cllrs K. Hartley, B.Hughes, J. Harvey, J.Dewar, R.Sale, M.Dare and J.Warne.

Clerk: N.Marina

Two members of the public present.

1. Apologies – received from M.Drinkwater

2. Minutes – The Minutes from the last meeting were signed and approved.

3. Matters Arising –

3.1 Graveyard Mowing – the previous resident that had come forward to do the mowing at the Church, has fallen silent. It was agreed to put an advertisement again in the Village Newsletter and the in Village shop Notice Board. The Chipping Norton and Stow news were also suggested.

3.2 The Green, Tree Survey – The survey and quote for works had both been received and viewed by the Councillors. Another quote for the various works that needed to be done at 1mth, 3mth and 6mth intervals was to be sought.

3.3 Kingham Station double yellow lines – The Chair of Foscot, Bould and Idbury had been in contact with Great Western Railway over the matter. Great Western Railways had agreed to fund and work with OCC to have the double yellow lines installed.

4. Councillors Forum -

4.1 Footpath parallel to the football field, widening – this would need to be undertaken to OCC specification and by an ‘approved’ contractor with suitable credentials. A quote had been sort for the works, which was £3600 + VAT. This was again discussed as the works had a considerable fee. It was agreed to look at the budget to see if these works could be accommodated.

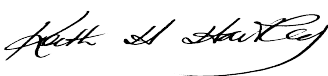
4.2. Subsidised Buses Budget cut – with the many Oxfordshire District Council budget cuts it is likely that the X8 bus will no longer be funded. First Great Western had been contacted to advise them of this, as the X8 runs to the timetable of the Trains, to see if funding could be sought from them. The Clerk had not had a response as yet, but hopes to by the next Meeting.

4.3. Notice Board on The Green – had been slightly damaged due to the wind. Replacement hinges had been ordered and the door had been fixed.

4.4 Grass Verges – It was mentioned that the verges opposite The Moat and Manor farm house were in a poor state. This seems to be due to cars driving over them due to not being able to pass on the roadway, due to parked cars in the area. The PC is unable to deal with this issue as it does not know who is responsible.

4.5 Neighbourhood Plan Roadshow - a notice had been received to advise this roadshow. It had been forwarded on to the Kingham Future’s group. It was agreed that a member of the PC would attend along with a member from the Kingham Future’s Group.

4.6 Dog Fouling in the Village – it was noted that this was happening again. A letter would go into the Newsletter to ask for people to pick it up. The PC is unable to address the issue as it is unknown who the dog owners are.

Signed 

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4.7 New Road parking on Football Game days – again it was raised that people are parking on the corners of New Road on game days making it difficult for residents to drive down this road. It was noted that due to the wet weather people were not parking on the field – which increased the amount of parking on the road. The Clerk was asked to write to the Football Club Chairman to ask for him to remind football club members not to park on the corners.

4.8 Unwanted pulling out of trees on the Playing Field – had been reported and been done by some local children. The children had been spoken to and the Chairman has offered to look into what type of trees could be used as replacements. Something sturdier was suggested. Another suggestion was Hawthorne.

4.9 Clean it for The Queen Campaign – a resident had come forward to ask if Kingham had organised anything for this campaign. They had offered to meet people on Saturday 5th March at 10am, on The Green, to lead the clean-up. The Kingham Brownies were also said to be involved and meeting on that day. The resident had already booked the equipment kits supplied by Cotswold District Council, however it was agreed the Clerk would organise the Gloves and advertisement signs for the Village.

5. Planning -

5.1 6 Orchard Way – no objections were raised.

5.2 Garden House, West Street – a letter had been forwarded to the Clerk from OCC Highways who had rejected the proposal due to not enough parking for the 3 houses on the street front. It was noted that the planning proposal had been withdrawn.


