

Minutes of the Meeting held of Kingham Parish Council

- held on Wednesday 15th April, 2015, 7.30pm

Present : Cllrs K. Hartley, M.Drinkwater, J. Harvey, J. Dewar, R.Sale, J. Warne.

Clerk: N.Marina

Two members of the public. One left after Matters Arising.

1. Apologies – received from B.Hughes and M.Dare

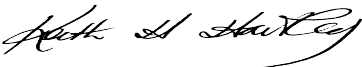
2. Minutes – The Minutes from the last meeting were signed and approved.

It was noted that there were some questions asked in regards to a point mentioned in the **DRAFT** Minutes published in the April Newsletter. The Clerk clarified that point 5.5. Application received for The Heyes, Churchill Rd, Kingham in which the comment ‘the ruling that granted this application was rescinded 6 mths after the application was approved’ was actually referring to a longer comment, that had been cut short due to space and time for the Newsletter. The longer comment referred to - one of the deciding factors of the application granted in 2010, in which cultural needs of the applicant were taken into consideration when granting the application was due to certain legislation covering those cultural needs. It was this legislation that had changed 6 mths later – not the approval for 1 Caravan. It was again mentioned that the **Minutes published in the Newsletter are DRAFT - have not been approved**, and Villagers should be aware of this as it is clearly printed as such, at the start of the published Minutes.

3. Matters Arising –

3.1 Local Plan – A local resident spoke about the benefits of having a Local Plan in place. He had an example of one Villages printed Local Plan and explained how it came about from local volunteers that wanted to give their Village a Plan for the future. It involved questionnaires completed by local residents which covered questions ranging from what they wanted from public facilities, such as transport links, Village Halls, Clubs and Groups, to other points such as how they wanted the Village to progress in regards to development (what the local residents would like to see happen and what they would not) and the upkeep of Public Footways. It was mentioned that a Local Plan was good to have but was not seen by Local Council as binding, whereas a Neighbourhood Plan has to be accepted and acknowledged by Local Council, so would become part of the West Oxfordshire District Council Plan. The Resident was thanked for their time and information.

3.2 Neighbourhood Plan– At last months AGM, Cllr Nigel Colston from WODC had suggested a Neighbourhood Plan. He had been asked if he could recommend someone for advice on this issue. Tim Gray, an Estate Surveyor who had helped in a Neighbourhood Plan for the Village of Broadwell, had kindly given some comments to one of our Cllrs. His advice was to firstly contact Mrs.A Harvey - Community Planning Officer for WODC. It was mentioned that she had helped Chipping Norton with their Neighbourhood Plan. The Clerk will contact Mrs Harvey to ask for the guidelines and procedures normally needed for such a Plan. He also advised to beware of Consultants who can be expensive and just follow a template.

Signed 
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A Committee is usually formed to proceed further with such a Plan, as this would involve community surveys, documents and working alongside WODC Planning to become a registered document. Volunteers are being called - anyone interested in becoming part of the Neighbourhood Plan Committee for the Village of Kingham, please advise the Clerk - kinghamparishcouncil@gmail.com

3.3 Footpath to British Legion – The first issue at hand would be to address the stone fence that is on one side of the proposed footpath – parts of which are falling down. Another letter will be sent to the tenant of the land.

3.4 Notice Board for Bus stop on Playing Field – has been ordered.

4. Councillors Forum -

4.1 Cllr Harvey advised, just for your information, the Bridleway past the old quarry on the way to the stables (past Kingham Hill School on the left), is closed for horses for a short time – Apologies for the inconvenience. Walkers are Welcome.

5.Planning -

5.1 Application – The Heyes, Churchill Road. The Parish Councils comments and concerns were received by West Oxfordshire District Council and added to the WODC website. Closing date for comments was the 7th April 2015. There had been 70 odd comments on the WODC website in regards to this planning application by local residents. It was noted that the next Planning Committee Meeting was the 27th April, but it was not confirmed that this application would be seen at this Meeting. If anyone would like to contribute to the Landscape Appraisal that accompanied the comments from the PC, please contact the Clerk.

5.2 Big Festival – A letter was read out as a reminder that the organisers have arranged a meeting for local residents that will be on 21st April, at the Chequers Pub in Churchill from 6pm- 8pm. Cllr Harvey and Sale said they would attend the Meeting. The organisers had also made known, that during the event there will be a 24 hour hotline for local residents to call if needed – 0208 233 7938, operating from 29th Aug 2015 until 31st Aug 2015. Email address as well localresidentsBF@tastefestivals.com

6. Public Forum - no issue's raised

7. Health and Safety – The Annual Rospa Reports were studied for the inspections of the playgrounds. Overall the inspections were seen to be good, with a few areas that needed to be improved. The bark cover near the climbing frame in the playground near the football field, had reduced – more bark may be needed. Another point made that was not in the report was that the trees on the bank needed water. Cllr Sale will look at these issues, as well as a hole in the surfacing near the climbing frame. The playground on The Green, the protective matting under the Whirlygig may need replacing. There was some wear on the chains of the swings that needed to be kept an eye on.

Signed



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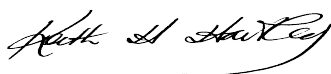
8. Finance - 8.1 Review of the 2014-2015 Audit figures – the figures of the Audit were examined and explained to the Parish Councillors. They were approved and signed. The form was signed for the External auditor and finalised.

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| 15.04.15 | 100359 | Apr | Nicole Marina | Expenses | | 22.79 |
| 15.04.15 | 100360 | Apr | Nicole Marina | Wages | | 464.94 |
| 15.04.15 | 100361 | Apr | Rospa Annual Inspection | Playground Areas- report | | 339.60 |
| 15.04.15 | 100362 | Apr | Oxford Diocesan | Adcraft field Rent | | 84.00 |
| 23.04.15 | 100363 | Apr | Neville Johnson | 1st Prize 100 club | | 50.00 |
| 23.04.15 | 100364 | Apr | Ivor Townsend | 2nd prize 100 Club | | 20.00 |
| 23.04.15 | 100364 | Apr | Mike Heather | 3rd Prize 100 Club | | 10.00 |

9. Correspondence – West Oxfordshire District Council – letter advising WODC depot services will be run by the local authority owned company called Ubico Ltd, which also runs services for Cotswold District Council and Cheltenham Borough Council. A copy of the West Oxfordshire District Council Local Plan 2031 is available to be seen at request. Please contact the Clerk. A letter sent from OCC Highways advising the plan for double yellow lines from Kingham Station in the direction to Bledington, this may happen after the opening of the Kingham Station extension of the Car Park or may happen sooner – this has yet to be decided by OCC Highways. A letter about Kingham Village Car Park and parents to the school, parking dangerously, had been received. A letter was written to the school, to again bring safety to the attention of parents, through their weekly Newsletter.

10. AOB – No other business.

Meeting closed at 9.10pm

Signed 
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