

Kingham Parish Council

Council members are hereby summoned to attend the Parish Council Meeting on Monday 29 January 2018, at 7.30 pm at Kingham Village Hall. Please inform the Clerk if you are unable to attend.



Anne Ogilvie – Kingham Parish Clerk, 23 January 2018

AGENDA

- 1. Apologies** – to be received
- 2. Minutes** – The minutes from the previous meeting to be approved and signed.
- 3. Declaration of Interests**
- 4. Matters Arising**
 - 4.1** Adopt a kiosk – defibrillator – to discuss price comparison table forwarded to Councillors
 - 4.2** Footpath repair, bridge Station Road – New repair request sent – waiting response
 - 4.3** Mowing quote – road past Mill House footpath, waiting response from WODC
 - 4.4** OCC Contract for lawn mowing – Cllr Dare to circulate draft letter to Council for review
 - 4.5** Signs near school and British Legion – guiding visitors to Village Car Park – Cllr Hughes to provide update regarding the designs
 - 4.6** Website – Cllr Warne to obtain quotations and issue to Council for approval
 - 4.7** Website – Transparency Grant application has been accepted, and grant received.
 - 4.8** Letter to MP suggesting second home owners could have precept raised – Cllr Dewar to liaise and issue draft letter to Council
 - 4.9** WODC to be approached re increasing Kingham Parish to include Kingham Station and surrounding houses – Cllr Dewar to liaise and issue draft letter to Council
 - 4.10** Football Club container – Cllr Dare to liaise with Football Club regarding container, and to request insurance policy
 - 4.11** New Road development – Cllr Hughes to provide update regarding areas still requiring clearing and repairing. Clerk to contact WODC to obtain confirmation regarding criteria for distribution of housing.
 - 4.12** Land Registry records to be updated for Village Hall – Clerk & Cllr Dare to check Land Registry records for Village Hall land, and investigate process to update
 - 4.13** Mobile telephone mast – update since November meeting
 - 4.14** Football Club car park – Contractor has been contacted, denies responsibility for damage
 - 4.15** Car parked outside Juniper House – awaiting response
 - 4.16** GDPR update – Information received that Clerk is not able to be Data Protection Officer
 - 4.17** Kingham Primary School project - Cllr Warne to investigate and circulate findings to Council
 - 4.18** Mud on road and damage by Church Street housing development – Clerk to update
 - 4.19** Bins left out on Cozens Lane by Wild Rabbit – Clerk requested bins be removed
 - 4.20** Church Street Sign near Dix Cottage – Clerk contacted WODC regarding refurbishment and replacement
 - 4.21** Village car park gravel – Council to approve quotation for replacing gravel
 - 4.22** Amended Standing Orders to be approved by Council giving delegated power to Clerk for planning applications
- 5. Reports from County and District Councillors**
- 6. Councillors Forum**
- 7. New Business**
 - 7.1** Damaged noticeboard on Village Green requires repair
 - 7.2** Concern from attendees at Remembrance Service that playing field was used as a carpark. Council has been asked to suggest another site for car parking.
- 8. Planning**
 - 8.1** 17/04022/FUL – Demolition and redevelopment to provide a care community within Use Class C2, comprising 85 care apartments, together with communal facilities, landscaping, parking and other associated works – comments to be received by WODC by 01 February, Parish Council has obtained extension to 07 February.

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8.2 Application to address new 16 property development on Church Road – Council to comment regarding developer proposal use street name “The Grove”

8.3 Previous applications – updates

9. Public Forum

10. Health and Safety

10.1 Playground inspections – ongoing

10.2 Small swing on green needs to be replaced

11. Finance

11.1 Payments to be approved and cheques to be signed

11.2 Log of payments approved since November Council meeting

11.3 Monies received

11.4 Bank account update

11.5 Budget for 2018/19 has been circulated to Council

11.6 Precept request for 2018/19 has been sent to WODC

11.7 100 Club update

12. Correspondence

12.1 Email from resident – Plough signage re parking

12.2 Email from resident – concerned about state of grass triangle at junction of West Street, West End & Cozens Lane

12.3 Letter from Oxfordshire Association for the Blind – requesting donation

12.4 Email from The Villager – thanking Council for allocating its Festival grant to them

12.5 Letter from WODC – application for Councillors to request Electoral Register

13. AOB

14. Next Meeting – 21 February 2018 – starting at 7.30pm