5.3 Low Cost Housing, New Road area – an update was supplied by Ffyona MacEwan from WODC Planning and Strategic Housing as follows - [Thames Water have advised that a gravity connection to existing sewers is acceptable. Sovereign Housing Association's contractor are currently pricing up the works. The Council has carried out the legal searches etc on those gardens still to be transferred to the Council. We are creating one clean Title and when done will transfer the assembled land to Sovereign. We hope to achieve this back-to-back with issuing the planning consent \(resolved to approve subject to the S106 back in July\). The legal processes running concurrently are; the S106 deed for the planning, the transfer from CHA to WODC and then the whole Title transfer from WODC to SHA. These processes are quite complex. Until the legals are out of the way, the housing association cannot give me a construction plan or timeframe.](#)

6. Public Forum –

6.1. Mowing of Churchyard - a member of the public asked if the mowers will be serviced in time for the start of the season – yes. Another advertisement for someone to come forward to mow the churchyard in a paid position will be put in the Shop notice board. The Chippy and Stow news were also suggested.

6.2 A member of the public made note as the last meeting, that the grass verge cutting along the B4450 and Station road at the end of summer was hap-hazard. Cllr Hibbert-Biles had offered to look into this. The public member had not heard anything about this issue. The Clerk was asked to write to Cllr Hibbert-Biles.

6.3 Another member of the public had advised that more documents to do with the Farm House that is now The Wild Rabbit, had been received for the Archive room and had now been added.

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The Archive team had recently had a meeting where local residents identified people from photographs in the Archive room. An open afternoon is going to be held on 9th March where people from the village were welcome to come and have a look at the documents and photo's.

7. Health and Safety –

7.1 The Playground inspections are ongoing – more forms needed.

8. Finance –

05.02.16	100445	Feb	Greenbarnes Ltd	replacement hinges for notice board		36.98
17.02.16	100446	Feb	Martin Dare	100 Club - 1st Prize		50
17.02.16	100447	Feb	Gillian White	100 Club - 2nd prize		20
17.02.16	100448	Feb	Jill Johnson	100 Club - 3rd prize		10
17.02.16	100449	Feb	Nicole Marina	Wages		456.34
17.02.16	100450	Feb	Nicole Marina	Expenses		15.55
17.02.16	100451	Feb	David Hunt	Heydens field hedge cut		240
17.02.16	100452	Feb	Chris Harvey	Reimburse for notice board hinge replace		10

8.1 Budget – The Parish Council's present financial situation was briefly discussed. A full report would be available at the Annual Parish Meeting to be held in March. It was suggested that the full breakdown of Village Maintenance that included Grass Cutting, Millenium Wood die-back cut and one off payments for footpaths be given. Despite having these one-off payments for various Village projects this year, the PC still had in hand approx. £27,700.

8.2. Kingham Future Group – asked if the PC was prepared to give if necessary approx. £60 for the printing of the questionnaire that was to be distributed throughout the Village. The PC agreed in principle.

9. Correspondence –

9.1 Local Elections – all members of the PC are up for election this year. The Clerk had been to a briefing evening at WODC. Nomination packs will be available through two Councillors and the Clerk. They need to be returned to WODC in Witney by 4pm on the 7th April by hand. Up until this time and date a nomination can be withdrawn, but after this time, nominations cannot be given or withdrawn. If more than 8 people apply an election will be held.

9.2. Annual Council Meeting – it was pointed out that this is different from the Annual Parish Meeting. The Annual Council Meeting is held in May and this year needs to be held between Monday 9th May and 23rd May. Kingham's Annual Council Meeting will fall within these dates and will be held on Wednesday 18th May 2016.

The Annual Parish Meeting will be held on the 16th March at 7.30pm in the Village Hall.

Signed



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9.3. Standing Orders – are also suggested for all Parish Councils so that proper duties and responsibilities of the Parish Council is adhered to. The Clerk will seek further guidance.

9.4. Grass Cutting Grant – after further investigation as to the area covered for this grant, WODC has updated their records to show the true area of grass cutting requirements in Kingham. They have adjusted their figure and as the PC was under paid this year for the area, a further £455.41 will be forwarded to the PC.

9.5. Millenium Wood – The Green Gym had offered fruit trees (apple and cherry) at £6 each, to replace the trees that had been cut down. The PC agreed to accept their offer. Brush Cutting was also mentioned as more needed to be done. Some Cllrs agreed to volunteer to do more cutting of the brambles.

10. AOB – No other business.

Meeting closed at 9.15pm

Signed 
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